



Leicester
City Council

MEETING OF THE CABINET

DATE: MONDAY, 30 MARCH 2009

TIME: 1PM

**PLACE: TEA ROOM, TOWN HALL, TOWN HALL SQUARE,
LEICESTER**

Members of the Cabinet

Councillor Willmott (Chair)

Councillor Osman (Vice-Chair)

Councillors Aqbany, Bhatti, Connelly, Cooke, Dempster, Draycott,
Kitterick, and Wann

Members of the Cabinet are invited to attend the above meeting to
consider the items of business listed overleaf.

for Town Clerk

MEMBERS OF THE PUBLIC:

**YOU ARE VERY WELCOME TO ATTEND TO OBSERVE THE PROCEEDINGS.
HOWEVER, PLEASE NOTE THAT YOU ARE NOT ABLE TO PARTICIPATE IN
THE MEETING.**

*Officer contact: Heather Kent/ Stacey Welton
Committee Services, Resources Department
Leicester City Council
Town Hall, Town Hall Square, Leicester LE1 9BG
Tel: 0116 229 8816/8806 Fax: 0116 229 8819
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INFORMATION FOR MEMBERS OF THE PUBLIC

ACCESS TO INFORMATION AND MEETINGS

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council.

There are procedures for you to ask questions and make representations to Scrutiny Committees, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

WHEELCHAIR ACCESS

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

BRAILLE/AUDIO TAPE/TRANSLATION

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

INDUCTION LOOPS

There are induction loop facilities in meeting rooms. Please speak to the Democratic Support Officer at the meeting if you wish to use this facility or contact them as detailed below.

General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Heather Kent or Stacey Welton, Democratic Support on (0116) 229 8816/8806 or email heather.kent@leicester.gov.uk or call in at the Town Hall.

Press Enquiries - please phone the Communications Unit on 252 6081

PUBLIC SESSION

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

3. LEADER'S ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 9 March 2009, have been circulated to Members and the Cabinet is asked to approve them as a correct record.

5. MATTERS REFERRED FROM COMMITTEES

**6. REPORT OF THE REGENERATION AND TRANSPORT [Appendix A](#)
SCRUTINY TASK GROUP REVIEW OF ISSUES
RELATING TO A COMMUNITY ALLOWANCE**

Councillor Russell, Task Group Leader Regeneration and Transport submits a report that provides the findings of the Task Group investigation into issues relating to a community allowance. Cabinet is asked to support the recommendations in the report.

A minute extract from the meeting of the Overview and Scrutiny Management Board on 5 March 2009 is attached.

**7. REPORT OF THE REGENERATION AND TRANSPORT [Appendix B](#)
SCRUTINY TASK GROUP REVIEW OF HIGHWAYS
MAINTENANCE CHARGES**

Councillor Russell, Task Group Leader Regeneration and Transport submits a report that provides the findings of the Task Group investigation into highways maintenance charges. Cabinet is asked to support the recommendations in the report.

A minute extract from the meeting of the Overview and Scrutiny Management Board on 5 March 2009 is attached.

**8. REPORT OF THE REGENERATION AND TRANSPORT [Appendix C](#)
SCRUTINY TASK GROUP REVIEW OF CHANGES TO
CITY CENTRE BUS SERVICES OF JANUARY 2009**

Councillor Russell, Task Group Leader Regeneration and Transport submits a report that provides the findings of the Task Group investigation into City Centre Services of January 2009. Cabinet is asked to support the recommendations in the report.

A minute extract from the meeting of the Overview and Scrutiny Management Board on 5 March 2009 is attached.

9. ADMISSIONS ARRANGEMENTS FOR ENTRY IN 2010/11 **Appendix D**

Councillor Dempster submits a report which briefs Cabinet on the outcome of the recent Consultation exercise on Admission Arrangements for 2010/11 and seeks immediate approval for the publication of City Council admission arrangements for 2010/11. Cabinet is recommended to approve the revised Admission Arrangements for entry to City schools for September 2010 as set out in paragraph 1.2 of the report.

A minute extract from the meeting of the Overview and Scrutiny Management Board on 19 March 2009 will be circulated as soon as it is available.

10. ESTABLISHMENT OF A MULTI-AGENCY TRAVELLERS UNIT **Appendix E**

Councillor Wann submits a report which seeks the approval of Cabinet for the establishment of a Multi-Agency Travellers Unit to work throughout Leicester, Leicestershire and Rutland. Cabinet is asked approve the recommendations as set out in paragraph 3 of the report.

11. DEVELOPMENT OF FOOTBALL FACILITIES **Appendix F**

Councillor Connelly submits a report which updates Cabinet on progress with this major citywide investment programme to improve football facilities across the City and to obtain Cabinet approval to progress to Phase 2 of the project. Cabinet is asked to approve the recommendations as set out in Paragraph 3.1 of the report.

A minute extract from the meeting of the Overview and Scrutiny Management Board on 19 March 2009 will be circulated as soon as it is available.

12. INTERNATIONAL DEVELOPMENT STRATEGY **Appendix G**

Councillor Kitterick submits a report that sets out the development of the Overseas Links Working Party into a new committee together with revised Terms of Reference (Appendix A) and International Development Strategy (Appendix B). Cabinet is asked to approve the recommendations as set out in paragraph 2 of the report.

13. CAPITAL PROGRAMME 08/09 & 09/10: COMMUNITY CENTRES [Appendix H](#)

Councillor Cooke submits a report which describes the proposed use of the provisional capital allocation to Community Services in each of the 2008/09 and 2009/10 budgets, earmarked at £100,000 per year, plus an additional £57,000 (2008/09) for essential refurbishment works at Belgrave Neighbourhood Centre. Cabinet is asked to approve the recommendations as set out in paragraph 3 of the report.

14. SECTION 75 AGREEMENT SUBSTANCE MISUSE POOLED TREATMENT BUDGET [Appendix I](#)

Councillor Bhatti submits a report which outlines the changes in the hosting arrangements of the Pooled Treatment Budget (PTB) which is administered by the Department of Health and makes recommendations for the future management of this funding stream. Cabinet is asked to agree the adoption of the lead commissioning responsibility by Leicester City Council.

15. CREATION OF THE 2009/2010 PROCUREMENT PLAN [Appendix J](#)

Councillor Willmott submits a report which seeks Cabinet's approval to the procurement plan for 2009/2010. Cabinet is asked to approve the recommendations as set out in paragraph 3 of the report.

16. ANY OTHER URGENT BUSINESS

17. PRIVATE SESSION

AGENDA

-

MEMBERS OF THE PUBLIC TO NOTE

Under the law, the Cabinet is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

The Cabinet is recommended to consider the following reports in private on the grounds that they contain 'exempt' information as defined by the Local Government (Access to Information) Act 1985, as amended and consequently that the Cabinet makes the following resolution:-

"that the press and public be excluded during consideration of the following reports in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, as amended, because they involve the likely disclosure of 'exempt' information, as defined in the Paragraphs detailed below of Part 1

of Schedule 12A of the Act and taking all the circumstances into account, it is considered that the public interest in maintaining the information as exempt outweighs the public interest in disclosing the information.

Paragraph 3

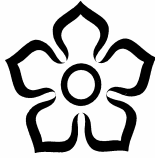
Information relating to the financial or business affairs of any particular person (including the authority holding that information).

SALE OF LAND AT MAIDENWELL AVENUE

18. SALE OF LAND AT MAIDENWELL AVENUE

Appendix B1

Councillor Willmott submits a report.



Leicester
City Council

OVERVIEW AND SCRUTINY MANAGEMENT BOARD 5th MARCH 2009

Report of the Regeneration and Transport Scrutiny Task Group review of issues relating to a community allowance

1. Purpose of report

- 1.1 To present the findings of the Task Group inquiry into issues relating to a community allowance.
- 1.2 To ask the Overview and Scrutiny Management Board to agree the recommendations set out in Section Two below.
- 1.3 To make recommendations to Cabinet as appropriate.

2 Recommendations

2.1 Internal issues

- 2.1.1 Through the Delivering Excellence programme a clear plan with established lines of responsibility should be included around the worklessness, enterprise and the skills agenda and the relationship between the two.
- 2.1.2 A deliverable action plan be established and agreed at both Corporate Directors' Board and Full Council to tackle the fundamentals of the anti-poverty agenda.
- 2.1.3 The various targets for worklessness, found in Local Area Agreements, Children's Centres, youth offending and other specific areas need to be drawn together so that different services can work more effectively and not 're-invent the wheel.'
- 2.1.4 Targets on worklessness and strategies to meet them should be brought together in a bi-annual report to Councillors with explanations as to what outcomes are being delivered and how these might be improved.

- 2.1.5 A strategic director assigned this responsibility should ensure data from the various worklessness targets are brought together centrally. It would be helpful if at this point briefing sessions are held for Members to allow them to understand how various targets and strategies are interlinked and what this will mean in their own ward and across the city.
- 2.1.6 When plans are being developed in any part of the Council around community facilities the opportunity to deliver services to reduce worklessness and increase skills is given full consideration and that the allocation of space for these services is given a high priority.
- 2.1.7 Through the establishment of a strategic director with responsibility for worklessness and skills links should be made between service areas to ensure appropriate partnership working between officers, thereby improving the deliverable outcomes for the City.
- 2.1.8 Analyse the existing community facilities run by the Council and look at ways of integrating employment and training opportunities services into the facilities to allow local delivery of services, which have better use and outcomes.

2.2 Partnership working

- 2.2.1 The many positive relationships which already exist between the Council and its partners need to be continued and built upon.
- 2.2.2 Identify partners who are already being worked with, and new partnerships which could be developed, to improve our ability to reduce worklessness.
- 2.2.3 There needs to be a clearly defined relationship between the Council and its partners with a key contact identified from each organisation, allowing a simple structure for development of policies and delivery.
- 2.2.4 The Council needs to be able to positively engage in the promotion and dissemination of national welfare reform campaigns, it employment support allowance.
- 2.2.5 The Council needs to build enough flexibility into posts and applications to allows wider engagement and to ensure our employment options are varied enough to work with alterations to national welfare programmes.

3 How the Review was conducted and the evidence presented

- 3.1 The origins of this Review lie both within work done at national level and interest within the City in devising ways to make the benefits system more amenable to people trying to get back to work or in other ways to become more economically active.
- 3.2 The issue has exercised the Government, and the Department for Work and Pensions issued a Green Paper on welfare issues.
(<http://www.dwp.gov.uk/welfarereform/noonewrittenoff/index.asp>)
- 3.3 This was published during the Summer of 2008 and the last regional consultation event took place on 24th October 2008.
- 3.4 The Department for Work and Pensions (DWP), published details of a new employment and support allowance regime, extensively revising existing incapacity support regulations, on 27th October 2008 (<http://www.dwp.gov.uk/esa/>).
- 3.5 Even before the Green Paper was published organisations at national and more local level were looking for ways in which to amend the welfare and benefits regime to provide more flexibility.
- 3.6 The CREATE Consortium (<http://www.communityallowance.org/>) has attempted to engage with organisations and councils at local level to develop pilot schemes for a so-called community allowance and other models for flexible access to paid work through changes to the benefits rules, either at national or local level.
- 3.7 A full version of the CREATE report is available through the link: <http://www.communityallowance.org/NR/rdonlyres/1C364683-86AD-4B56-8852-AFFCBD14E544/0/CREATEreportPDF.pdf>
- 3.8 The community allowance concept is defined in these terms by CREATE:

“The Community Allowance would enable a range of unemployed people on any benefit to undertake part time work that strengthens their neighbourhood without it affecting their benefit (including housing and council tax benefit and other benefits like free school meals and prescriptions).”

Participants would be allowed to register on the Community Allowance for a maximum of 52 weeks at a time.

The Community Allowance would be paid flexibly to suit an individual's availability for work and/or the sessional work that is available; but maximum earnings on top of benefits would be capped at £4,305 or the equivalent of up to 15 hours a week on the minimum wage.

Participants would be paid the minimum wage or more depending on the kind of work available and their skill base."

CREATE -

http://www.communityallowance.org/about_us/what_is_the_community_allowance/

- 3.9 At an early stage of the Review Councillors were interested in whether a pilot scheme for a Community Allowance could be established in Leicester.
- 3.10 CREATE, an alliance of community based organisations and sympathetic business concerns, wants to set up pilot projects around the country and has been in regular contact with the City Strategy Consortium, of which Leicester City Council is a member.
- 3.11 Claimants cited by the CREATE consortium as being most likely to benefit from their proposals match the groups targeted by the Leicester City Strategy programme – lone parents, people with disabilities, young people not in education, work or training and certain ethnic minority community groups.
- 3.12 Leicester's City Strategy programme is aimed at helping 1,220 claimants find sustainable work by March 2009. The programme is one of 15 pilots being funded by the Department of Work and Pensions. (The DWP has agreed to extend the funding of the 15 pathfinder authorities in the City Strategy consortium for a further two years beyond the previous March 2009 limit:
http://www.dwp.gov.uk/welfarereform/cities_strategy.asp refers).
- 3.13 The development of policy at national level by central Government led the Task Group to note the work being done on developing a model for the Community Allowance,
- 3.14 It concentrated instead on the ways in which resources at local level were being used to reduced worklessness within the city,

including working with strategic partners and also within the community.

- 3.15 The Task Group met on a total of four occasions. It took evidence from the Regeneration team, from major partners within the City, and conducted site visits and investigations at two job centres.
- 3.16 The difference between the approaches which were required and taken by these centres and the attached teams reflected the stark differences in the communities within which the centres operate.
- 3.17 Formal meetings of the Task Group took place on 11th March, 29th April and 6th October, with meetings with officials and in between and at local jobs offices on 14th July 2008.
- 3.18 The minutes of the meeting on 11th March are available through the link:
<http://cabinet.council.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2266&Ver=4>
<http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2266&Ver=4>
- 3.19 The minutes of the meeting of 29th April are available through the link:
<http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2282&Ver=4>
- 3.20 The minutes of evidence taken from the site visits on 14th July are available through the link:
<http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2571&Ver=4>
- 3.21 The minutes of the meeting the 6th October are available through the link:
<http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2618&Ver=4>
- 3.22 The March meeting of the Task Group reviewed the concept of the Community Allowance and agreed to take evidence from strategic partners involved with employment creation and economic development.
- 3.23 In April the Task group took evidence from Paul Murphy, of Business Builder/City Strategy, Marina Duckmanton, of Job Centre Plus, Marilyn Turner, of the Job Service Partnership, Andrew Ross, Leicester City Council head of Economic Regeneration and Linda Grubb, of Braunstone Working.

- 3.24 Paul Murphy set out the City Strategy framework, which also involved 14 other cities and was referenced by the CREATE report (see 3.10 above).
- 3.25 He stressed the need to form relationships with organisations such as Remploy and Job Service Partnership, Leicestershire Economic Partnership, Connexions and other key operators within the field of job creation, retention and opportunity provision.
- 3.26 Marina Duckmanton underlined the value of working with partners within the City. Among key issues she highlighted:
- 3.26.1 Government aspiration is to get to a 80% employment rate: Leicester is below this
 - 3.26.2 Some 12 wards in Leicester have amongst lowest employment rates in the country and some feature in the bottom 50 nationally
 - 3.26.3 Long-term unemployed people have low aspirations and low self-confidence
 - 3.26.4 Refugees and migrants have changed face of several wards e.g. St. Matthews area of Spinney Hills
 - 3.26.5 In some areas as people get trained they then move away to be replaced by other low skilled people (see 3.28).
- 3.27 Andrew Ross set out the importance the Council was putting on construction industry skills and training. He said these were not high priorities for many employers within the sector.
- 3.28 There was also a drive to reduce unemployment in the most deprived areas of the city in partnership with Hammerson at the Highcross development, which was seeking to recruit staff from among the most deprived communities in the City.
- 3.29 Linda Grubb, of Braunstone Working, described how the unit had been set up as part of the Braunstone Community Association.
- 3.30 She said it had to a certain extent been a victim of its own success, in that a number of people who had been helped into employment had then moved away from the area.
- 3.31 It worked with a number of other agencies to provide a “one stop shop” approach to employment and training opportunities.

- 3.32 Members of the Task Group were invited to see at closer quarters how the Braunstone Working and the Highfields multi-access centre, part of the City Strategy programmes, worked within their respective communities.
<http://www.leicester.gov.uk/your-council--services/ep/regeneration/workskillsprogrammes/work>
- 3.33 This involved visits to both centres. Cllr Russell, as chair of the Task Group, would like to put on record her appreciation of the time and trouble taken by staff at both sites to explain the work they did and the background to the communities in which they worked.
- 3.34 The meetings took place on 14th July 2008. The minutes of the meeting can be obtained through the following link
<http://cabinet.council.leicester.gov.uk/ieListDocuments.asp?CId=430&MId=2571&Ver=4>
- 3.35 The visits to both centres demonstrated that helping people back into work, or into work for the first time, was often a complex process involving a network of agencies working together.
- 3.36 The **Braunstone Working** project work co-operated with Connexions, the Job Centre, Department of Work and Pensions (DWP), and also with legal and debt advice agencies and a credit agency.
- 3.37 It functioned as a drop-in centre, and clients often accessed in services through worked of mouth and reputation. It also acted as an informal job agency for local firms, screening possible employment candidates on their behalf.
- 3.38 Braunstone Working funded a jobs placement programme for around 15 people a year. People who would normally find it very difficult to gain access to work were placed in a job and the Centre paid their salary.
- 3.39 Linda Grubb, who provided the information at the project, commented finally that literacy and lack of qualifications were significant problems. Clients often tried to mask their reading and numeracy problems rather than try to address them through further learning.
- 3.40 And the project was a victim of its own success, to a certain extent, in that those who did access training and employment often moved away from the area, so that economic activity remained depressed.

- 3.41 The **Highfields Multi-Access Centre (HMAC)** is the first centre of its kind in Leicester and opened in September 2007. It brought together skills, training and employment support agencies in line with the programme agreed for the City Strategy.
- 3.42 The work of the MAC was outlined by a team led by Aiyub Zamakda. The Task Group is grateful for the help and co-operation provided by him and his colleagues at this hearing.
- 3.43 Staff told the Review that HMAC had developed a range of literacy and numeracy for a community, sections of which had unemployment in the range of 70%-80%. (St Matthews Super Output Area was classified by the Government as having the highest SOA unemployment in the country – see links in Appendix 1 below).
- 3.44 The HMAC was dealing with clients who had very low literacy and numeracy levels, and who were often unaware of the formal procedures through which they could get into employment.
- 3.45 Through this process 95% of clients had reached job interview stage and 30 clients had obtained a job, the Task Group was told.

4 Legal implications

- 4.1 At present no employment law implications are apparent. However it is recommended that legal advice is obtained when specific initiatives are proposed or identified. This will ensure they are not discriminatory in any way and comply with the City Council's terms and conditions of employment.

Kate James Solicitor
(0116) 252 7043

5 Departmental comments

- 5.1 The Economic Development functions have recently been revised to consider these in line with the introduction of the Multi-Area Agreement and potential revisions in relation to the Leicester Partnership Structures.
- 5.2 Task Groups have been established in relation to the Working Neighbourhood Fund (WNF) whose concentration is around Employment, Skills and Enterprise and supporting the LAA Targets in these areas.
- 5.3 It is recommended that the Delivering Excellence team work in conjunction with the Head of Economic Development to ensure

resource is maximised and there is no duplication of provision. This will take into account work undertaken by City Strategy, Working Neighbourhood Fund; Multi-Access Centres and sub-regional activity.

Joanne Ives (Acting Head of Economic Development)

6 Financial implications

- 6.1 The action plan referred to in recommendation 2.12 will need to be reviewed for any significant financial implications. However it is thought unlikely that additional funding would be required to implement the plan other than the existing Council funding for the Economic Development team and the WNF grant funding.

Martin Judson, Head of Finance R&C

Chair of the Regeneration and Transport Task Group:

Cllr Sarah Russell:

Tel: 39 8855 (internal) 0781 453 2928 (external)

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Member support officer:

Jerry Connolly

Tel: 229 (39) 8823

Email: jerry.connolly@leicester.gov.uk

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

Appendices

Appendix 1

Leicester Partnership

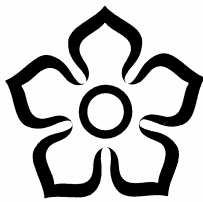
Leicester Partnership

<http://www.leicesterpartnership.org.uk/welcome/deprivation> has a great deal of information, about areas of the city which are under social and other pressures. The above link provides details about the city and in particular the challenges it faces.

Leicester ranks 20th in the country in terms of deprivation, down from 31st under previous reviews. Braunstone Super Output Area is measured as the worst in terms of educational attainment in the country (see above link to options for Leicester priority areas paper).

Leicester Local Investment Plan

<http://www.leicester.gov.uk/your-council--services/ep/regeneration/investment-plan>



Leicester
City Council

MINUTE EXTRACT

Minutes of the Meeting of the
OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Held: THURSDAY, 5 MARCH 2009 at 5.30pm

P R E S E N T :

Councillor Mugglestone–Chair
Councillor Westley - Vice-Chair

Councillor Bhavsar (for Cllr Joshi) Councillor Corral
Councillor Hall Councillor Naylor
Councillor Russell

Co-opted Members

Mr Mohammed Alauddin Al-Azad – Parent Governor

Standing Invitees

Rebecca Barrow Youth Representative

Also In Attendance

Councillor Dempster Cabinet Lead Member for Children,
and Schools.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J. Blackmore, Follett, and Suleman and Michael Asquith, Church of England Diocese.

2. DECLARATIONS OF INTEREST

Members were asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

No declarations were made.

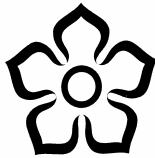
20. REPORT OF THE REGENERATION AND TRANSPORT TASK GROUP – FINAL REPORT – REVIEW OF ISSUES RELATING TO A COMMUNITY ALLOWANCE

Councillor Russell submitted a report that presented the findings of the review held on 9th February 2009 into charges imposed by the City Council Highways Maintenance Department.

Councillor Russell stated that this review was widened to include issues around worklessness and enterprise across the city.

RESOLVED:

That the recommendations set out in paragraph 2 be supported.



Leicester
City Council

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

5th MARCH 2009

**Report of the Regeneration and Transport Scrutiny Task Group review
of Highways Maintenance charges**

Report of Councillor Russell, Task Group Leader

1. Purpose of Report

- 1.1 To present the findings of the hearing held on 9th February 2009 into charges imposed by the City Council by the Highways Maintenance Department.
- 1.2 To make recommendations to the Overview and Scrutiny Management Board (OSMB).
- 1.3 To ask OSMB to make recommendations to Cabinet as appropriate.

2 Recommendations

- 2.1 Recommendations from the Task Group are that:
 - 2.1.1 officers prepare an information leaflet on vehicle crossings in straightforward language which can be made available at Community Meetings and Customer Service Centres and on the website. It will include reference to the on-going maintenance provision and the interest free re-payment
 - 2.1.2 when a letter is sent out with a quotation for a dropped kerb the above mentioned leaflet be also sent, together with a suggestion that a detailed breakdown of the costs will be provided on request
 - 2.1.3 a comparison of our 'family' of local authorities be made to ascertain whether our charges are comparable

3 Introduction

- 3.1 This hearing arose from debate at the meeting of the Overview and Scrutiny Management Board (OSMB) on 22nd January 2009. The draft minutes from the Task Group hearing are set out in Appendix 1.

- 3.2 The minutes of the OSMB meeting of 22nd January 2009 can be found through the link
<http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=427&MIId=2455&Ver=4>
- 3.3 Debate at the OSMB had been prompted by concerns raised by residents in the Knighton Ward about the level and range of charges quoted by the Regeneration, Highways and Transportation Division for the work involved in lowering kerbs (prices ranged from £300 to £1,000). Competitive schedules of charges were used to price work.
- 3.4 However Cllr Hunt said that in other authority areas prices varied between £300 and £700 for similar footway crossings. Information on charges made by comparable authorities has been requested and will be reported direct to OSMB at the meeting on the 5th March if available.
- 3.5 Officers said a number of factors influenced the cost and extent of the work. These included whether:
- 3.4.1 Signing and traffic management was required if site was on a busy road
 - 3.4.2 Access covers had to be replaced
 - 3.4.3 Cables or other services had to be re-located
 - 3.4.4 Trees had to be pruned.
- 3.6 Prices were often quoted and work subsequently not proceeded with, the Task Group was told. Cllr Russell suggested that some residents might not be clear about the scope of work required and that leaflets in plain language would help.
- 3.7 Information explaining why work had to be done in a particular way – for example, safety or maintenance reasons – could be put on the Council's web site.

4 Legal implications

- 4.1 No legal Implications to add

Jamie Guazzaroni: Solicitor, Environment and Employment team.
Ext 296350

5 Departmental Comments

- 5.1 It was a very useful meeting and it identified where Highway Management could improve the service delivery of footway crossings. The recommendations of the Task group would be taken on board.

Jeff Miller Regeneration, Highways & Transport Service Director
Tel: 29 6380

6 Financial implications

- 6.1 The charges for highways works is intended to recover costs. If prices charged to the public are reduced below cost there will be a financial impact on the service.

Martin Judson, Head of Finance R&C, ext 7390

Chair of the Regeneration and Transport Task Group:

Cllr Sarah Russell:

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Email: sarah.russell@leicester.gov.uk

Member support officer:

Jerry Connolly

Tel: 229 (39) 8823

Email: jerry.connolly@leicester.gov.uk

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

Appendices

Minutes of meeting held on 9th February 2009

P R E S E N T :

Councillor Russell – Task Group Leader

Councillor Hunt

Councillor Palmer

Officers Present:

Manager	Alan Adcock	Head of Highway Management
	Martin Fletcher	Quantity Surveying and Finance
Highways	Mike Keen	Democratic Services Officer
Strategy	Jeff Miller	Service Director, Regeneration, and Transportation
	Philip Thompson	Acting Team Leader Highways

* * * * *

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. DECLARATIONS OF INTEREST

No declarations of interest were made at this time.

3. REVIEW OF CHARGING FOR HIGHWAY MAINTENANCE

Jeff Miller, Service Director, Regeneration, Highways and Transportation stated that this review had been suggested following discussion at the Overview and Scrutiny Management Board meeting on 22nd January 2009 when the issue of the levels of charging being imposed by the City Council for providing dropped kerbs, following requests received.

Councillor Hunt stated that he had raised the issue at the Overview and Scrutiny Management Board, as Ward Councillor for the Knighton Ward, and this was an area where a lot of requests for dropped kerbs had originated. Feedback from residents had indicated that the final costs for constructing dropped kerbs varied from just over £300 to over £1,000.

Officers stated that the variations in the amounts invoiced were dependent on a number of factors, for example: -

- Whether signing and traffic management was required if site was on busy road
- Whether access covers had to be replaced
- Whether cables or other services had to be re-located
- Whether trees had to be pruned.

Officers further stated that there were many occasions when requests for dropped kerbs were received, quotations were prepared and the quotations were not then pursued.

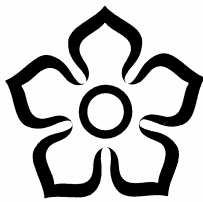
Councillor Russell suggested it might be a question of how the information was communicated to residents and whether residents were informed of exactly what they were being charged for.

Councillor Hunt stated that he had visited a number of other Council websites and was able to gather that the range of costs for dropped kerbs ranged from £300 to over £700 for the same job.

Officers stated that competitive schedules of costs were used to calculate the cost of providing dropped kerbs and it was suggested that maybe a leaflet could be drawn up and sent out to persons making requests, setting out the additional costs that could be incurred, over and above the actual construction costs. The leaflet it was suggested to also include reasons as to why the Council should carry out such work on the basis that it was on a public highway, public footpath, safety reasons and the provision of on-going maintenance. Officers were asked to consider putting the information outlined above on the City Council website

RESOLVED:

- 1) That officers prepare an information leaflet on vehicle crossings in straightforward language which can be made available at Community Meetings and Customer Service Centres and on the website. It will include reference to the on-going maintenance provision and the interest free re-payment.
- 2) That when a letter is sent out with a quotation for a dropped kerb the above mentioned leaflet be also sent, together with a suggestion that a detailed breakdown of the costs will be provided on request.
- 3) That a comparison of our 'family' of local authorities be made to ascertain whether our charges are comparable.



Leicester
City Council

Minutes of the Meeting of the
OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Held: THURSDAY, 5 MARCH 2009 at 5.30pm

P R E S E N T :

Councillor Mugglestone–Chair
Councillor Westley - Vice-Chair

Councillor Bhavsar (for Cllr Joshi) Councillor Corrall
Councillor Hall Councillor Naylor
Councillor Russell

Co-opted Members

Mr Mohammed Alauddin Al-Azad – Parent Governor

Standing Invitees

Rebecca Barrow Youth Representative

Also In Attendance

Councillor Dempster Cabinet Lead Member for Children,
and Schools.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J. Blackmore, Follett, and Suleman and Michael Asquith, Church of England Diocese.

2. DECLARATIONS OF INTEREST

Members were asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

No declarations were made.

21. REPORT OF THE REGENERATION AND TRANSPORT TASK GROUP – FINAL REPORT – REVIEW OF HIGHWAY MAINTENANCE CHARGES

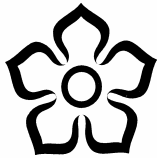
Councillor Russell submitted a report that presented the findings of the review held on 9th February 2009 into charges imposed by the City Council Highways Maintenance Department.

Councillor Russell explained that this review was set up following the Board's consideration of the Transport Asset Management Plan (TAMP).

Alan Adcock, Head of Highway management explained that a breakdown of the costs of providing three different types of vehicle crossings was obtained from a number of other authorities, and it was concluded that the charges were cheaper in Leicester than those other authorities.

RESOLVED:

That the recommendations set out in paragraph 2 be supported.



Leicester
City Council

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

5th MARCH 2009

Report of the Regeneration and Transport Scrutiny Task Group review of changes to City Centre bus services of January 2009

Report of Councillor Russell, Task Group Leader

1. Purpose of Report

- 1.1 To present the findings of the hearing held on 11th February 2009 into changes to City Centre bus services which were implemented on 25th January 2009
- 1.2 To make recommendations to the Overview and Scrutiny Management Board (OSMB).
- 1.3 To ask OSMB to make recommendations to Cabinet as appropriate.

2 Recommendations

- 2.1 OSMB is recommended to:
 - a) Note and accept the Minutes of the Task Group Meeting held on 11 February and the detailed recommendations as listed in Appendix 1.
 - b) Note and accept the proposals contained in 4.1 – 4.3 for resolving these important issues.

3 Introduction

- 3.1 This report sets out the findings, conclusions and recommendations of the Regeneration and Transport Scrutiny Task Group review of changes to City Centre and other bus services, and changes to bus stops locations and functions which were discussed at a hearing on 11 February 2009.
- 3.2 Appendix 1 consists of the minutes of this meeting. Appendix 2 includes maps used to illustrate changes made by bus operators on 25th January
- 3.3 The meeting was attended by myself (chair) and Cllr Hall. Julian Heubeck, Transport Strategy Team Public Transport co-ordinator, gave evidence and answered questions. Bernard Marriott, of the Campaign for Better Transport (CBT) gave evidence and asked questions.
- 3.4 This hearing followed an earlier review by the Task Group on the closure of High Street to buses and the subsequent impact of the moving of bus stops to alternative locations. This was the Task Group's first Review and reported to

OSMB in April 2008 (par 148. The link to this report is <http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=427&MId=2058&Ver=4>

- 3.5 The Task Group also took evidence from the bus operators in a more recent hearing on the functioning of the star trak real time bus service information system. This reported to OSMB on 4th December 2008: par 297 - (link <http://www.cabinet.leicester.gov.uk/ieListDocuments.asp?CId=427&MId=2454&Ver=4>)

4 Report

- 4.1 The Task Group has undertaken a most valuable task in highlighting some further areas which need to be addressed in the provision of bus services and information relating to them.
- 4.2 A number of the recommendations can be addressed by the Council.
- 4.3 Consideration of all the recommendations which require input from the bus operators will be raised with the operators collectively and delivery will be overseen by the Quality Bus Partnership Steering Group.

5 Legal implications

- 5.1 Any breach of Parking Restrictions should be reported to the Parking Enforcement team who can then monitor problem areas and look into civil enforcement action.

Jamie Guazzaroni: Solicitor, Environment and Employment team.
Ext 296350

6 Financial implications

- 6.1 There maybe some additional expenditure with some of the recommendation items in the Appendix items in the Appendix could incur additional expenditure by the Council, but most of the recommendation items are a matter of discussion with the bus operators to suggest that they take on board the suggestions that have been made. There may be some additional expenditure for the City Council but this can be accommodate from existing budgets.

Martin Judson, Head of Finance, ext 7390.

CONTACT

Councillor Sarah Russell, Task Group Leader (Regeneration and Transport)
Tel: 39 8855 (internal) 0781 453 2928(external)
Email: sarah.russell@leicester.gov.uk

Jerry Connolly, Members Support Officer
Tel: 39 8823 (internal) 229 8823 (external)
Email: jerry.connolly@leicester.gov.uk

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

Appendix 1

Minutes of the Meeting of the
REGENERATION AND TRANSPORT TASK GROUP
(Removal of Bus Stops from the High Street)

Held: WEDNESDAY, 11 FEBRUARY 2009 at 10.00am

P R E S E N T :

Councillor Russell – Task Group Leader

Councillor Hall

Also Present:

Mr. Bernard Marriott

Campaign for Better Transport

Officers Present:

**Jerry Connolly
Julian Heubeck
Mike Keen**

**Members Support Officer
Public Transport Co-ordinator
Democratic Services Officer**

*** * * * ***

5. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Palmer.

6. DECLARATIONS OF INTEREST

Councillor Hall disclosed a personal and non-prejudicial interest in the business to be discussed as he was the holder of a First Bus season ticket.

7. UPDATE REPORT FOLLOWING THE REMOVAL OF BUS STOPS FROM THE HIGH STREET

Councillor Russell outlined that this meeting had been called to enable an update to be provided on the changes made following the removal of bus stops from the High Street, and to receive feedback from bus users and the bus companies.

Officers reported that initially there had been an amount of negative feedback from bus users and the bus companies, particularly around buses serving the Causeway Lane and the Haymarket areas of the City. To address a number of these concerns a series of improvements were implemented on 25th January 2009, a date previously agreed by both of the major bus companies. It was reported that since that date virtually no comments had been received from either bus users or the bus companies.

Discussion took place around a number of perceived problems relating to bus services to and from the City Centre, bus stops and publicity issues and a number of issues were highlighted and feedback was also received on behalf of the Campaign for Better Transport. The issues raised at the meeting are incorporated in the following recommendations.

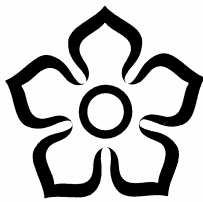
RESOLVED:

- 1) That it be reiterated that any changes to bus services and bus stop locations or functions be accompanied by clear and better co-ordinated publicity released at least one week before any changes.
- 2) That clear publicity be displayed on all buses operating into the City at least one week in advance of all planned changes of services and bus stop changes.
- 3) The Council website featuring bus routes and stops should also be updated ahead of the planned changes, indicating where applicable that the changes are either bus company led or City council led. Ward Community meetings to be also used to highlight such changes.
- 4) The Gravel Street bus stop function should be amended to allow for the picking up of passengers as well as the current drop-off only facility for bus services using this stop.
- 5) Introduction of publicity to promote and facilitate the overall connectivity of cross-city travel.
- 6) To improve the display of information provided on the bus stop in Churchgate, to include the daytime frequencies of all services using the stop as well as the timings of all evening departures.
- 7) That the bus companies operating to/from the City Centre to be urged to ensure that their staff are kept fully informed of all changes to operations.
- 8) That operators of taxis and private hire vehicles be strongly advised that their vehicles should not be using the bus bays located in Haymarket.
- 9) The former bus stop in Mansfield Street should indicate where

the nearest bus stop facilities are located.

- 10) That bus companies be urged to ensure that their staff are fully briefed on changes to service to ensure a higher quality level of information can be provided to the public.
- 11) That the 15 bus route be reviewed so that it can be incorporated into the City Centre Loop.
- 12) That options be explored to reduce the levels of non-bus traffic using Causeway Lane, together with the related issue of traffic volume and throughput in Gravel Street.
- 13) That discussions on changes/improvements to bus services within the City involve the operators of all commercially provided services.
- 14) That bus shelters be provided as soon as possible after bus stops are relocated.
- 15) That the City Centre Star Trak Information boards be reinstated, and that it is felt desirable that information be displayed in chronological order regarding the range of bus routes serving a particular corridor (e.g Narborough Road). Maps and diagrams on bus stops would also be a useful feature.

That the City Council's Public Transport Co-ordinator and a representative of FWT (responsible for the Bus Map and Guide) meet with a representative of the Campaign for Better Transport to assess the usefulness of the current Bus Map and Guide and to suggest possible improvements.



Leicester
City Council

MINUTE EXTRACT

Minutes of the Meeting of the
OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Held: THURSDAY, 5 MARCH 2009 at 5.30pm

P R E S E N T :

Councillor Mugglestone–Chair
Councillor Westley - Vice-Chair

Councillor Bhavsar (for Cllr Joshi) Councillor Corrall
Councillor Hall Councillor Naylor
Councillor Russell

Co-opted Members

Mr Mohammed Alauddin Al-Azad – Parent Governor

Standing Invitees

Rebecca Barrow Youth Representative

Also In Attendance

Councillor Dempster Cabinet Lead Member for Children,
and Schools.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J. Blackmore, Follett, and Suleman and Michael Asquith, Church of England Diocese.

2. DECLARATIONS OF INTEREST

Members were asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

No declarations were made.

22. REPORT OF THE REGENERATION AND TRANSPORT TASK GROUP – FINAL REPORT – REVIEW OF CHANGES TO CITY CENTRE BUS SERVICES OF JANUARY 2009

Councillor Russell submitted a report that presented the findings of the review held on 11th February 2009 into changes to City Centre bus services which were implemented on 25th January 2009.

Councillor Russell introduced this paper. She explained that one meeting took place, and in addition to a number of Members and officers, a number of representatives from the Campaign for Better Transport attended to give evidence and answer questions.

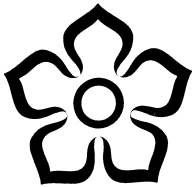
Councillor Russell that the transfer of bus stops had generally operated well, and the majority of the Task Group recommendations had been taken on board.

Councillor Russell accepted that further work was needed between the council and the bus companies to ensure that the needs of passengers were addressed. It was generally felt that the bus companies needed to engage with the council and the public more regularly.

Jeff Miller, Service Director, Regeneration, Highways and Transportation acknowledged that there had been transport problems on Causeway Lane, and that meetings had taken place between the police and Hamersons; the owners of Highcross to address matters. It was explained that clearer road signage was to be provided in the near future.

RESOLVED:

That the recommendations set out in Appendix 1 be supported.



Leicester
City Council

OVERVIEW SCRUTINY AND MANAGEMENT BOARD

19th March 2009

CABINET

30th March 2008

ADMISSIONS ARRANGEMENTS FOR ENTRY IN 2010/11

Report of the Interim Corporate Director for Children and Young Peoples Services

1.1 Purpose of the Report

As Admissions Authority for the majority of maintained schools in the City Leicester City Council is required to consult upon and publish its admission arrangements for entry in September 2010/11 by 15th April 2009.

This report briefs Cabinet on the outcome of the recent Consultation exercise on Admission Arrangements for 2010/11 and seeks immediate approval for the publication of City Council admission arrangements for 2010/11.

Members will wish to note that the proposals within this report are informed by recent demographic and roll projection analysis undertaken as part of the Authority's ongoing Strategy for Change and Primary Capital Programme developments that will see some demographic growth and significant investment in City schools over the next 10 years.

1.2 Recommendations

Recommendations for consideration are detailed in Section 3,4 & 5 and are summarised below.

CDB/ OSMB are asked to note and comment upon the recommended changes;

Cabinet is asked to approve the revised Admission Arrangements for entry to City schools for September 2010 as detailed below:

1. Variations to admission numbers in a small number of City primary schools to improve class organisation and assist school improvement (these changes are detailed in Section 3 and at Table 1 below). Admission numbers for all schools to be as detailed at **Appendix A**;

2. The introduction of revised mid-term admission arrangements across all phases from September 2009;
3. Variation to the current sibling over-subscription criteria at secondary transfer such that a cut off will now apply at Year 10 and not Year 9; if approved revised oversubscription criteria will be as detailed at **Appendix B**
4. It is further recommended that there is no change in Admission Number at Riverside School as such action might be deemed to be prejudicial.

2.0 REPORT

Description of the recent consultation process

- 2.1 Each year the City Council consults upon the criteria by which places in its schools are allocated and the number of places in each year group in each maintained school (the Admission Number).
- 2.2 For school entry from September 2010/11 the City Council has proposed changes to some admission number limits in primary schools, changes with regard to 'internal' mid term transfers and changes to the sibling cut-off in the secondary transfer arrangements.
- 2.3 The City Council is seeking to improve class organisation and school improvement in the primary sector while continuing to improve on parental preference performance at secondary transfers.
- 2.4 The current City consultation document for admission arrangements for entry in 2010 was despatched to 300 nominated stakeholders on 30th January 2009 and responses invited by 27th February 2009. The consultation was also available via the Council's web site.
- 2.5 Prior to the release of the consultation documents, extended discussions took place in relation to the above proposals with both the statutory Admissions Forum and the Chair of this Forum.
- 2.6 Consultation for 2010/11 has sought views on:
 - Variations to admission numbers in a small number of City primary schools to improve class organisation and assist school improvement (these changes are detailed at **Table 1** below). Proposed admission numbers for all schools to be as detailed at **Appendix A**;
 - The introduction of revised mid-term admission arrangements across all phases from September 2009 as detailed at Section 4 below;
 - Variation to the current sibling over-subscription criteria at secondary transfer such that a cut off will now apply at Year 10 and not Year 9; if agreed the proposed revised oversubscription criteria will be as detailed at **Appendix B**

2.7 Responses are summarised at **Appendix C** below. The low number of respondents is disappointing given the number of ways in which views could be expressed during the consultation period.

3. Proposed variation to admission numbers in some City primary schools to improve class organisation and support school improvement

3.1 Following consultation the City Council is proposing to make changes to the admission number in the following primary sector schools.

TABLE 1	School	Current Admission Number	Proposed Admission Number	Rationale
	Braunstone Frith Junior	72	Yr 3 = 75 Yr 4 – Yr 6 = 72	To improve class organisation and support school improvement
	Eyres Monsell	45	30	
	Fosse Primary	F 2 – Yr 1 = 45 Yr 2 – Yr 6 = 50	F 2 – Yr 2 = 45 Yr 3 – Yr 6 = 50	
	Herrick Primary	50	50	
	Knighton Fields Primary	F 2 = 30 Yr 1 – Yr 6 = 35	F 2 – Yr 1 = 30 Yr 2 – Yr 6 = 35	
	Marriott Primary	50	F 2 = 45 Yr 1 – Yr 6 = 50	
	Rolleston Primary	51	F 2 = 60 Yr 1 – Yr 6 = 51	
	Rushey Mead Primary	F 2 – Yr 1 = 60 Yr 2 – Yr 6 = 75	F 2 – Yr 2 = 60 Yr 3 – Yr 6 = 75	
	St Barnabas CofE Primary	40	F 2 = 45 Yr 1 – Yr 6 = 40	
	Stokes Wood Primary	40	F 2 = 45 Yr 1 – Yr 6 = 40	

3.2 These changes are designed to support more effective classroom organisation and school planning; in general admission numbers are in multiples of 15 or 30 with a view to maximising resources and reducing potential vertical grouping etc.

3.3 A full listing of proposed admission numbers for all City schools for 2010/11 can be found at **Appendix A**.

4. Introduction of revised mid-term admission arrangements to all phases

- 4.1 While recognising parents' absolute right to express a preference and exercise parental choice, the City Council believes that both parents and respective Headteachers should be better informed to ensure that mid term moves are planned and in the best interests of pupils to ensure that they are successful.
- 4.2 Following consultation with all secondary Headteachers and Admissions Forum during the late autumn 2008 the local authority implemented a pilot scheme in Years 10 and 11 designed to improve the management of mid-term transfer requests. This has been well received and well supported in this consultation. This proposal seeks the extension of this to all school phases as from the beginning of the autumn term 2009.
- 4.3 In essence, if the current proposal is agreed, then all parties, including parents, will be asked to undertake an additional administrative step designed at ascertaining pupil needs and rationale for a move. This will enable greater understanding, more informed decision taking and improved quality of pupil placements and student learning.
- 4.4 The views of the Statutory Admissions Forum and majority of Headteachers are that introduction of this proposal would secure immediate improvements in our admissions process. Only three primary school respondents have not supported this proposal (Buswell's Lodge, Mellor Primary & Catherine Junior). *The local authority is therefore minded to introduce this provision at the start of the autumn term 2009 for all internal transfers after the respective national offer date.*
- 4.5 In introducing this change, the LA will of course ensure that no child is discriminated against and that no child will be refused admission simply because information has not been received from their current school. The provisions of the national Admissions Code will apply and no Headteacher will be able to veto a move and amendments will be made to the relation documentation to secure this.
- 4.6 Although few transfer requests have been processed through the current pilot, evidence suggests that there is a commitment to ensure open access to all and the local authority will also guard against selection by ability or any other statutory breaches identified in the Admissions Code.
- 4.7 Admissions processes for new arrivals to the City/UK will continue as normal.

5. Proposed variation to the current sibling over-subscription criterion at secondary transfer

- 5.1 The current Sibling Rule only applies to siblings who will be attending the same school in Year 9 or below and living at the same address at the proposed time of entry. The effect of the current criterion is to accord a higher priority to applicants who have a sibling in Year 9 or below at time of transfer.
- 5.2 Since the introduction of these changes to secondary transfers, the Authority has received representations from a number of parents and Elected Members requesting a review of the efficacy and fairness of a cut off point at Year 9.

Transform Leicester's Learning, our learning environments and secure immediate and sustained school improvement.

7. Secondary school admission numbers

- 7.1 No changes are currently proposed to secondary school admission numbers for September 2010.
- 7.2 Members attention is drawn to the low level of preference expressed for Riverside Business & Enterprise College (28 preferences as opposed to a year group intake of 180) for entry September 2009. This has raised concerns about the longer term viability of the School and has resulted in initiation of a immediate review of the School. This review will be mindful of demographic projections and preference expressions for this part of the City.
- 7.3 Members will wish to note however that the Riverside Governing Body has requested a variation to their admission number from 180 to 120. Until conclusion of the above review however it is recommended that there is no change at Riverside School as such action might be deemed to be prejudicial.

8. Financial implications

There are no financial implications arising directly from the proposals in this report, although admissions arrangements in general play a part in promoting the effective use of resources across schools. Colin Sharpe, Head of Finance & Efficiency, C&YP, ext 7750.

9. Legal implications

- 9.1 The rolling-out of the mid-term transfer protocol is designed to avoid unnecessary pupil turbulence, a measure which in itself is intended to promote consistency and thereby raise performance for both pupils and schools.
- 9.2 The Admissions Code (2009) is clear in promoting equal access for parents to school places both 'in-year' and at the time of the 'normal admissions round'. The Department are clear in their assertion that the scheme is not a tool for either restricting access to places where a genuine need (coupled with the failure of measures to keep the pupil at the current school) is identified, or one designed to permit selection. Neither, the Department assert, does the scheme restrict the parent from accessing the appeals system, or allow anyone a veto over an intended parental application.
- 9.3 There is further a commitment on the part of the Department to robustly monitor the scheme to ensure that it is absolutely fair in practice. (Kamal Adatia, Barrister, ext 7044)."

10. Other Implications

10.1

OTHER IMPLICATIONS	YES/NO	Paragraph References Within Supporting information
Equal Opportunities	Yes	Sections 5.1 to 5.6
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	

10.2 **Equality issues:** A more detailed equality impact assessment is attached at **Appendix D**. The Equality & Diversity Partnership supports all proposals.

11. **Report author:**

Trevor Pringle
Service Director
Strategic Planning,
Commissioning & Performance

0116-252-7702
Print001@leicester.gov.uk

Appendix A: Proposed Admission Numbers for City Schools for 2010/11
Appendix B: Proposed priority over subscription criteria for 2010/11
Appendix C: Consultation process and outcomes
Appendix D: Equality impact assessment

Key Decision	Yes
Reason	Is significant in terms of its effect on communities living or working in an area comprising more than one ward
Appeared in Forward Plan	Yes
Executive or Council Decision	Executive (Cabinet)

**Proposed admission number for community
maintained City Schools from 2010**

APPENDIX A

PRIMARY:	AN - 2010
Abbey Primary	75
Alderman Richard Hallam	90
Avenue Primary	75
Braunstone Frith Infant	75
Braunstone Frith Junior	Yr 3 = 75 Yr 4 - Yr 6 = 72
Barley Croft Primary	45
Beaumont Lodge Primary	30
Braunstone Community Primary	45
Bridge Junior	90
Buswells Lodge Primary	60
Caldecote Primary	60
Catherine Infant	110
Catherine Junior	110
Charnwood Primary	60
Coleman Primary	90
Dovelands Primary	70
Evington Valley Primary	45
<i>Eyres Monsell</i>	30
Folville Junior	90
Forest Lodge Primary	60
Fosse Primary	F 2 – Yr 2 = 45 Yr 3 – Yr 6 = 50
Glebelands Primary	40
Granby Primary	60
Green Lane Infant	90
Hazel Primary	45
Heatherbrook Primary	30
<i>Herrick Primary</i>	50
Highfields Primary	40
Humberstone Infant	90
Humberstone Junior	90
Imperial Avenue Infant	60
Inglehurst Infant	75
Inglehurst Junior	75
Kestrels' Field Primary	50
King Richard III Infant	60
Knighton Fields Primary	F 2 – Yr 1 = 30 Yr 2 – Yr 6 = 35

PRIMARY	AN - 2010
Linden Primary	60
Marriott Primary	F2 = 45 Yr 1 – Yr 6 = 50
Mayflower Primary	55
Medway Primary	60
Mellor Primary	60
Merrydale Infant	90
Merrydale Junior	90
Montrose Primary	60
Mowmacre Hill Primary	50
Northfields House Primary	50
Overdale Infant	90
Overdale	Yr 3 – Yr 5 = 90 Yr 6 = 105
Parks Primary	45
Queensmead Primary	60
Rolleston Primary	F 2 = 60 Yr 1 – Yr 6 = 51
Rowlatts Hill Primary	45
Rushey Mead Primary	F 2 – Yr 2 = 60 Yr 3 – Yr 6 = 75
Sandfield Close Primary	60
Scraptoft Valley Primary	45
Shaftesbury Junior	60
Shenton Primary	60
Slater Primary	23
Sparkenhoe Primary	60
Spinney Hill Primary	90
St Barnabas CofE Primary	F 2 = 45 Yr 1 – Yr 6 = 40
St Mary's Field Infant	60
Stokes Wood Primary	F 2 = 45 Yr 1 – Yr 6 = 40
Taylor Road Primary	F 2 – Yr 1 = 90 Yr 2 – Yr 6 = 60
Thurnby Lodge Primary	30
Uplands Infant	120
Uplands Junior	120
Whitehall Primary	60
Willowbrook Primary	60
Wolsey House Primary	60
Woodstock Primary	60
Wyvern Primary	60

SECONDARY	AN - 2010
Babington	210
Beaumont Leys	210
City of Leicester	220
Crown Hills	240
Fullhurst	180
Hamilton	240
Judgemeadow	240
Lancaster	240
Moat	210
New College	180
Riverside	180
Rushey Mead	270
Sir Jonathan North	240
Soar Valley	255

Proposed priority over-subscription criteria for 2010/11

If the recommendations within this report are agreed the over subscription criteria will be as follows:.

**Admissions Criteria for Mid-Term Entry 2009/10 and
for Year 7 Transfers Entry September 2010**

- 1st Pupils in the care of a local authority**
(Previously known as Looked After Children)

- 2nd Pupils who are on the “list of children subject to child protection plans” and need to attend an alternative school to avoid the abuser** *(Previously known as the Child Protection Register).*

- 3rd Pupils who live in the Priority Area** *(formerly catchment area) for the school.*

- 4th Pupils with a sibling** *(sister or brother) who will be attending the same school in year groups 7, 8, 9 and 10 from the proposed time of entry.* *(Sibling includes: step, foster or half brother/sister living at the same address).*

- 5th Pupils living in the area of a closed school whose parents name one of the linked school to that area.** **If there are more of these preferences than places available, we will allocate them to the pupils who live closest in a straight line.**

- 6th Pupils whose parents are basing their application on religious convictions.**

- 7th Children of parents/carers fleeing “Domestic Violence”.**
(Subject to verification by a senior Social Worker or current City Council procedures for housing reallocation in cases of recognised domestic violence).

- 8th Pupils who live nearest to the school.** *(Measured in a straight line from the front doorstep to the home address to the school’s main entrance).*

**The above criteria will apply to admission arrangements at
schools maintained by Leicester City Council**

CONSULTATION OUTCOMES**List of consultees**

All Headteachers/Principals of Leicester City Schools
All Chairs of Governors of Leicester City Schools
City of Leicester Governors Association
All members of Leicester City Admissions Forum
All members of Children & Young People's Service Senior Management Team
All members of Teachers' Consultative Committee
All members of Leicester Strategic Partnership
Parent & Carer's Council
All Trade Unions
Learning & Skills Council
Legal Services Division
Youth Inclusion Programme
The Minority Ethnic Language & Achievement Services
Centre for Deaf People
Headteachers/Governors' of Schools in relevant areas
Leicestershire County Council
Nottingham Diocesan Education Service
Diocesan Education Board – Church of England
Madani High School & Community Centre Governing Body
Samworth Enterprise Academy

Responses to Consultation exercise

In total the Consultation attracted 28 respondents including responses from the

Consultation respondents	Number of responses received
Secondary schools	5
Primary schools	13
Infant Schools	3
Junior Schools	3
Other Agencies/Services	4
TOTAL RESPONSES	28

Questions asked and responses received

			%age
Q1. Do you agree with proposed admission numbers for your school?	YES	20	71.4
	NO	1	3.5
	No comment	7 *	25
Q2. Do you support the introduction of revised mid-term arrangements to all school phases?	YES	24	85.7
	NO	3	10.8
	No comment	1	3.5
Q3. If yes, would you support the earlier introduction of this from September 2009?	YES	24	85.7
	NO	2	7.1
	No comment	2	7.1
Q4. Do you support the proposed variation to the current sibling over-subscription criterion at secondary transfer	YES	21	75
	NO	2	7.1
	No comment	5	17.8

* The 7 schools expressing issues with their admission number are:

Barley Croft – Drawing attention to principles and seeking a change. Demographic projections suggest capacity required at this level in the future..

Catherine Junior – current AN 110. Drawing attention to principles and seeking a change. Change not proposed at this time. Consideration in future years.

Hazel Community Primary School – requesting a temporary reduction to AN to 30 from 1.9.09. Further work required by TLE team at next consultation.

Marriott Primary – wishes to progress to 45 across all groups immediately rather than waiting for F2 to filter through the School. Capacity at this school linked to reduced capacity at Eyres Monsell. Changes need to take place in a planned manner.

Riverside Business & Enterprise College – reduction in admission number sought from 180 to 120. (See paras 7.1 & 7.2)

Saint Barnabas CE Primary – AN dependent upon changes to accommodation. TLL progressing additional capacity through primary capital programme. Initial changes phased via F2.

Stokes Wood Primary School – seeking increase in Foundation 1 to 45 part time places to match 45 places in Foundation 2 and associated funding. Current consultation only relates to F2 and above.

Equality impact assessment

Department/service: **School Admission Service**

What is the proposal?

Changes to published admission arrangements:

- P1** Admission number changes in a small number of primary schools
- P2** Introduction of new mid term transfer protocol
- P3** Revision to sibling related over subscription criterion

Who will be affected by these proposals? How many people will be affected?

All children and young people in schools maintained by Leicester City Council

- P1** Primary entry cohort at identified schools only
- P2** All potential mid year transfers (3,500)
- P3** Secondary transfer cohort (3,500)

How will the proposals affect people and the service they will receive?

P1 A small number of parents may be offered an alternative school but classroom organisation/ teaching and learning will be improved in the target schools.

P2 Pupil transfers will be more effectively managed and pupil needs better understood and met.

P3 Families with larger families and siblings in years 10 and below will have an increased chance of securing a school of their choice for younger siblings. This proposal may there impact more positively upon certain cultural and faith groups.

Single child families may have a reduced chance of securing a school of their choice based on application of distance criterion.

How will the proposal affect staff currently providing the service?

The introduction of **P2** will increase the workload of the admissions service and school based staff but result in an improved admissions process for potentially vulnerable children.

Indication of how negative impacts will be minimised or managed

P1 Changes to admission numbers are phased to allow existing cohorts to complete at respective schools.

P2 The implementation of revised mid term admission arrangements will be monitored by the independent Admissions Forum. This will ensure the integrity of the process and protect parental rights to preference and choice.

P3 The School Admissions Service will monitor the impact of this criterion change as will the independent Admissions Forum.

Is there any other information available about the way that the service is provided, or will be provided, that mitigates against any discriminatory or unequal treatment to any particular group of customers that could result in legal challenge?

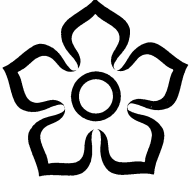
The Equality & Diversity Partnership supports all proposals.

Admissions to maintained schools within the City will be in accordance with the 2009 Admissions Code that came into effect on 10 February 2009.

Full performance reports will continue to be provided to the independent Admissions Forum and the Office of the Schools Adjudicator has expressed an intent to monitor compliance on a regular basis.

Completed by:

Trevor Pringle
Service Director
Strategic Planning, Commissioning
& Performance



Leicester
City Council

**WARDS AFFECTED
ALL WARDS**

CABINET

30 MARCH 2009

ESTABLISHMENT OF A MULTI-AGENCY TRAVELLERS UNIT

Report of the Service Director, Environmental Services

1. PURPOSE OF REPORT

To seek the approval of Cabinet for the establishment of a Multi-Agency Travellers Unit to work throughout Leicester, Leicestershire and Rutland.

2. SUMMARY

The establishment of a Multi-Agency Travellers Unit will help to provide a unified and more effective approach towards the management of unauthorised encampments across Leicestershire, Leicester & Rutland and will help to provide improved and more consistent services to the Traveller and settled communities.

3. RECOMMENDATIONS

It is recommended that Cabinet:

1. Approves the establishment of a Multi-Agency Travellers Unit, to be hosted by Leicestershire County Council to act on behalf of the City Council, Leicestershire County Council, Rutland County Council, and participating District Councils in Leicestershire, together with the Leicestershire Constabulary and the City and County PCTs (NHS Leicester City and NHS Leicestershire County and Rutland), to manage unauthorised encampments and other Traveller related issues, in line with the Code of Practice for Travellers adopted by the local authorities concerned, and to authorise the Corporate Director of Regeneration & Culture in consultation with the Cabinet Lead Member for the Environment & Sustainability to undertake all actions necessary to give effect to this decision;
2. Approves the budgetary arrangements set out in this report;
3. Agrees to the transfer under the provisions of the Transfer of Undertakings (Protection of Employment) Regulations (TUPE) of two members of staff to Leicestershire County Council as host authority; and
4. Approves, pursuant to the Local Government Acts 1972 and 2000, the delegation of functions to Leicestershire County Council in relation to unauthorised encampments within the area of City Council.

4. REPORT

Background

- 4.1 Unauthorised encampments by Gypsies and Travellers can create problems for the people of the city and are one of the main causes of public anxiety towards Gypsies and Travellers. It is recognised that there is a shortage of sites and this shortage contributes to the increased level of unauthorised encampments. Continued public opposition is one of the main reasons that new sites are not developed. Even with adequate site provision Travellers will move around the country to find work, visit relatives and attend funerals as they have done for hundreds of years and this will inevitably result in the need to effectively manage unauthorised encampments.
- 4.2 Currently the procedure for dealing with unauthorised encampments is informed by the county-wide Code of Practice for Travellers in Leicestershire, Leicester City and Rutland. This is an agreement between Leicester City Council, Leicestershire County Council, Rutland County Council, Leicestershire Constabulary and all Leicestershire District Councils.
- 4.3 The itinerant nature of Gypsy and Traveller lifestyles, often moving between local authority boundaries and/or from site-based to roadside locations, means that they often encounter inconsistencies of approach between local authorities, other agencies and settled populations. Access to public services is often problematic and discrimination is still an everyday occurrence.

The Multi-Agency Traveller Unit

- 4.4. Providing a more effective means of managing unauthorised encampments is one of the principal reasons for establishing a Multi Agency Traveller Unit. It is anticipated that as consequence of the work of the Unit, Travellers can be encouraged to park in more appropriate locations and to minimise any nuisance caused to local settled communities. By adhering to the standards promoted by the Unit, Travellers are more likely to be tolerated by the settled community and allowed to stay longer than they would otherwise. The Unit will also help to ensure a consistency of approach between Travellers and relevant public services and will act as a single point of contact for advice and information on Traveller related issues, as well as promoting long term solutions to some of these issues.
- 4.5 The broad aims of the Unit will therefore be to:
- Act as a single point of contact;
 - Make savings through economies of scale;
 - Improve services to the Traveller and settled communities;
 - Reduce friction between the Travellers and settled communities;
 - Build a common data base; and
 - Act in a consistent manner – firm but fair across Leicestershire, Rutland and Leicester
- 4.6 The proposed Multi-Agency Unit would centralise services and act as a “one stop shop” for all Traveller related issues including complaints, media enquiries, access to services, advice and training. The Unit will also help to address some of the broader issues with regard to Gypsies and Travellers, in order to improve community cohesion.

- 4.7 The Unit will bring together specialist staff currently engaged in work associated with Gypsy & Travellers, namely 2 (1.5fte) employees from the County Council and 2 (1.5fte) employees from the City Council, with the latter transferring in due course to the County Council (as host authority) under TUPE. They will work alongside the three specialist staff from the Primary Care Trust, together with a dedicated officer from the Leicestershire Constabulary.
- 4.8 Excluding the costs associated with the PCT and Police posts, the total cost of the new unit is estimated to be approximately £200,000 per annum. The existing budgeted costs of the City and County Council officer posts account for a major proportion of these costs, with the only significant new costs being those associated with the Unit's office base and administrative support, details of which have yet to be finalised. It is envisaged that the final local authority-related operating costs of the Unit will ultimately be met jointly by all participating local authorities.
- 4.9 As from 1st July 2009, the Unit will be managed and executive functions carried out by Leicestershire County Council as the Host Authority. A Compact Agreement would provide for the County Council to be authorised to instigate possession proceedings over County, District and Borough Land, with the associated legal work being undertaken by staff in the County Council's Legal Services Unit. It would also set out how the power (once delegated) to exercise the City Council's functions under s.77 and 78 of the Criminal Justice and Public Order Act 1994 would operate.
- 4.10 A meeting of stakeholders, comprising representatives of each of the participating local authorities will be held on a regular basis and act as a general sounding board to help oversee the workings of the Unit. Regular meetings will also be held with Local Authority Link Officers.
- 4.11 These proposals have been the subject of detailed discussions involving officers of all local authorities, the Police and the PCT and these will continue as further detailed arrangements are clarified and put in place. All authorities are supportive of the principle of establishing the new Unit and the County Council, Leicester City Council, Melton Borough Council, North West Leicestershire District Council and Oadby & Wigston Borough Council have committed to providing funding for the unit as set out above. The other local authorities have not been able to provide such a budgetary commitment at the present stage, but are willing to support the Unit in all other ways in 2009/10 and may engage the services of the Unit on a paid consultancy basis where necessary. Some have indicated that they will monitor the situation and the work of the Unit in 2009/10, with a view to giving consideration to making a budgetary commitment in 2010/11.

Implementation Timetable

- 4.12 All parties are full supportive of the proposal to establish a new Multi Agency Travellers Unit (MATU) as from 1st April 2009. However, there are operational, management, legal and financial issues that need to be addressed over the coming months. It is therefore proposed that implementation takes place over a number of phases:
- 4.13 Phase 1: As from 1st April 2009, the relevant staff from the City and County Councils, the Police and the PCT will be co-located and work collaboratively in dealing with Traveller issues throughout the area. Working arrangements during this phase will be broadly in accordance with existing arrangements, though the Unit will be working on a

“single point of contact” basis. Detailed working arrangements, service level agreements and the details of any required delegation of powers and formal transfer of City Council staff will be clarified and agreed during this phase.

- 4.14 Phase 2: As from 1st July 2009, it is envisaged that the Unit will be fully operational as a single entity, with staff transfers completed and with all necessary formal agreements and delegation of powers in place. From this date the Unit will be operating in accordance with the Compact Agreement in place between participating authorities.
- 4.15 Phase 3: This phase relates to the on-going work of the Unit from 2010/11 onwards, and provides an opportunity to review the work of the Unit in its first year of operation. Interim financial arrangements have been made to enable the Unit to be operational from 1st April 2009, but more sustainable arrangements will need to be established for 2010/11 onwards. The scope of work of the Unit, e.g. in relation to site management and education matters can also be reviewed in the period leading up to this phase.
- 4.16 As from 1st July 2009, the Unit will be underpinned by a Compact Agreement entered into by the parties involved. The Compact Agreement which is an ongoing agreement with the option for parties to withdraw on 12 months notice, defines the basis upon which the parties will work together. It will provide for any additional and/or extraordinary costs not anticipated in the Unit’s budget to be spread among the parties in the proportions set out therein.

5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1. Financial Implications

Discussions have taken, and continue to take, place with the other councils concerned with a view to reaching agreement on the division of the costs of a proposed Multi-Agency Team. The costs are likely to be in the order of £200,000, with the City Council’s contribution likely to be approximately £65,000, which is roughly equivalent to the cost (with on-costs, etc.) of the two posts that will transfer to the new Unit. Hence, this can be funded from within existing budgets.

However the direct costs of dealing with unauthorised encampments, particularly the legal and clean-up costs, which are borne by land-owning Departments within the Council have been estimated to be up to £80,000 per annum. Hence, the more effective management of encampments and any reduction in their incidence in the city should deliver significant savings across many service areas. Additionally, the not insignificant cost of protecting and maintaining land (e.g. mounding, which often adversely affects the appearance of parks, open spaces and verges) may also be reduced in the long term if the incidence or risk of problematic encampments within the city can be reduced.

Martin Judson, Head of Finance, Regeneration & Culture - 27/02/09

5.2 Legal Implications

Employment – Phase 1 as stipulated at 4.13 will require 2 City Council employee’s terms and conditions of employment to be varied to enable the co-location arrangements. Such a variation should be with the employee’s concerned agreement and therefore consultation with them is required.

The Transfer of Undertakings (Protection of Employment) Regulations 2006 will apply to recommendation 3. Those staff permanently assigned to the function which will be delegated to the County Council, immediately before the transfer date will transfer to the employment of Leicestershire County Council on the 1 July 2009. At present 2 employees have been identified as being subject to automatic transfer.

The City Council must ensure that it carries out its informing and consultation obligations with affected employees. This not only includes employees subject to transfer but whose colleagues' jobs will be affected. Recognised Trade Unions must be informed of specific information and consulted if the Council envisages taking any action, for example a reorganisation. Upon receipt of proposed measures the County Council envisages taking, the City Council are advised to consult with the Trade Unions.

Legal advice will be required leading up to the transfer date on an ongoing basis to ensure the Regulations are complied with. There are risks associated with the transfer of employees but these can be minimised by following legal advice.

Kate James, Solicitor – 27/02/09

6. OTHER IMPLICATIONS

OTHER IMPLICATIONS	YES/NO	Paragraph References Within the Report
Equal Opportunities	Yes	4.3, 4.5
Policy	Yes	Inherent to report.
Sustainable and Environmental	Yes	These proposals should help to reduce the local environmental impact of encampments.
Crime and Disorder	Yes	The incorporation of a dedicated Police Officer within the Unit will help to address any C&D issues associated with encampments
Human Rights Act	No	Human rights will continue to be a fundamental consideration in the eviction/toleration decision making process
Elderly/People on Low Income	No	

7. BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972

Countywide Code of Practice for Travellers

8. CONSULTATIONS

As detailed in this report, these proposals have been the subject of consultation with a wide range of local authority and other partner agencies.

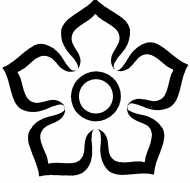
9. REPORT AUTHOR

Adrian Russell, Director of Environmental Services

Ex 29 7295

Adrian.Russell@Leicester.gov.uk

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)



Leicester
City Council

WARDS AFFECTED – CITYWIDE

Overview Scrutiny Management Board
Cabinet

19th March 2009
30th March 2009

Development of Football Facilities

Report of Service Director Culture and Deputy Corporate Director of Regeneration and Culture

1. Purpose of Report

- 1.1 The purpose of this report is to update Cabinet on progress with this major citywide investment programme to improve football facilities across the City and to obtain Cabinet approval to progress to Phase 2 of the project i.e. procurement and construction.

2. Summary

- 2.1 In September 2007, Cabinet approved the commencement of a project to develop new facilities for football participation and development on eight playing field sites and four ball courts including three artificial turf pitches and supported by a team of three development staff over the next five years. Funding of 50% of the significant bid development costs of £455,000 was granted by the Football Foundation as they were very supportive of the innovative approach adopted by Leicester to develop a strategic city wide approach.
- 2.2 After months of extensive effort to a strict timetable, a fully comprehensive and compliant bid totalling £13.8m (£13.3m Capital and £0.5m Revenue) was submitted on 21st January 2008. This was evaluated by the Football Foundation, including advisors from the Football Association and the City Council was subsequently invited to make a presentation to the Foundation's Grants Panel. A recommendation was made to the Foundation's Trustees in July 2008, but a decision was deferred to September.
- 2.3 The main reason for the deferral was concern about the size of the grant compared to the overall level of funds available to the Football Foundation. However on 2nd October 2008 the City Council received a written offer of £5m towards the Capital costs and £521,692 towards the revenue costs. This was lower than anticipated and assumed that we would be able to make substantial cost reductions – partly through the reduction in the programme of one playing field site (Knighton Park/Welford Road) and partly by cost reduction or value engineering to the design and construction of the changing rooms.
- 2.4 Whilst the application to the Football Foundation was being developed and assessed, other sources of funding were being explored and officers were successful in securing a very significant contribution from the Leicester City Primary Care Trust of £2m, a Sport

England Grant of £250k towards the ball courts, contributions from three partner clubs totalling £200,000 and other smaller contributions.

- 2.5 However, due to the recent sharp downturn in the economic and property markets, a substantial proportion of the original match funding was no longer available in the short term. The withdrawal of the developers for the Saffron Lane Velodrome and Blackbird Road Playing Fields developments has had a particular impact. Consequently, this together with the decision of the Football Foundation has necessitated a major reworking of the cost, content and financing of the project.
- 2.6 As a result, the capital cost of the project has now been reduced to £11,200,882 following a comprehensive value engineering exercise and the shortfall in match funding will be bridged by Prudential Borrowing with the repayments approved as part of the Council's revenue budget strategy for 2009/10.
- 2.7 The Football Investment Strategy has strong links to the One Leicester Strategic priorities of:
- Improving Well-being and Health
 - Talking up Leicester
 - Creating thriving, safe communities
 - Investing in our Children
 - Reducing our Carbon Footprint
 - Investing in Skills and Enterprise

The project will provide substantial football and multi-sport developments at seven sites and four new ball courts in the City. This will provide opportunities for young people to become more physically active and lead a healthier lifestyle in line with the government's active people survey. Each site will have a development plan including challenging targets in coaching, volunteering and links to schools focusing on the five-eleven age range and excluded children. All facilities have been designed to incorporate energy saving schemes to minimise the carbon footprint of each facility. This project will also enable local people to gain qualifications in coaching to allow them to volunteer and assist the partner clubs with gaining FA Charter Standard accreditation. They can in turn run skill centres for young people and train more volunteers. The strategic approach adopted in Leicester is a national first and the award by the Football Foundation is the single biggest award made for community sports provision since its launch in July 2000.

3 Recommendations

3.1 Cabinet are recommended

- to note progress on the development of this project
- to agree the commencement of Phase 2 of the project i.e. procurement and construction as detailed in the report at a total capital cost of £11,200,882
- to note the receipt of a revenue grant from the Football Foundation of £521, 692 to enable the appointment of three staff over five years to support the implementation of the Project
- to note that further work will be done on finalising the income and expenditure associated with operating the sites and the results of this work will be included in the 2010/11 budget

- to note the Prudential Borrowing of £2,970,000 to be financed from revenue
- to delegate the final decision on the most cost effective procurement arrangements to the Deputy Corporate Director of Regeneration and Culture, in consultation with the Cabinet Lead Member for Culture and Leisure, as set out in Paragraph 4.21.

4 Report

- 4.1 Football participation levels are lower in Leicester than in Leicestershire, the East Midlands or nationally. This applies to all levels of football – Adults, Junior/Youth and Girls. The Active People survey confirmed that the percentage of people participating in 3, 30 minute, sessions of moderate intensity exercise in Leicester was again lower than our comparators.
- 4.2 Various consultation exercises carried out by the Leicestershire and Rutland County F.A. over the last five years have confirmed that football facilities are of a poor quality in the City in comparison to other facilities around the County and regionally. Although the F.A. recognises that urban areas that feature in the top 20% of the Indices of Multiple Deprivation have poorer quality football facilities and, in most cases, lower levels of participation, Leicester has not benefited as much as it should have from F.A. and Football Foundation investment in comparison to other East Midlands cities.
- 4.3 Whilst there have been some notable developments at Judgemeadow Community College and Braunstone Park, there is a clear need to invest in improvements to local football facilities to enhance the range of football participation opportunities for the local community and to support the local club infrastructure. A lack of investment in recent years has resulted in a migration of clubs away from the City, reduced opportunities for team and player development as well as lower levels of participation. This has resulted in the majority of clubs running a lower number of teams per club when compared to the rest of the county.
- 4.4 The effect of the lack of investment and the ability of clubs to progress and secure Football Foundation funding has effectively frozen the development of football facilities in Leicester. This has led to increasing demand and dissatisfaction from local clubs, especially those from BME backgrounds. Leicestershire and Rutland County F.A. were asked to undertake a facilities review and identify the priorities for investment for the city. This review was carried out in consultation with the local football community, leagues and members of the Leicestershire and Rutland local football partnership.
- 4.5 The F.A. identified that the current levels of affiliated participation were much lower than the regional average and were also lower when compared to other major cities in the East Midlands.

	Adult		Youth		Mini Soccer	Total
	Male	Female	Male	Female		
Leicestershire	5.2	0.1	21.5	1.8	7.9	5
Leicester	3.6	0.1	9.6	0.4	3.4	3.7
Derby	5.2	0.1	26.2	2	7.5	7.5
Nottingham	4.6	0.3	19.2	1.9	6.4	6.7
Regional Average	5.3	0.2	22.3	2.6	7.7	5.3

National Average	4.9	0.2	21.6	1.9	7.2	4.9
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Conversion Rates (%) = Relevant Population/Relevant Playing Population

- 4.6 The percentage of the population playing football in Leicester is 3.6% of the relevant population, compared to 5.3% regionally and 4.9% nationally. The position for youth football is of even more concern at 9.6% against 22.6% regionally. The position for girls' football is also of concern at 0.4% against 2.6%. There are half the number of players playing mini soccer than anywhere else in the East Midlands. Some of the above can be put down to the migration effect of city residents playing for clubs outside of the city, but overall the position is poor.
- 4.7 Evidence about the protective health benefits of physical activity is overwhelming. The World Health Organisation considers that physical inactivity is one of the leading causes of death in the developed world, causing 1.9m deaths worldwide per year. People who are physically active reduce their risk of developing major chronic diseases such as Coronary Heart Disease, strokes and diabetes by up to 50%, and the risk of premature death by about 20-30%. Adequate levels of physical activity can also help to prevent and/or ameliorate a range of other conditions such as obesity, osteoporosis, low back pain, depression and some cancers. Appendix 1 gives a full list of the level and strength of evidence for a relationship between physical activity and chronic conditions. Nationally, however, six out of ten men and seven out of ten women are not active enough to benefit their health. In relation to children, nearly three in ten boys and four in ten girls are also not meeting the recommended levels of physical activity. The Department of Health recently published estimates of the primary and secondary care costs attributable to physical inactivity for each Primary Care Trust. For NHS Leicester City the estimated costs for 2006/07 were over £6m.
- 4.8 In terms of participation in physical activity locally, the Active People Survey, conducted by Sport England in 2006/07, identified a lower level of participation in sport and active recreation in Leicester compared to the national average. In Leicester, the proportion of the adult population regularly participating (30 minutes moderate intensity exercise at least three days a week) is only 15%, compared to the national figure of 21.3%. This places Leicester as the 10th lowest local authority area in the country (out of 354) and is the lowest in the East Midlands in terms of physical activity levels. In addition, participation levels have fallen in Leicester since the last Active People Survey in 2005/06, against an increase nationally. Rates of obesity amongst children are high in Leicester. In 2007/08, 10.8% of children in reception year were classified as obese (1.2% higher than the national rate). Rates of obesity in older children are higher, with 20.3% of children defined as obese in year 6, compared to 18.3% nationally.
- 4.9 There is an urgent need to increase levels of physical activity in Leicester, through a variety of means. This is particularly important in areas of social and economic disadvantage where health outcomes are poorest and where levels of physical activity tend to be lowest. Evidence shows that levels of physical activity are lower amongst women, ethnic minorities and amongst people from more disadvantaged areas.
- 4.10 The Institute of Community Cohesion in its draft toolkit on sport and community cohesion refers to the power of sport to transform peoples lives, build teamwork and even turn

the most disadvantaged of young people into disciplined athletes. The report also refers to the potential of sport to unite communities and build bridges between different communities. The Football Association's (FA) recent commitment to pursue a new equity strategy for the sport and to address some of the problems of racial exclusion in the English Game are reflected in their support for this innovative city wide project. The FA also recognise in its National Facility strategy that urban areas often featured in the top 20% of the Indices for Multiple Deprivation have poorer quality football facilities. Taking all these factors into account, it was clear that a new and creative approach was required to support local football clubs access to Football Foundation funding and to ultimately increase participation and achieve wider health and community benefits.

4.11 The objectives of the Project are to:-

- a) Improve the safety, security and standard of football pitches and changing facilities managed or maintained by Leicester City Council across parks, playing fields and education sites;
- b) Supporting the County Football Development Plan which sets overall targets for increasing levels of participation and quality to 120 teams by 2012;
- c) Ensuring equality of access and opportunity for all communities within the City but with an emphasis on increasing participation by young people, women and girls, disabled people and BME communities and promoting Community Cohesion;
- d) Increasing the level of physical activity in Leicester in order to reduce the risk to people of developing chronic diseases such as heart attacks, strokes and diabetes and reduce premature death;
- e) Developing appropriate sites via lease/license or partnership arrangements to established clubs delivering a wide range of participation opportunities;
- f) Working in partnership to deliver large multi-pitch sites for grass roots to senior-level football, which can be accessed by a number of City-based clubs;
- g) Expanding the provision of a number of senior pitches, which meet the requirements of the Leicestershire Senior League in order that adult teams can progress;
- h) Encouraging the development of football participation from inner city communities by incorporating a number of inner city ball courts within the programme;
- i) Reviewing, modernising and standardising the arrangement for site lettings and leases;
- j) Encouraging a culture of shared facilities rather than exclusive use in order to maximise opportunities for all clubs in the City.

4.12 Tackling inequalities is a key component of the project. Of the eleven sites, four are located in areas identified as being in the 10% most deprived wards nationally (Beaumont Park, Linwood, New College and Cossington Street), two in the 20% most

deprived wards (Rushey Fields and Overton Road) and five in the 50% most deprived wards nationally, as defined by the Indices of Multiple Deprivation. There are targets to increase participation by hard to reach communities and plans for referral systems from agencies such as the Youth Offending Team, Positive Futures, Youth Services and the local Police. Disability development plans have also been produced which include specific targets relating to increasing the number of disability teams. As well as generally promoting and encouraging participation in football from BME groups, there are specific targets within individual site plans to, for example, increase the number of volunteers from BME groups and use football to deliver anti-racism messages. Ensuring that usage of the facilities at each site is representative of the local population is an important element of the plans.

- 4.13 The ball court areas are located in inner city locations and aim to engage people, not currently attached to existing clubs and signpost them to more organized provision, as well as provide training opportunities for both partner and feeder clubs. The ball courts are essentially Multi Use Games Areas with hard surfacing which provide year round opportunities for casual and organized activities.
- 4.14 One of the objectives of the project is to encourage a culture of shared facilities, rather than exclusive use, in order to maximise opportunities for all clubs in the city. All sites will be available for both casual and structured sporting usage and will therefore benefit a much wider group of people than those playing football.
- 4.15 Eight playing field sites and four ball court areas were identified across the City where investment would meet the aims of the project. This included eight new changing room blocks, three third generation artificial grass pitches, four upgraded ball court areas and substantial ground preparation works (Aylestone Playing Fields), development and improvement of grass pitches, car parking, access and floodlighting.
- 4.16 The proposal also incorporated revenue funding over five years to employ three staff to develop football opportunities across the city. Partner Clubs have been identified by the Leicestershire and Rutland County F.A. to lead the development of football opportunities for their clubs and other associated football clubs in partnership with the FA and the City Council. Partner Clubs will all have FA Charter Club status. Three of the partner clubs are from BME communities plus one women's club as follows:
- Aylestone Playing Fields – GNG Sports and Leicester City Women
 - Aylestone Recreation Ground – St Andrews Football Club
 - New College – Allexton and New Parks FC
 - Beaumont Park – Beaumont Town FC
 - Hamilton Park – Nirvana FC
 - Linwood Playing Fields – Aylestone Park FC
 - Rushey Fields – Bharat FC

The partner clubs were selected via a process led by the Leicestershire and Rutland County FA which has been well documented. All clubs in the city were given the opportunity to be considered as partner clubs and all selected clubs were interviewed and have Partner Club status.

- 4.17 The full bid to the Football Foundation was submitted on 25 January 2008 and there were a range of meetings with the Football Foundation and the Football Association over the following months to clarify the bid and to make presentations on the detailed content of what was a very comprehensive and complex bid. The Football Foundation Board met in July 2008 but deferred the decision until September this year. The main reason for the deferral was concern about the size of the submission related to the amount of funding the Football Foundation had available to support community Football provision throughout the country.
- 4.18 On 2nd October 2008, The Football Foundation made a written offer to the Council of £5m capital against a total capital target cost of £10,250,637 and a revenue grant offer of £521,692. The Capital Grant offer was considerably lower than we hoped for as our bid submission was for a total capital cost of £13,260,729 with a minimum contribution of 50% from the Football Foundation. The Football Foundation grant offer covers eleven of the twelve sites - no funding towards the provision of new changing facilities at Knighton Park/Welford Road was approved.
- 4.19 The reduction in the total Capital Project cost from £13.3m to £10.2m includes the withdrawal of the Knighton Park/Welford Road site from the programme and a consolidation of the changing rooms on Aylestone Playing Fields. However, these two changes are insufficient to bring the total Capital Costs down by the amount required and a major value engineering exercise has been undertaken to establish the extent to which we can deliver the project within the revised Capital Target cost proposed by the Football Foundation. Members of the project team visited other sites supported by the Football Foundation to enable realistic comparisons to be made. The following table summarises the revised cost of the project.

Description	Bid Cost	Target Capital Cost	Revised Capital cost	Grant Awarded
Aylestone Playing Fields	3,179,834	2,106,721	2,942,204	928,041
Aylestone Recreation Ground	1,927,164	1,752,670	1,675,457	876,335
Beaumont Park	1,182,800	1,053,625	1,037,288	526,813
Hamilton Park	1,070,430	954,845	914,726	477,422
Mary Linwood Playing Fields	1,517,322	1,303,931	1,464,820	651,966
New College Playing Fields	1,882,604	1,709,291	1,769,638	854,646
Rushey Fields Rec'n Ground	1,186,128	1,059,564	1,070,484	529,782
Welford Road/Knighton Park	959,722	0	0	0
Cossington St Ball Court	59,526	59,988	59,526	29,994
Overton Road Ball Court	26,768	27,152	29,268	13,576
St Andrews Ball Court	65,118	65,136	65,118	32,568
Victoria Park Ball Court	203,353	157,714	172,353	78,857
Total	13,260,769	10,250,637	11,200,882	5,000,000

Note: A contingency provision of 9% is included

- 4.20 The project team have coordinated efforts to identify all possible elements which reduce costs through a value engineering exercise. The original bid design has changed throughout this exercise via consultation with specialist consultants who have provided

alternative solutions to elements of the structural frame, roof treatment, ventilation and mechanical and electrical proposals. Although not all the required savings have been achieved through the VE exercise, the team believes that any remaining savings needed will be achieved once a comprehensive programme of ground conditions surveys is complete and accurate costs established.

- 4.21 The procurement strategy submitted during the bid stage, recommended the use of the SCAPE framework, and named Willmott Dixon Ltd as its single contractor. The benefits of this proposal is a coordinated approach to all schemes, continued development, learning and refinement of each project that in turn reduces cost and time. However, the overheads and profits of the SCAPE framework were set in 2006 with construction at a peak. This strategy is under scrutiny to confirm its effectiveness to still provide “best value” in the current economic climate. The option, to procure contractor(s) using a traditional open tender procedure, is also under consideration as a viable alternative. The benefits of this proposal are predominately financial considering the recent down turn in construction costs and reduced profit margins. Both these options provide benefits, but also raise new issues due to the current economic climate. It is recommended that Cabinet delegate the final decision to the Deputy Corporate Director, in consultation with the Cabinet Lead Member for Culture and Leisure.
- 4.22 To enable the project to proceed to procurement and construction, a match funding contribution from the City Council and partners of £6,200,882 is required. At the time the bid was submitted in January last year the City Council’s match funding contribution was predicated on a number of land disposals and Section 106 agreements which, due to the current economic recession, have not materialised as developers have withdrawn from land disposals and there have been delays in securing 106 contributions.
- 4.23 In March 2008, a successful application was made to Leicester City Primary Care Trust for a non-recurrent capital grant of £2m towards this project, which has made a substantial and invaluable contribution to the delivery of this project. In coming to this decision the PCT Board took into account the overwhelming evidence about the protective health benefits of physical activity, the further development of a city-wide approach to tackling obesity, and the need to improve both the currently low levels of physical activity in the city and also the infrastructure to support increased physical activity and involvement in sport. The PCT Board also recognised, as is reflected in the cross-government strategy for England, “Healthy Weight, Healthy Lives”, that reducing obesity and overweight is essentially a partnership activity and the PCT wanted to be centrally involved in this.
- 4.24 The match funding position is summarised in the table below:

Description	Revised Funding Package
Football Foundation (Towards Construction)	5,000,000
Capital Programme – Hamilton Changing Rooms	350,000
Insurance Claim	46,882
106 Contribution–St Andrews Ball Court (To be finalised)	50,000
Sale of Newry Junior/Southfields Infants (To be finalised)	400,000
Sport England	250,000

UEFA Jubilee Fund	40,000
Partner Clubs	200,000
Leicester City PCT	1,894,000
Prudential Borrowing	2,970,000
TOTAL	11,200,882

Note: £106,000 of the PCT's £2m contribution was used to part match fund LCC's share of the Bid Development costs, hence the reduced amount shown above.

4.25 The project will be closely monitored by grant funders and they have asked that ambitious key performance indicators (KPIs) are clearly set down at the start of the project. The KPIs have been developed in conjunction with the projects' partner clubs and key site users and are shown below for the first five years of the projects lifetime:

- 283 new teams will be generated
- 3,065 new players will participate in football
- 30 clubs will gain FA Charter Standard accreditation
- 5040 youngsters aged 5 – 11 will receive expert tuition from specially trained coaches at the skills centres
- 140 youngsters will join partner clubs after referrals from social inclusion partners
- 28 health related projects will be delivered
- 577 new volunteers will be recruited into running the partner clubs and other site users
- 266 educational courses and workshops will be held with a total of 6009 volunteers attending them
- 922 youngsters will join partner clubs via the creation of new school to club links.

4.26 The FA requirement to achieve RIBA stage D (full planning approval) before funding award was met on all four ball courts, and eight playing field sites. However, subsequent to approval, two changes have been identified. A minor change to Victoria Park ball court has been requested to facilitate easier access to the park during the festival season. The planning department has accepted this minor amendment and approval is expected early March 2009. However, a major change to Aylestone Playing Fields has also been identified following further consultation with the partner clubs, the Environment Agency and the Football Association. An elevated section of ground adjacent to the proposed site is better suited to house the development at Aylestone. The new location reduces the affect on residents from noise and lighting and removes any flood risk previously highlighted. The new proposals have recently been submitted and are currently being considered by the planning department and approval is expected in May 2009.

4.27 The City Council will issue each partner club with a Service Level Agreement (SLA) which effectively sets out what is expected of the partner clubs from an operational and procedural perspective. In addition, the SLA sets out the role and responsibility of the City Council and the monitoring and evaluation mechanism for the sites. Each SLA will run in parallel with an occupational licence that will also be issued to the partner clubs. The licence sets out the entitlements and restrictions on the partner club from a site tenancy perspective. Alongside the Partner Club(s) at each site will be a Local Management Group which will be established to oversee both the operational management of the facility and with a strategic development brief. The LMG will seek to

recognise the input and needs of all the partners and be responsible for ensuring communication between the key partners and marketing the facility to ensure social inclusion objectives are met. Terms of reference for the LMG have been drafted and all partner clubs have signed up to the concept.

4.28 The terms and conditions of associated with the Leicester City PCT contribution have been agreed and the terms and conditions for both the Football Foundation and Sports England bids will have been finalised before this report is agreed by Cabinet. Both sets of terms and conditions have been accepted, however, we are establishing with the funders the basis on which they want the Council to prove ownership of all the sites. This will require standard forms of certificate of title and may incorporate restrictions on future use on the various parcels of land. This is standard practice on the part of grant funders and these restrictions are not anticipated to be particularly onerous as all the land is currently public open space.

4.29 A robust business plan is being drafted that encompasses all of the sites. The revenue projections have been completed for five years and include a standard pricing policy across the sites, allowance for site specific staff and enhanced ground maintenance. Discussions are continuing on the most appropriate operational model once the facilities have been constructed. The current estimated full year revenue cost is likely to be in the region of £450,000 per annum with estimated levels of income from hire of facilities in excess of £350,000 (including the Football Foundation Revenue Grant). Much will depend on the level of income from the three floodlit artificial turf pitches which have the potential to generate significant income. The revenue cost in 2009/10 will be minimal as most of the facilities (by March 2010) will be either in construction or have only recently been completed. Consequently, any revenue costs are expected to be minimal and will be met from existing Cultural Services Budgets. The revenue costs for the project in 2010/11 and future years will be scrutinized in detail as part of the project implementation by reviewing and minimizing maintenance costs through methods of working, the potential to involve partner clubs to provide voluntary input for certain activities and maximizing procurement savings for specialist maintenance tasks. Income levels will be monitored to ensure the most effective balance between cost and use, and the Football Development Officers will be tasked with identifying ways of increasing the use of facilities and the income generated by working with the Local Management Groups to be established for each site. Any revenue shortfall in 2010/11 and future years will be met from within existing Divisional budgets.

4.30 An outline timetable for the procurement and construction phase of the project is set out below:

ACTION	PLANNED DATE
Media Launch	March 2009
Finalise detailed design & Procurement	Mid April 2009
Finalise Site surveys	Mid April 2009
Complete Planning Approvals for all sites	May 2009
Award contracts and mobilisation on site	Mid May 2009
Start on site	June 2009
Project complete	September 2010

4.31 Although the project is being managed in a single phase, there is likely to be some staggering of start and finish dates due to the scale and nature of individual projects.

The exact arrangements will be dependant on discussions with the successful contractor or contractors, but at this stage it is envisaged that, in respect of the playing field sites, the programme will be as follows:

- Hamilton Park
- New College
- Aylestone Playing Fields
- Linwood Playing Fields
- Beaumont Park
- Rushey Fields
- Aylestone Recreation Ground

All sites will be complete in time for the start of the 2010/11 season.

5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1. Financial Implications

- 5.1.1 The revised capital costs include a contingency of 9% (£0.9m) which should be sufficient to cover additional costs arising from the outcome of the procurement process or unforeseen construction costs.
- 5.1.2 The prudential borrowing of £2,970,000 and the associated repayments were agreed by Council on 25th February 2009.
- 5.1.3 There is some uncertainty with regards the disposal proceeds and section 106 agreements totalling £450k. In proceeding with the project we will be doing so on the basis that there will be sufficient unused contingency included in the project cost to offset this funding shortfall in the absence of any additional funding.
- 5.1.4 The business plan detailing associated revenue income and expenditure including facility hire income, staffing costs, utility costs, grounds and site maintenance requires further work. The impact in 2009/10 should be minimal. The full revenue impact of the sites will be incorporated in the 2010/11 budget. Any impact in 2009/10 will be absorbed within existing agreed budgets.

Martin Judson, Head of Resources, Ext 297390

5.2 Legal Implications

- 5.2.1 Both the Sport England and Football Foundation bids contain similar standard terms. The property related issues arising out of those standard terms have been set out in paragraph 4.23 and 4.24 above.
- 5.2.2 For members' clarification, the restrictions to be imposed in respect of the areas of land included in the bids are that the Council will not be permitted to sell, lease or otherwise dispose of those parcels of land for a period of twenty-one years without the respective funders' consent. The funders may require that the Council will enter into deeds to this effect and that restrictions on sale be registered at the Land Registry.
- 5.2.3 Discussions with the Football Foundation have progressed and users of those sites will therefore be granted licences, with the exception of the Aylestone Park Football Club

who, due to their existing arrangements, the Foundation has agreed may be granted a lease.

- 5.2.4 As part of the Sport England bid, there have been problems with the procedure for proving the Council's ownership of the land involved. As a result of the Law Society's Code of Conduct for Employed Solicitors, the Council cannot provide Sport England's standard form of certificate because of indemnity and insurance issues. The Council will therefore have to instruct private solicitors to provide the certificate as soon as possible.

Zoe Ayris, Principal Legal Officer, Ext 296342

6. OTHER IMPLICATIONS

OTHER IMPLICATIONS	YES/NO	Paragraph references within the report
Equal Opportunities	Yes	4.1/2/5/6/7/8/9/10/12/13/14
Policy	Yes	2.7
Sustainable and Environmental	Yes	2.7
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	

7. RISK ASSESSMENT MATRIX

Risk	Likelihood L/M/H	Severity Impact L/M/H	Control Actions (if necessary/appropriate)
1 Legal terms & conditions not finalised/agreed	L	M	Regular liaison with legal services
2 Project Overspend	L	M	Establishing the most cost effective procurement approach for a multi site bid and ensuring tight change control processes as part of Project Board/Team structure
3 Planning application not approved	L	M	Revised application deals with most of the concerns expressed by the Environment Agency and changing room complex and ATP is sited further away from local residents
4 Adverse weather impacts on construction timetable	M	L	Unlikely to have a major impact on the overall programme
5 Potential Clawback	L	H	Project Team/Board to ensure

from funders due to non compliance with funding conditions			compliance with grant requirements and legal terms and conditions of funding
	L – Low M – Medium H - High	–	L – Low M – Medium H - High

8. BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972

- a. Project files
- b. Cabinet Report 3rd September 2007

9. CONSULTATIONS

Date Consulted

Martin Judson, Head of Resources, Regeneration & Culture	13th February 2009
Zoe Ayris & Jean Geary, Legal Services	13th February 2009
John Garratt, Head of Property, Children's & Young People's Services	13th February 2009
Neil Evans, Property Services	13th February 2009
Deb Watson, Director of Public Health	13th February 2009
Joanne Atkinson, Leicester City PCT	13th February 2009
Ian Wallace, Property Services	13th February 2009

10. REPORT AUTHOR

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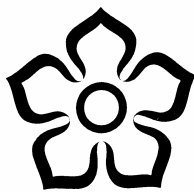
Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

Level and strength of evidence for a relationship between physical activity and contemporary chronic conditions

Condition	Preventative effects			Therapeutic effects	
	Level of evidence	Strength of evidence	Evidence of a dose response relationship	Level of evidence	Strength of effect
Cardiovascular disease					
Coronary heart disease	High	Strong	Yes	Medium	Moderate
Stroke - occlusive - haemorrhagic	High Medium	Moderate Weak	- -	Low Low	Weak Weak
Peripheral vascular disease	No data	-	-	Medium	Moderate
Obesity and overweight	Medium	Moderate	-	Medium	Moderate
Type 2 diabetes	High	Strong	Yes	Medium	Weak
Musculoskeletal disorders					
Osteoporosis	High	Strong	-	Medium	Weak
Osteoarthritis	No data	-	-	Medium	Moderate
Low back pain	Medium	Weak	-	High	Moderate
Psychological well-being and mental illness					
Clinical depression	Low	Weak	-	Medium	Moderate
Other mental illness-	No data	-	-	Low	Weak
Mental well-being	-	-	-	Medium	Moderate
Mental function	Low	Moderate	-	Low	Weak
Social well-being	No data	-	-	Low	Weak
Cancer					
Overall	Medium	Moderate	Yes	No data	
Colon	High	Strong	Yes		
Rectal	Medium	No effect	-		
Breast	High	Moderate	Yes		
Lung	Low	Moderate	-		
Prostate	Medium	Equivocal	-		
Endometrial	Low	Weak	Yes		
Others	Low	Equivocal	-		

Department of Health, 2004¹

¹ Department of Health (2004) *At least five a week: Evidence on the impact of physical activity and its relationship to health*. London: Department of Health



Leicester
City Council

WARDS AFFECTED
All Wards

Appendix G

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:

CABINET

30th March 2009

INTERNATIONAL DEVELOPMENT STRATEGY

REPORT OF THE CORPORATE DIRECTOR OF REGENERATION & CULTURE

1. PURPOSE OF REPORT

- 1.1 This report sets out the development of the Overseas Links Working Party into a new committee together with revised Terms of Reference (Appendix A) and International Development Strategy (Appendix B).

2. RECOMMENDATIONS

- 2.1 Members are asked to:
- a. Note the report;
 - b. Endorse the establishment of a new International Development Committee;
 - c. Approve the revised Terms of Reference (Appendix A);
 - d. Approve the membership also set out in Appendix A;
 - e. Approve the International Development Strategy (Appendix B).

3. REPORT

- 3.1 The report follows discussions at the Overseas Links Working Party over how the City Council's international development work might be made more coherent and better coordinated.
- 3.2 Recent discussions with members have concluded that the best option would be for Cabinet to set up a Committee. This is enabled by law and the Council's Constitution e.g. Cabinet Procedure Rule 1, which provides Cabinet with a number of methods of discharging its executive functions, not just by Cabinet as a whole e.g. Committee, individual Cabinet member or officers.
- 3.3 The current Overseas Links Working Party is not a Committee. Technically, decisions are being made by the Corporate Director on behalf of Cabinet in consultation with the Working Party. Historically, minutes of the Working Party were referred up to Cabinet for ratification but this does not happen at present. So, from a governance point of view alone, the establishment of a Committee would be an advantage and would enable Cabinet to delegate its overseas development work to a higher profile, more visible executive group.
- 3.4 Where an executive function has been delegated that does not prevent Cabinet discharging the function as a full Cabinet if it wants to, or varying or withdrawing the delegation at a future date.

- 3.5 It is important to note that all members of a Cabinet Committee must be members of Cabinet itself, but that would not prevent there being a standing invitation for others to attend, which could include non-Cabinet members, officers and representatives from outside bodies e.g. twinning organisations. Only Cabinet members would be able to vote.
- 3.6 If a Committee is established then the usual rules regarding notice of meetings, access to information, publishing minutes etc. would need to be applied. If a Committee is to be established, Cabinet will need to decide on membership.
- 3.7 Attached are proposed terms of reference for the Committee (Appendix A), which make it clear that the Committee's role will be to implement Cabinet's International Development Strategy relating to the Council wide work of the executive.
- 3.8 The revised International Development Strategy (Appendix B) is structured around 6 key objectives, which relate to key points in One Leicester. The benefits of international activity are highlighted within each objective, making reference to what is already being done. It also makes recommendations for key actions in order to take these objectives forward and indicates the potential impact of implementing the objectives. Appendix B4 of the Strategy shows how the International Development Strategy links to One Leicester.

4. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

4.1. Financial Implications

There are no direct financial implications arising from this report.

Martin Judson, Head of Finance – ext. 29 7390.

4.2 Legal Implications

The law and Constitution enable the establishment of a Cabinet Committee. Cabinet can keep under review and change its Scheme of Delegation to suit its current circumstances.

- 4.3 The International Development Strategy must be delivered within legal powers available e.g. the Local Government (Overseas Assistance) Act, 1993 and Well Being powers available under Section 2 of the Local Government Act, 2000.

Peter Nicholls, Service Director - Legal Services – ext. 29 6302.

5. OTHER IMPLICATIONS

OTHER IMPLICATIONS	YES/NO	Paragraph References Within the report
Equal Opportunities	NO	
Policy	YES	3.1; 3.7; 3.8
Sustainable and Environmental	NO	
Crime and Disorder	NO	
Human Rights Act	NO	
Elderly/People on Low Income	NO	

6. RISK ASSESSMENT MATRIX

Risk	Likelihood L/M/H	Severity Impact L/M/H	Control Actions (if necessary/appropriate)
There is no process for reviewing policy	L	L	Minutes will be reported to Cabinet on a regular basis so as to prompt monitoring and review at Cabinet level

L-Low
 M - M
 Medium
 H-High

7. BACKGROUND PAPERS - LOCAL GOVERNMENT ACT 1972

8. CONSULTATIONS

- Martin Judson, Head of Finance – ext. 29 7390
- Peter Nicholls, Service Director - Legal Services – ext. 29 6302
- Overseas Links Working Party
- Adrian Russell; Alistair Reid; Andrew Bunyan; Andrew L Smith; Andy Keeling; Andy Smith; Ann Branson; Bhupen Dave; Charles Poole; Chris Minter; Dave Pate; David Taylor; Helen Ryan; Jeff Miller; Jill Craig; Joanne Ives; Keith Murdoch; Lynn Cave; Margaret Libreri; Mark Noble; Mike Candler; Pat Hobbs; Penny Hajek; Richard Watson; Ruth Lake; Sam Maher; Sheila Lock; Simon Bennett; Tracie Rees; Trevor Pringle

9. REPORT AUTHORS

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Service Director - Legal Services

Ext. 29 6302

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Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

DRAFT

INTERNATIONAL DEVELOPMENT COMMITTEE

TERMS OF REFERENCE

1. To recommend to Cabinet and implement Cabinet's International Development Strategy
2. To enable implementation of Cabinet's International Development Strategy:
 - To provide a corporate lead on international work for the City Council
 - To ensure representation from all service areas and foster a joined up approach to international work across City Council departments
 - To formulate ideas and make recommendations on the City Council's participation in international work
 - To raise awareness of international issues and developments across the City Council
 - To support officers and members engaged in international work
 - To oversee progress and outcomes of international work within the City Council
 - To make decisions on the use of the budget allocated to it by Cabinet

Membership

- a. Membership of the Committee shall be 5 Cabinet members
- b. The Committee will be able to co-opt advisory members as may be necessary from time to time to assist the Committee achieve its objectives

DRAFT

LEICESTER CITY COUNCIL
INTERNATIONAL DEVELOPMENT STRATEGY

1. INTRODUCTION

2. WHY DOES LEICESTER NEED AN INTERNATIONAL DEVELOPMENT STRATEGY?

- 2.1 International Context
- 2.2 European Union
- 2.3 National Policies
- 2.4 Local Agendas

3. THE INTERNATIONAL DEVELOPMENT STRATEGY - Internationalising Leicester's 25-year vision

- 3.1 Aims
- 3.2 Objectives

4. MEETING THE OBJECTIVES OF THE STRATEGY - Action and Impact

- 4.1 Invest in and learn from international partnerships to support economic development, inward investment, enhance skills and improve performance
- 4.2 Embrace Leicester's diverse communities to build social cohesion and celebrate local identity alongside the city's links with the wider world
- 4.3 Increase international understanding and global learning to improve educational standards, broaden experiences and promote active citizenship
- 4.4 Respond to a shared agenda for environmental sustainability, carbon footprint reduction and increasing support for sustainable development to benefit future generations
- 4.5 Liaise with and work alongside developing economies to meet social justice objectives and challenge global inequalities
- 4.6 Develop and implement a coherent approach to Leicester's town-twinning links to maximize the impact of these relationships at local and international level

1. **INTRODUCTION**

The City Council's International Development Strategy has been developed primarily for and on behalf of the corporate International Development Committee to support Leicester's sustainable community strategy as set out in **One Leicester** and ensure that the opportunities and benefits of international engagement are maximised in all areas of the Council.

The Strategy has been developed within the context of Leicester's 25-year vision 'One Leicester, Britain's Sustainable City: Confident people, new prosperity, a beautiful place'¹ and reflects key recommendations and policy directions of international institutions (such as the UN and the EU), UK government departments and civil society organisations.

Effective engagement with the wider world will be essential to achieving our vision for the city's future. A sustainable, confident and prosperous Leicester in the twenty first century will by necessity be an internationally-engaged and outward-looking Leicester. As the LGA puts it international engagement is "a matter of self-interest in a world that is increasingly interconnected and interdependent."

Enhanced international engagement over the next 25 years will enable Leicester to:

- attract inward investment to the city and raise its profile
- build cohesive and tolerant communities that are able to grasp their place in a dynamic and changing world
- increase opportunities for its residents to learn new skills and broaden experience
- build our profile and prominence on the international (and national) stage
- improve performance and service delivery through opportunities for exchange of ideas and experiences and training of its staff and councillors
- take greater advantage of European and other international funding opportunities
- contribute towards the meeting of the millennium development goals

The Strategy will be implemented within legal powers available e.g. the Local Government (Overseas Assistance) Act, 1993 and Well-Being powers available under Section 2 of the Local Government Act, 2000.

2. **WHY DOES LEICESTER NEED AN INTERNATIONAL DEVELOPMENT STRATEGY?**

No city operates in a vacuum. If cities of the scale and complexity of Leicester are to be successful they have to understand their place within a rapidly changing global economy. Globalisation and European integration mean that we live in an increasingly connected and interdependent world in which we both compete and co-operate with each other. In this fast-changing environment, local government has a crucial role to play in actively working with European and international partners for mutual learning and benefit.

International co-operation is a flexible concept that covers a wide range of activities, involving all members of the community and covering a diverse range of local government services. This section outlines some of the major elements of the broader context within which our commitment in international engagement must be placed and some of the key policy frameworks with which we should seek to engage at global, national and local levels.

2.1 **International context**

¹ www.oneleicester.com

Companies increasingly need to compete in international markets in order to survive and to grow, sourcing suppliers and marketing their services to consumers within a global context. Economies such as China and India are growing rapidly and, coupled with the growth of economies in the new EU Members States, will continue to increase competition. Cities and businesses within more established economies will need to respond to this challenge. Attracting and retaining international investment, and enabling local businesses and people to compete effectively in international markets are major challenges for Leicester within this context.

Individual cities do not operate in isolation but are increasingly inter-connected and inter-dependant. Investment decisions that may create jobs, or result in job losses, are often taken thousands of miles away from the place of work. It is clear that the challenges that local authorities face in developing communities that are safe, sustainable, economically viable and inclusive are often global challenges that cannot be dealt with by local authorities in isolation but require partnerships at the local, regional and global level.

Responding to this context, over recent years local authorities have set up networks of partnerships and links that represent a new form of international co-operation. From formal town twinning, to technical and project based partnerships and capacity building - all of these links give us the opportunity to exchange experience and learn from each other, to find effective solutions to serious problems and to strive for peace and stability.

Alongside the need for increased economic productivity and equitable trade to improve the quality of life, stability and security are increasingly a priority at the international level. Increased awareness of international issues, experience and understanding of other cultures, and specific initiatives to encourage fair trade, reduce poverty, and promote local democracy and civic engagement within an international context can contribute significantly to raising the quality of life for all.

Recognising that a set of priorities was needed to improve the lives of the poorest people, world leaders signed the Millennium Declaration in September 2000 under the auspices of the United Nations (UN). Ambitious targets then were agreed to tackle poverty, improve environmental sustainability, public health, gender inequality and access to education, as well as to form global partnerships for this purpose. The UN, moreover, has recognised that the required progress will not be achieved without local action across the world and in recent years has developed a whole series of initiatives promoting the role of city-to-city cooperation in meeting international targets. UN-HABITAT's Partnership for Local Capacity Development report in 2003, for example, talks of how recent international agreements "emphasize the importance of local capacity development for such fundamental development objectives as poverty alleviation, as well as social, economic and environmental sustainability. It goes on to argue that "city-to-city cooperation, peer-to-peer learning and other forms of decentralised cooperation" are amongst the most effective means of helping to achieve that local capacity development.

Similar conclusions about the importance of local action were reached at the Earth summit, held in Rio de Janeiro in 1992, where a range of objectives were agreed in relation to the environment and sustainable development, with the aim of integrating environmental considerations into economic development and reducing negative environmental impacts. These covered areas such as the planning and management of land resources, waste management, energy development, resource efficiency and consumption, and transport. The principles established at the Earth Summit are also reflected in, for example, the Kyoto Protocol, which sets targets for industrialised countries to cut greenhouse gas emissions. International co-operation, through activities such as the

International Council for Local Environmental Initiatives (ICLEs) Cities for Climate Change Programme can make a significant contribution.

2.2 European Union

Globalisation means that local authorities are operating in an increasingly international environment and dealing with European and international businesses on a regular basis. Local government is being increasingly influenced in its activities by European law and is becoming increasingly involved within the European Union institutions. No European local authority can afford to under-estimate the importance of its relationship with European institutions or with partner European cities. Most EU initiatives require local authorities to work with partners from at least two other member states if they are to be eligible to apply for grant funding. The significant enlargement of the European Union that took place in 2004, making the EU the largest multi-country single market with a population of 450 million across its 25 Member States (Romania and Bulgaria also joined the European Union in January 2007), has provided even more opportunities for accessing European funds for cooperation projects with Central and Eastern European partners.

European and UK government funding also supports the implementation of key EU policies such as the Lisbon Agenda, for example, by supporting skills development activity, encouraging co-operation between universities and businesses in research and development, and financing initiatives to enable people to become economically active. For the period 2007 to 2013 European funding is available to support such initiatives through the EU's Competitiveness and Employment Objective. The East Midlands is eligible for more than £180 million under the ERDF Competitiveness Programme between 2007-2013.

Transnational programmes will continue to support co-operation between European partners across a wide range of EU policy areas including research and development, culture, the environment, education, lifelong learning and citizenship. These programmes offer a valuable opportunity to develop and exchange good practice with European partners and are developed within the overall policy context set by the Lisbon Agenda.

EU legislation also impacts directly on the city. For example, EU regulations govern the level of support that can be provided from public funds to encourage private investments to ensure that competition is not distorted across the EU as a whole. Similarly, EU environmental legislation sets targets for the percentage of waste that must be recycled, and for the cleanliness of our beaches.

2.3 National policies

International agreements on the environment or trade are generally implemented at EU and UK level. The outcomes of the World Summit on Sustainable Development in Johannesburg are reflected in the EU's Lisbon Agenda and environmental initiatives, the UK Sustainable Development Strategy and Climate Change Strategy (revised in 2006), and the Government's Sustainable Communities agenda. Similarly, much of EU policy and legislation is implemented by the government at national and regional level. In terms of policy, the EU's Lisbon Agenda is reflected in the National Lisbon Reform Programme, which sets out how the UK will work towards achieving the Lisbon targets and increasing competitiveness. In turn this is reflected within the UK in the revised Regional Economic Strategy, which seeks to increase competitiveness through the region's businesses and its people, as well as in national and regional programmes for EU funding.

The UK's Local Government Association and previously the Local Government International Bureau (LGIB) have a long history of promoting the international engagement of UK local authorities. They have been a major player within the UK's Alliance for International Development whose principal message, "Think Global, Act Local", reflects the

need for local action to address global challenges. The Alliance was set up in 2004 to “promote local government and local community participation in international development through providing tools and resources to help local authorities become more actively involved”. Membership of the Alliance includes the Local Government Forum (CLGF) and the Improvement and Development Agency (IDA).

The LGA also published its draft International Policy in 2006, building on previous policies covering European Enlargement and International Development. While this policy is a general guide for local authorities, it is relevant for assisting individual local authorities in the development of a city-wide strategy within the context of the Local Government Act 2000 and the community leadership role it sets out for local authorities, including powers to act where this is likely to promote or improve the economic, social and/or environmental well-being of its people.

The LGA policy aims to:

- Increase the involvement of UK local government in international cooperation
- Help UK local government maximise the domestic benefits of international co-operation in relation to service delivery and community well-being
- Raise awareness of the role that UK local government can play in promoting the development of local democracy overseas and the important contribution they can make to international development activities
- Emphasise that all forms of international cooperation are valid and equal, and can contribute positively to the reputation of UK local government. It welcomes the involvement of local authorities in international partnerships and asks that each local authority:
 1. Becomes more actively involved in all forms of international partnership;
 2. Adopts an international policy and develops a strategy for engagement and activities, and;
 3. Appoints an elected member to promote the international dimension.

There is also a wide range of government initiatives across a wide range of sectors (economy, trade, tourism, education, community cohesion, environment, energy etc) where an international dimension could add value to existing strategies (examples are referred to in later sections of this document). In sport, for example, London’s successful Olympic bid for 2012 included a strong international dimension, particularly in relation to young people, reflecting the potential this has to enhance the Olympic Programme. In addition, the requirement for public organisations, including local authorities, to pursue continuous improvement goals, and achieve value for money, indirectly forms part of the national context for encouraging international engagement. Development and sharing good practice within international projects and networks can be an effective tool in achieving such goals.

2.4 Local agenda

As well as responding to the wider context outlined in the preceding sections, Leicester’s International Development Strategy must also be integrated into local and regional agendas and build upon and extend existing international work rather than try to supplant it. The Council’s International Development Strategy should thus contribute to the delivery of Leicester’s Vision and address the region’s economic, social and environmental priorities as set out in the ‘Leicester Local Area Agreement’, the East Midlands Regional Assembly’s ‘Integrated Regional Strategy Framework’ and the East Midlands Development Agency’s ‘Regional Economic Strategy for the East Midlands 2006-2020’.

Leicester has a thriving and dynamic set of existing city-to-city links and is currently twinned with Strasbourg (France), Krefeld (Germany), Haskovo (Bulgaria), Masaya (Nicaragua), Rajkot (India) and Chongqing (China). The City Council has also established good working connections with Az Zubayr (Iraq). There is an emphasis from some of Leicester's twinned cities to develop technical rather than civic links, supported by a range of voluntary organisations that have re-focused their approach to international work over the past few years and have helped to enhance Leicester's reputation within this field.

Since 2002, Leicester has been designated a Fair Trade City, reflecting its commitment to social justice within international trade. This status is reviewed annually ensuring that new targets are met regularly.

Having a clear strategy for international co-operation is crucial to the success of the City Council's activities. This strategy must dovetail with and be an important element within the city's vision for its future. Accordingly the following section of this paper outlines the key international engagements, which should support and strengthen some of the major components of Leicester's 25-year vision 'One Leicester, Britain's Sustainable City'.

3. THE INTERNATIONAL DEVELOPMENT STRATEGY - internationalising Leicester's 25-year vision

The intention is for the Council's International Development Strategy to reflect the vision set out in **One Leicester**, which aims to:

transform Leicester into Britain's sustainable city over the next quarter century, improving economic, social and environmental wellbeing across Leicester” and contribute to “sustainable development locally, regionally, nationally and globally.”

Throughout the strategy, reference is made to the key themes, which underpin **One Leicester**, including skills and enterprise, community cohesion, investing in children and reducing the city's carbon footprint. Alongside this, the strategy highlights the work that is already being done by the city's town-twinning links to illustrate the value and further potential of these relationships in helping to deliver the International Development Strategy.

3.1 Aims of the International Development Strategy

- To work with Leicester's international links to support sustainable development, cultural diversity and social justice for both Leicester and Leicester's international partners
- To engage in international co-operation to bring about important benefits in increasing understanding of the world and help to combat insularity, racism and prejudice
- To raise public awareness of global issues to promote tolerance

3.2 Objectives

The strategy focuses on 6 areas, where international activity can bring about positive outcomes. In order to realise the Council's aspirations for local people and its partners in the wider world the strategy proposes to:

1. Invest in and learn from international partnerships to support economic development, inward investment, enhance skills and improve performance
2. Embrace Leicester's diverse communities to build social cohesion and celebrate local identity alongside the city's links with the wider world
3. Increase international understanding and global learning to improve educational standards, broaden experiences and promote active citizenship
4. Respond to a shared agenda for environmental sustainability, carbon footprint reduction and increasing support for sustainable development to benefit future generations
5. Liaise with and work alongside developing economies to meet social justice objectives and challenge global inequalities
6. Develop and implement a coherent approach to Leicester's town-twinning links to maximise the impact of these relationships at local and international level

4. **MEETING THE OBJECTIVES – Action and Impact**

This section sets the objectives in context of **One Leicester**. It highlights the benefits of international activity within each objective and makes reference to what is already being done. It also makes recommendations about how the objectives can be taken forward, identifying key activities and outlining the potential impact of implementing the objectives. Appendix B4 provides a Synopsis Table showing how the International Development Strategy links to One Leicester. Appendix B5 provides a summary of the International Development Strategy.

OBJECTIVE 1

Invest in and learn from international partnerships to support economic development, inward investment, enhance skills and improve performance

One Leicester - Giving Leicester a louder voice

Through regional, national and international partnerships we will play a much more active role in developing new structures that place Leicester at the heart of regional policy and ensure Leicester's voice is heard in the key areas that affect its citizens.

We must also be willing and prepared to compete in an increasingly global marketplace.

One Leicester emphasises the need to invest in skills and enterprise in order to succeed in a global economy. International partnerships, including the city's twinning links, play an important role in building this capacity.

What are the benefits?

Improving service delivery and solving problems through shared experience

Decentralisation means that more and more local solutions are being sought to local problems. Transnational partnerships provide local authorities with the opportunity to work collaboratively and to learn from each other, to find real solutions to common problems. Practitioner to practitioner exchange of experience is a cheap and effective way of delivering technical assistance and can be more sustainable than one-off projects, enabling local authorities to compare problem solving and to exchange skills. There is potential for shared learning around issues of sustainable development, particularly in relation to the links with emerging economies.

Encouraging economic and business development

International partnerships allow small and large organisations, in both the public and private sectors, to explore potential economic benefits of cooperation. Many business partnerships have come about as a result of local twinning links, with companies finding it easier to trade with people they know and understand.

Opportunities for low cost staff development and training

Transnational partnerships can provide innovative training possibilities with management development and practical training opportunities for local authority staff through the challenges of resolving technical issues in a new environment. Better understanding of another culture can also help local authority officers and other professionals to work more effectively within their own community and can unlock sources of experience previously unknown.

Educational opportunities

Educating Leicester pupils/students and workforce for working and living in a global world and building on their existing intercultural competences.

Increasing global and European awareness

Globalisation means that local authorities are operating in an increasingly international environment and dealing with European and international businesses on a regular basis. Local government is being increasingly influenced in its activities by European law and is becoming more involved in the European Union institutions. Transnational partnerships can increase awareness of European and international issues and help local authorities to be outward looking and to learn from their partners.

Attracting people and inward investment to Leicester

Tourism is recognised as a key component to the economy of many cities and international partnerships are an important vehicle for encouraging overseas visitors to the city. The City Council's international relationships help raise Leicester's profile on the international stage, as well as attract tourism and inward investment. Exchanges between cultural practitioners, educational bodies and young people help to promote tourism and trade.

Accessing external funding

International partnerships are an effective way for local authorities to access funding. There are a number of funding streams, which support transnational collaboration and twinning links, and provide excellent mechanisms to find potential partners. The European town twinning grant, part of the wider Europe for Citizens programme, covers exchange activities between the 27 EU Member States. An important source of funding for local authorities and community led twinning associations, this provides funding for new and established twinning links and for activities that raise awareness of the European Union. Many authorities have seen the benefits of international linking. Partners have been able to bid for funding from other European schemes, such as the Socrates education programme, and to develop useful trade links involving local businesses.

European funding also provides a major opportunity to support economic development, enhance skills, stimulate investment and help create new jobs.

What is already happening?

- Leicester Shire India Trade Bureau

Cultural, language differences and the sheer scale of the potential India market can be intimidating to smaller companies trying to establish an initial 'foot hold'. The India Trade Bureau was set up to assist businesses in developing trade with India. As India is a diverse market, the India Trade Bureau has concentrated its efforts in Gujarat to begin with as Leicester already has a successful and vibrant business community from Gujarat and is twinned with Rajkot, a major city in west Gujarat.

- East Midlands China Business Bureau

Since 1988 Leicestershire County Council has been actively developing its friendship links with the province of Sichuan, China. This partnership has over the years enhanced the cultural, educational and business relations between Sichuan and Leicestershire. To capitalise on Leicestershire's links with Sichuan and use this experience to promote business links with other areas of China, the Leicester Shire - Sichuan Trade Bureau was set up in March 2004. The objective of the China Trade Bureau (as it is now known) is to assist small and medium sized companies (SMEs) in developing all aspects of trade with China, with focus on the Sichuan Province. It works together with partners like UKTI, China Britain Business Council (CBBC) and government departments and organisations in China.

In addition, the Sichuan-based Trade Bureau has been set up in Chengdu to provide extra support in Sichuan/China.

- ***European Asia-Urbs Programme - Links with Rajkot***

Leicester City Council worked with the Indian city of Rajkot on a project looking at the environmental impacts of the textile industry, funded by the European Commission Asia-Urbs Programme. Leicester has strong links with the Gujarat state with over a quarter of its population of Gujarati origin. As well as a formal twinning agreement between the two cities, there are also strong ties through family, business and social contacts. Building on Leicester's success in working with its own local textile dyeing companies to improve environmental performance under an Article 10 European Commission, the project partners developed a two-year scheme aimed at adopting a more holistic approach to water and waste management in Rajkot with the involvement of local business, the community and NGOs (See Appendix B1).

- ***Commonwealth Local Government Forum (CLGF) - Links with Rajkot***

The goal of the CLGF scheme is to promote the effective, responsive and accountable delivery of local authority services, particularly to poor and disadvantaged people. The scheme promotes and enables the exchange of experience and expertise between local authorities across the Commonwealth (See Appendix B1).

How will this objective be taken forward?

- a. Developing practitioner to practitioner exchanges with other countries to share learning and support staff development and training
- b. Encouraging opportunities for local businesses to develop trading links beyond the UK.
- c. Raise the profile of Leicester as a tourist destination for visitors from overseas.
- d. Keeping abreast of European agendas to ensure the city is outward looking.
- e. Maximising opportunities to make collaborative funding bids from the European Union, the Department for International Development and other streams.

OBJECTIVE 2

Embrace Leicester's diverse communities to build social cohesion and celebrate local identity alongside the city's links with the wider world

One Leicester - People

We have one of the most diverse communities in the country, bringing to the city a wealth of cultural festivals and places of worship. We have over 240 faith groups from at least 14 different religions. Leicester is a place where multiculturalism works and we all benefit from the diversity of our community.

We welcome new communities and make people feel at home. And we are better placed than many cities to benefit economically and culturally from increased migration to the city in the future. People who know Leicester well see it as a cultural centre of excellence.

As one of Europe's most successfully integrated multi-cultural cities, Leicester is widely respected for its excellent and stable race relations. The city is proud of the Council's progressive measures to combat social exclusion and through its international links can continue to improve community cohesion.

What are the benefits?

Creating thriving, safe communities

Partnerships that bring people from different countries and cultures together help to increase their understanding of the world and thus broaden their horizons. Importantly, it can help promote tolerance and respect for others, thereby combating racism and xenophobia.

Improving community well-being

Bringing together counterpart organisations, experts and interest groups in health and social welfare can lead to improvements in community services and facilities. Sharing expertise and experience on issues such as unemployment and drug and alcohol dependency, and comparing facilities for the young and elderly can bring about changes at a local level that can make a real difference to people's lives.

Valuing local identity and global diversity

International partnerships and twinning in particular provide an opportunity to bring together all members of a community, regardless of age, ethnic or religious background, gender, disability or social or economic status. Finding out about other communities often encourages people to look more closely at their own locality and social structures. It can help people get to know others within their own community, thereby increasing understanding of other people locally, as well as between two communities in different countries. This, in turn, can boost civic pride, self-esteem and confidence.

Developing Cultural Partnerships

In addition to celebrating the wide and rich customs and traditions within and across the various communities of Leicester, there are positive outcomes to be gained from sharing other cultural experiences. Cultural partnerships within twinning and international activities are well recognised as mechanisms for promoting social inclusion and community cohesion but these are most meaningful when they challenge perceptions, misconceptions and stereotypes, not only in context of the wider world but within our own communities.

What is already happening?

- ***Leicester City Council Community Cohesion Strategy (2004-09)***²

One of the key themes in the strategy is to tackle inequalities, prejudices and discrimination by improving communication and information activities, which raise understanding of different cultures. Equally important is the emphasis on supporting cultural festivals and intercultural activities, which value shared and distinct cultures. All the twin town organisations hold regular events, which provide opportunities for local residents to find out about and enjoy a range of traditional activities appertaining to Leicester's twin towns around the world.

- ***Local Area Agreement priority target on community cohesion***

Leicester has one of the most diverse communities in the country, bringing to the city a wealth of cultural festivals and places of worship. With over 240 faith groups from at least 14 different religions, Leicester is a place where multiculturalism works and we all benefit from the diversity of our community. People who know Leicester well see it as, potentially, a cultural centre of excellence. The Stronger Community Partnership aims to encourage the development of strategies, practices and interventions, within the Leicester Partnership and in implementation of Leicester's Local Area Agreement, that give meaning to Leicester Partnership's commitment to fostering stronger and empowered communities where life opportunities are not restricted on grounds of age, disability, faith or belief, gender, race or sexual orientation.

- ***Duty to promote community cohesion***

All schools now have (from September 2007) a duty to promote Community Cohesion. Promoting the principles of community cohesion is implicit in all the educational and exchange activities of the town twinning groups. The main recommendations made in the Department for Children, Schools and Families' 'Guidance on the duty to promote community cohesion'³ resonate with the fundamental principles of development education and the Leicester Masaya Link Group, in particular, works with other local and regional organisations to support schools in delivering this statutory requirement.

- ***Institute of Community Cohesion (iCoCo)***⁴

The institute was established in 2005 to provide a new approach to race, diversity and multiculturalism. The institute represents a unique partnership of academic, statutory and non-governmental bodies, including De Montfort and Leicester universities and practitioners from a range of diverse backgrounds and professions. Their work focuses on building positive and harmonious community relations and there are several case studies of educational projects in Leicester involving the Schools Development Support Agency and other local partners.

How will this objective be taken forward?

- a. Liaising with local authority partners in other countries to share experience and expertise on well-being and social cohesion.
- b. Working with relevant Leicester City Council departments such as Libraries and Museums, to ensure that the cultures of Leicester and those of its twin towns are enjoyed as part of the city's rich and diverse heritage.

² Leicester City Council Community Cohesion Strategy - <http://www.leicester.gov.uk/index.asp?pgid=7293>

³ Guidance on Duty to Promote Community Cohesion 2007, Published by the Department for Children, Schools and Families - <http://www.teachernet.gov.uk/wholeschool/communitycohesion/>

⁴ Institute of Community Cohesion - <http://www.coventry.ac.uk/researchnet/icoco>

- c. Identifying opportunities for international partnerships and the town-twinning groups to contribute to Leicester City Council's Local Area Agreement priority target for Community Cohesion (NI 1).
- d. Working with other local agencies (Schools Development Support Agency, the East Midlands Network for Global Perspectives in Schools, Leicester Council of Faiths and Diversity Hub) to support schools in their duty to promote community cohesion.
- e. Developing innovative approaches and building capacity to promote positive and harmonious community relations with the support of the Institute of Community Cohesion and its local partners, the University of Leicester and de Montfort University.

OBJECTIVE 3

Increase international understanding and global learning to improve educational standards, broaden experiences and promote active citizenship

One Leicester - Investing in our children

We are committed to creating a culture of high expectation and aspiration amongst young people in the city – We will improve the standards of education provision, school leadership and performance management in all schools and colleges, for all ages.

One Leicester - Supporting young people

We will improve the city's youth service so that young people are both listened to and supported through the transition from youth to adulthood. We will invest in activities that support and challenge young people to achieve their potential, offering them a wider range of services that encourage their personal and social development. For those at risk of social exclusion, we will take a more proactive role in identifying potential problems and providing suitable support

Providing appropriate learning and experiential opportunities for people living in a global and interconnected world is the duty of any responsible Council. Technology and the media just as travel and immigration, as well as economic and environmental changes mean that the connections between our local lives and the wider world are more evident than ever. By including a global perspective in their approach, the services supporting learners in both the formal and informal sectors, can help to make learning more relevant. This in turn can have a positive impact on engagement and achievement in a number of ways:

What are the benefits?

Responding to National Education Agendas

The importance of international links as a vehicle for delivering global education is well documented in a number of strategic reports and publications produced by the Department for Children, Schools and Families, the British Council and the Department for International Development.

There is a wide range of policy areas where an international dimension adds value to existing educational strategies. For example, a significant contribution can be made to achieving the five outcomes for children within "Every Child Matters"⁵ - being safe; being healthy; enjoying and achieving; making a positive contribution; making an economic contribution.

The Government's "National Strategy for Languages"⁶ (2002) promotes foreign language learning as an important part of equipping young people with the skills and cultural understanding needed for the world of work. This develops the standards set out in the Common European Framework through the UK Language Ladder, which offers an accreditation framework through for linguistic competence for people of all ages.

⁵ Every Child Matters - www.everychildmatters.gov.uk

⁶ National Strategy for Languages - http://www.dcsf.gov.uk/languages/DSP_nationallanguages.cfm

The Government's "Putting the World into World Class Education"⁷ initiative, which was launched by the Department for Children, Schools and Families (DCSF) as part of its International Strategy in 2004, focuses on the importance of young people being taught within an international context. This induces developing an understanding among all young people of what it means to be a global citizen in the widest sense, as well as equipping them to be able to take part in a global economy. The message is that, if the UK is to remain a stable society, our children will need to know about other cultures, systems and practices and will require the skills to acknowledge similarities and differences.

Citizenship, as set out in the National Strategies for schools (in the primary and secondary phases), is supported and underpinned through the international dimension. The international dimension also promotes, and can enrich, learning across the curriculum. The DCSF Strategy therefore sets targets for all schools to have at least one overseas link, and to achieve the International School Award's⁸ Foundation level, by 2010.

In sport, London's successful Olympic bid for 2012 includes a strong international dimension, particularly in relation to young people, reflecting the potential this has to enhance the Olympic Programme.

Nurturing responsible global citizens

An education, which helps learners to explore issues of global significance, from the Olympics, to conflict and climate change, and gives them the tools to engage with both the prospects and challenges of our increasingly globalised world, is very powerful. This type of 'global learning' increases understanding of people's rights and responsibilities, everywhere. It encourages a sense of purpose and provides the impetus for taking action to work towards creating a more just and sustainable world. A global dimension in learning (at any level) broadens experience and knowledge and helps promote responsible global citizenship where learners have a deeper understanding and the capacity to think critically about the world they live in.

Increasing skills, motivation and influencing attitudinal change

International projects and active twinning links provide real world examples and opportunities for learning from first hand experience, which are enriching and empowering. Seeing the world from a different perspective enables people to value diversity and make connections between their own lives and those of people in other parts of the globe. Educational projects with a global dimension or international exchanges can increase practical skills, which enable young people to compete more successfully in the workplace. They also provide motivating and challenging experiences, which help to instil values and change behaviour, giving participants a meaningful incentive for learning and being actively involved in the world around them. Activities can be developed that relate directly to the national curriculum to improve educational achievement.

Enhancing youth activities

Engaging in international activities and youth exchanges can give young people their first experience of life in another country, often providing an environment in which they can explore social and political issues, deepen their awareness and share opinions with their peers in other parts of the world. Such exchanges can also be combined with opportunities

⁷ Putting the World into World Class Education 2004, Published by the Department for Education and Skills (now Department for Children Schools and Families)
<http://www.globalgateway.org.uk/PDF/International-Strategy.pdf>

⁸ International School Award Scheme
<http://www.britishcouncil.org/india-education-programmes-bcisa.htm>

for volunteering or work placements, which build practical skills and increase self-confidence.

Enriching informal and Lifelong Learning

International partnerships can enhance informal education and lifelong learning for all members of the community. By providing a realistic context for learning, not only as a resource for many subjects areas but also in helping to support key skills such as communication and language learning. Taking part in international partnerships can raise public consciousness and encourage debate on major global issues, such as the environment or racism. Partnerships can also be used as a learning tool for all age groups in understanding the social, political, environmental and economic issues that face other parts of the world.

Equally, the international dimension can support the achievement of the outcomes set out in the Adult Services White Paper: improved health and well-being; improved quality of life; making a positive contribution; choice and control; freedom from discrimination; economic well-being; personal dignity.

What is already happening?

- International Links in Schools

There are 15 city schools that already have active international links, which they are developing and implementing as part of the International School Award, including Bridge Junior School, Dovelands Primary School, Linden Primary School, Judgemeanow Community College, Rushey Mead Secondary School, Soar Valley Community College and Babbington Community College. In addition, some of the twin-town groups help to set up or directly support international projects and/or exchanges in schools.

- The City of Leicester Twinning Association (CLETA) provides practical support and contact schools for exchanges with schools in Strasbourg and Krefeld.
- The Leicester Masaya Link Group runs an extensive development education programme and has worked with some 25 schools in the city and the county (see below).

- Development Education⁹ and Global Learning

The Leicester Masaya Link Group (LMLG) is a registered Development Education Centre (DEC), whose role it is to support those wishing to raise the profile of global issues (in the formal and informal sectors) by providing learning programmes, training and workshops, physical resources, practical ideas and advice.

The LMLG is the only town-twinning link in England with DEC status. This is a unique role in which the link with Nicaragua provides first-hand experience and involvement in development work enabling us to explore particular issues relating to global inequality and explain the challenges that developing countries face. A live link offers opportunities to establish dialogue with people in another country and a rich source of materials for

⁹ Development education (DE), also known as Global Learning or Education for Global Citizenship, is an approach to learning that leads to greater understanding of global inequalities, why they exist and what can be done about them. It explores issues such as trade justice, sustainable development and human rights, using active learning methods to foster critical thinking, confidence and communication skills. DE challenges and supports everyone to explore the relationship between local and global issues and promotes the idea that we are all part of an interdependent global society and that we have a responsibility to contribute to the creation of a fairer, safer, healthier and more cohesive world. DE uses participatory methodology with reference to 8 key concepts which are fundamental to the understanding of the global context: human rights, sustainable development, interdependence, diversity, social justice, values and perceptions, conflict resolution, and global citizenship.

teachers and educators who are interested in broadening the understanding of global perspectives in their school and/or community. In the last 10 years, the LMLG has run a number of projects in a variety of educational contexts:

▪ *East Midlands Network for Global Perspectives in Schools – EMNGPS¹⁰*

Much of the city's Development Education work is delivered (and funded) through the East Midlands Network for Global Perspectives in Schools, which exists to provide support for schools to embed the global dimension into the curriculum. EMNGPS is one of 12 regional strategies funded by the Department for International Development and brings together a range of organisations working to place schools in a stronger position to engage with and respond to the challenges of globalisation, sustainable development and active citizenship. EMNGPS aims to 'encourage and support schools and other educational establishments in the East Midlands, to recognise, value and enact global perspectives as a core element of the educational entitlement of young people throughout the curriculum'.

There are 6 Locality Groups across 9 Local Authorities which have an operational remit, acting as the forum for key local stakeholders to come together to plan and deliver teacher training, resource development, projects in schools, in addition to providing guidance and support. The LMLG convenes the Leicester City/Shire Locality Group of EMNGPS.

- **Transforming Leicester's Learning and the Local Area Agreement**

There is a role for education, for global citizenship and development education methodology to contribute towards raising standards of attainment, in context of the City Council's 'Transforming Leicester's Learning'¹¹ plan, which seeks to address under-achievement in Leicester schools. Similarly, within Leicester City Council's Local Area Agreement, there is a priority for the Children and Young People lead delivery group to ensure 'Young people's participation in positive activities' (indicator NI110). This approach is inherent in development education (see Appendix B2 for information about the Leicester Masaya Link Group's role as a Development Education Centre and how it is responding to National Government initiatives and local authority agendas).

How will this objective be taken forward?

- a. Explore ways in which Leicester City Council Children and Young People's Services can make best use of the twin town groups, and particularly the LMLG to:
 - implement the global education agenda
 - encourage international school linking (in response to "Putting the World into World Class Education")
 - fulfil the duty to promote community cohesion as outlined in "Guidance on the Duty to Promote Community Cohesion"
- b. Liaise with Leicester City Council Children and Young People's Services to seek support for a dedicated post to support international school linking.
- c. Identify the role for education, for global citizenship and development education methodology within Leicester City Council's "Transforming Leicester's Learning" plan.
- d. Respond to Leicester City Council's Local Area Agreement (indicator NI110) to ensure 'young people's participation in positive activities'.

¹⁰ East Midlands Network for Global Perspectives in Schools – www.emngps.org.uk

¹¹ Leicester City Council Education and Learning - Transforming Leicester's Learning
<http://www.leicester.gov.uk/your-council--services/education--lifelong-learning/about-us/policy-documents/transforming-leicesters-learning>

- ***Building Schools for the Future***

Leicester was the first city in the UK to pilot this scheme. The City Council has been awarded more than £235million to rebuild or remodel every secondary school in the city. This will provide a 21st century learning environment that will help engage and inspire pupils, staff and people in the community. The scheme will:

- Create school environments in which young people feel engaged and believe in themselves.
- Provide teachers with world-class learning environments in which they too feel valued and inspired.
- Root schools in the centre of their communities so that they become hubs that help revitalise areas.

Ultimately, Building Schools for the Future is about making a real difference to the life chances of all young people by giving them the best possible start, no matter what their background.

OBJECTIVE 4

Respond to a shared agenda for environmental sustainability, carbon footprint reduction and increasing support for sustainable development to benefit future generations

One Leicester - Environmental Targets

Leicester City Council has a range of targets under its corporate environmental management system (EMAS). In terms of One Leicester there is a commitment to reduce CO₂ and to promote “people not cars”.

Leicester is proud of being Britain's first 'Environment City' and has a strong commitment to sustainable development. Understanding the global context of issues such as climate change and the exploitation of the world's resources is fundamental in helping the city to find local solutions to ensure a sustainable future for its residents. Leicester benefits from sharing experience with European and international colleagues on tackling global environmental issues at a local level. International collaboration, such as the work that is happening through the LMLG in Nicaragua helps to reinforce the notion that local actions have global repercussions and that global issues and events have local implications.

What are the benefits?

Accessing funding

The Commission provides funding to projects and initiatives that promote its policy priorities throughout the European Union and further afield. The Directorate General for the Environment makes funding available through three different programmes, the LIFE fund, the financial instrument for civil protection, the funding of eco-innovation projects, and operating grants to environmental non-governmental organisations (NGOs). There is also a lot of potential for accessing other international resources to support work in this area, as well as targeted collaboration with the private sector.

Global solutions to local problems

Many environmental problems have global causes, which cannot be addressed by a single country or city alone. As such, international environmental cooperation is essential if Leicester is serious about addressing the challenges presented by issues such as climate change, pollution and resource depletion.

What is already happening?

- Local measures for Economic Development and Environment

Leicester is affected by global environmental issues such as pollution and climate change, and must make its contribution towards reducing negative impacts on the environment and ensuring sustainable development. Being pro-active in addressing these challenges will help to improve the quality of life within the City.

- Commitment to reducing CO₂ emissions

Leicester's commitment to reducing CO₂ emissions is well established and firmly based on experience at implementing energy efficiency reduction measures.

In 1992 Leicester began a partnership with Barcelona to share experiences and develop the Leicester Energy model. The Leicester Energy Agency continues to participate in several European and national projects. In 2003 Leicester created a Climate Change Strategy for the city to assist in the delivery of cutting CO₂ emissions to 5% of 1990 levels by 2025.

Leicester is also a member of the International Council for Local Environmental Initiatives (ICLEI). One of the major initiatives of ICLEI is the Cities for Climate Protection Campaign. This campaign followed on from the urban CO₂ reduction project that compared CO₂ emissions between different European and North American cities. The Cities for Climate Protection Campaign is now operating in many countries and the UK version (renamed the Councils for Climate Protection) is currently working with 24 UK local authorities.

Leicester's international reputation was recognised when it was invited to participate in the Toronto World Leaders Summit on Climate Change in 2001. This allowed direct comparison of Leicester's approach to that of other international cities.

- ***Energie Cités***

Leicester has benefited greatly from sharing experience with European and international colleagues. In 1992, Leicester became a member of the Energy Cities network of European energy and environmentally conscious cities. It currently holds the vice-presidency and the city has benefited from sharing experiences with European colleagues.

- ***Energy Central***

In 2008/09, the LMLG was involved in a 2-year EU and UK government funded project, which aimed to identify the non-technical barriers to implementing renewable energy in Nicaragua and Central America and establish networks to strengthen municipal support for alternative technologies. Leicester City Council presented a paper at the final symposium in Guatemala, illustrating its work on alternative energy projects within the local authority. The networks established through this project will continue to work in this area after the funded project itself has come to an end.

- ***Regional Centre of Expertise (RCE) on Education for Sustainable Development***

The East Midlands is one of 35 RCEs globally and is the first area to hold this prestigious award in the United Kingdom. Members and their organisations are committed to taking action to support the UN Decade of Education for Sustainable Development (2005-2014).

The RCE East Midlands Group has been set up to research and promote education for sustainable development and global citizenship in schools, colleges, universities as well as in youth, community and business education. Many Leicester-based organisations (including the LMLG and Leicester University) are playing important roles within the centre. The Schools group, which comprises more than 30 organisations across the region has a vested interest in linking strategies in schools with other local government agendas to ensure a holistic approach to sustainable development, for example, working with the 'Building Schools for the Future' scheme.

How will this objective be taken forward?

- a. Work with Leicester City Council's Environment and Energy Teams to raise awareness of the global relevance of sustainability issues within the local context.
- b. Embed sustainable development and energy efficiency measures in international projects.
- c. Maintain a presence within the UN Regional Centre of Expertise on Education for Sustainable Development and ensure that sustainability issues remain high on the education agenda across the different educational sectors.

OBJECTIVE 5

Liaise with and work alongside developing economies to meet social justice objectives and challenge global inequalities

There is no specific reference to social justice in a global context within One Leicester. However, the vision is for Leicester to build confident people and caring communities, where people are not trapped by poverty. The implication is that the journey towards 'a new prosperity' at a local level will take into account what is happening on a global scale, especially in the current economic climate.

The ambitious targets that were set by the UN in 2000 to work towards poverty reduction, access to health and education and redressing gender inequalities in developing countries are still a long way from being met. The recommendation that global partnerships be set up to help achieve the aim of the Millennium Development Goals (MDGs) cannot be achieved without city-to-city cooperation. Twinning links with developing countries such as Nicaragua and emerging economies like India offer concrete opportunities to initiate practical projects, which are aimed at reducing poverty and improving the quality of life. Similarly, opportunities for people in Leicester to learn about and participate in supporting these projects, raises their awareness of the issues behind global inequality and the need to tackle the root causes as well as shedding light on the dynamics and impacts of poverty and inequality in our own city.

What are the benefits?

Understanding of global interdependence

The Department for International Development's (DFID) White Paper - Eliminating World Poverty - Making Globalisation Work for the Poor (2000) highlights the need for increased public understanding of global interdependence and the importance of international development. International projects and partnerships with developing countries can strengthen local government's efforts to enhance participatory democracy and build cohesive communities to contribute to eliminating global poverty.

Commitment to the Millennium Development Goals (MDGs)

The MDGs are eight goals to be achieved by 2015 that respond to the world's main development challenges. The MDGs are drawn from the actions and targets contained in the Millennium Declaration that was adopted by 189 nations and signed by 147 heads of state and governments during the UN Millennium Summit in September 2000.

- Goal 1: Eradicate extreme poverty and hunger
- Goal 2: Achieve universal primary education
- Goal 3: Promote gender equality and empower women
- Goal 4: Reduce child mortality
- Goal 5: Improve maternal health
- Goal 6: Combat HIV/AIDS, malaria and other diseases
- Goal 7: Ensure environmental sustainability
- Goal 8: Develop a Global Partnership for Development

Local government operates in a wider national and international context marked by increasing urbanisation and global economic integration. Local leadership has an important role in ensuring realisation of the UN Millennium Development Goals (MDGs), the delivery of which – in whole or in part – lies with local government. This has been

recognised by the UN and its Millennium Development Campaign via the importance that is being attached to 'localising the MDGs'.

Improving opportunities for people wherever they live

As one in five people in the world today live in poverty, while other parts of the world enjoy substantial material wealth, the reality of global inequality is inescapable. With many of the most intractable problems facing the contemporary world, from conflict to refugee movements, international crime and the illicit drug trade, being exacerbated by poverty, it is in everybody's interest to challenge the status quo. International links, which work towards poverty alleviation provide a context for both local government and the wider community to play an active role in changing the balance and helping to increase the opportunities for people to realise their potential, wherever they live.

Partnerships for prosperity

The moral implications of supporting international development must go beyond the traditional notion of 'charitable giving' to address the deeper issues of inequity and mutual respect. Only then can international relationships between cities with very different levels of resources be built on a foundation of mutual partnership. The learning that comes from this process has tangible benefits for people at both ends of the economic spectrum and for Leicester provides important lessons for understanding the dynamics and implications of inequality in our own city.

What is already happening?

- Commitment to equality and human rights

Leicester is a city with a very diverse population. The City Council's commitment to equality of opportunity and the elimination of discrimination for all people regardless of age, colour, disability, economic status, ethnic or national origin, gender or trans gender, marital or civil partnership status, race, religion and belief, sexuality, or trade union membership is reflected in its achievement of Level Three of the Equality Standard for Local Government and Beacon Status awards for the promotion of racial equality and community cohesion. The Council's Equality Strategy¹² aims to ensure that people can fully participate in and benefit from the social, cultural, economic and environmental quality of life the city offers its citizens and those who visit it. The e-qualities agenda and the appreciation of the rights and responsibilities of Leicester's citizens are an integral part of community cohesion. They are key priorities within **One Leicester's** vision to address deprivation, invest in our children and eliminate discrimination.

- Support for international efforts to reduce poverty and promote development

Leicester's link with Nicaragua, the second poorest country in the Western Hemisphere, provides a very real context for raising awareness of North/South issues and broadening public understanding of global inequality and the factors influencing poverty. The project work that the LMLG undertakes in Nicaragua reflects the major challenges and prospects for development, and illustrates how sustainable development can improve the welfare of people and contribute to poverty alleviation.

- Fair Trade

Leicester City Council was one of the Local Authority participants in the World Summit on Sustainable Development in Johannesburg in 2002. A number of local actions were initiated to elicit public support for global issues, which resulted in the establishment of the Leicester Advocating Fair Trade group and the designation of Leicester as a Fair Trade City in 2002.

¹² Leicester City Council Equality Strategy. <http://www.leicester.gov.uk/your-council--services/council-and-democracy/key-documents/corporate-equality-strategyaction-plan>

- ***Leicester's Primary Care Trust (PCT)***

The city's PCT is responsible for improving the health and well-being of the people of Leicester. Though health is improving in Leicester, the picture of health in the city is generally worse than the national average, with people dying prematurely of cancer, heart disease, and stroke. Within the city itself, there is great inequality between different geographical areas, between men and women and between people of different ethnic origin.

How will this objective be taken forward?

- a. Promote social justice both in Leicester and in Leicester's links around the world
- b. Develop a common understanding of local and global inequality
- c. Increase local support for international aid
- d. Continued support of Leicester's fair trade city status
- e. Enhanced PCT role

OBJECTIVE 6

Develop and implement a coherent approach to town-twinning links to raise awareness of the impact of these relationships at local and international level

Leicester is currently twinned with Strasbourg (France), Krefeld (Germany), Masaya (Nicaragua), Rajkot (India), Chongqing (China) and Haskovo (Bulgaria). All the links were established at different points in time and each has a different and particular focus to its work, encompassing the many characteristics that define town twinning.

The partnerships with Strasbourg (1960) and Krefeld (1962) have a solid foundation in the civic and friendship links of traditional post-war European twinning, which promotes people to people exchanges (choirs, sports clubs, schools etc). The link with Masaya (1987) comes out of the solidarity movement, where north-south linking builds support for international cooperation and increases understanding of development issues. The twinning with Rajkot (1992) is the outcome of community to community linking where there is a significant population base with roots in and connections with the Gujarat. In the case of Chongqing, the focus is on business and economic links and the newly established twinning with Haskovo (2008) is a positive example of the linking opportunities offered by EU enlargement.

What are the benefits?

A holistic approach to town twinning

A multi-faceted, cross-sectoral approach to town twinning can make an important contribution to the work of the Overseas Links Working Party (OSLWP) and help implement the International Development Strategy for Leicester City Council. An integrated approach, which fosters collaborative work across all the town-twinning associations, will enable the twin town groups to deliver a high quality service and extend partnerships with those Council departments where their work can have a greater impact.

Development education and awareness-raising

The wealth of experience and expertise within the town-twinning groups can be consolidated to provide an effective resource for global education, which can help young people and adults in Leicester to build the skills, values and dispositions, which enable them to be supportive of sustainable development, democratic values and human rights, as individuals in their local environment and collectively as global citizens. It is vital however, that a coherent strategy for Development Education and Awareness Raising is based on a systematic approach to ensure that such programmes are not tokenistic.

Language skills, exchanges and student placements

Across all the twin town groups, there are important opportunities for supporting language skills in a range of ways - in schools and through student placements and exchanges.

Accessing funding

There are a number of funding schemes and initiatives including Comenius, the International School Award and Global School Partnerships, which schools can access. Partnerships with the twinning links could offer added value as well as providing support directly to schools and to Children's Services.

What is already happening?

- Educational activities within international links

The Overseas Links Working Party has acknowledged the value of educational activities within the context of international links and this is manifested in the work of each of the twin-town groups:

- The Leicester Masaya Link Group

The LMLG is an established Development Education Centre with experience and expertise in delivering global education. The range and breadth of the LMLG's work across the city illustrates how town twinning provides valuable experiences to increase understanding of our place in a globalising world.

- The LMLG could however be offering more strategic support to the Education Department, where our DEC status would play a pivotal role in helping to implement both the global agenda, international school linking and the duty to promote community cohesion. (See Appendix B3 for examples of good practice in the East Midlands).
- **The Leicester Rajkot Twinning Association**
The LRTA has clear links with the museum outreach services and regularly delivers and participates in events and activities across a wide range of Leicester's communities. This type of work sits well within the community cohesion agenda and would bring added value to the work of the twinning groups in this context.
- **The City of Leicester European Twinning Association**
CLETA is involved in facilitating and supporting international exchanges between Leicester schools and schools in Krefeld and Strasbourg. The new link with Haskovo offers a timely opportunity to engage with issues that impact on Eastern European communities. A number of funding streams may be accessed as a result of this link, but more importantly, the link with Eastern Europe will provide a valuable channel of communication about some of the major issues of migration and integration that are becoming increasingly important in the current European context.

- **Resources**

The Leicester Masaya Link Group has an extensive archive as well as over 200 books and publications, 25 artefact boxes and at least 15 different displays. In its role as a Development Education Centre, these resources and services should be widely accessible to teachers and schools. At present however, due to office space, this is not the case.

How will this objective be taken forward?

- a. Create a more coherent Development Education and awareness raising strategy for all the twin town groups
- b. Deliver awareness raising events and disseminate information about the work of the twin-town groups more widely
- c. Improve the range of educational material relating to the twin-town groups and provide a dedicated space to store and make resources accessible to teachers and schools
- d. Provide opportunities for the twin town groups to engage in dialogue with relevant personnel within the Council to promote partnership working

EUROPEAN ASIA-URBS PROGRAMME – LINKS WITH RAJKOT

Leicester City Council worked with the Indian city of Rajkot on a project looking at the environmental impacts of the textile industry. The European Commission Asia-Urbs Programme is funding a four-month feasibility study in Rajkot. The partners, along with the Portuguese town of Maia, aim to develop an environmental and waste strategy for the whole Rajkot textile dyeing industry.

The objective is to enable textile-dyeing companies to develop their environmental management techniques on a sustainable basis. India's textile industry will inevitably have to meet tougher environmental standards demanding reductions in the discharge of untreated chemicals. The project builds on Leicester's success in working with its own local textile dyeing companies to improve environmental performance under an Article 10 European Commission programme.

Leicester has strong links with the Gujarat state with over a quarter of its population of Gujarati origin. As well as a formal twinning agreement between the two cities, there are also strong ties through family, business and social contacts. A delegation from Leicester visited Rajkot and met with the Rajkot Municipal Corporation, non-governmental organisations, the university, community groups and business organisations to establish the level of need and expertise needed for the successful implementation of the project. Consequently, the partners have developed a two-year Asia-Urbs project proposal aimed at adopting a more holistic approach to water and waste management in Rajkot with the involvement of local business, the community and NGOs.

COMMONWEALTH LOCAL GOVERNMENT FORUM (CLGF) – GOOD PRACTICE SCHEME PHASE II – LINKS WITH RAJKOT

The bid for the Phase II scheme was called 'Community Engagement with Local Government' and was approved by CLGF in April 2005. Colleagues from Rajkot Municipal Corporation shadowed the City Council's Social Economy Development Officer and Head of Crime and Community Safety on four visits arranged in order to pass on skills and knowledge. The visits to Leicester included a cross-section of senior and junior staff in recognition of the Rajkot Commissioner's wishes that officers from a cross-section of the Municipal Corporation be exposed to new ways of working. Meetings took place with City Council officers ranging from financial audit, development control, highways, IT WEB, planning, procurement, regeneration, economic development, crime and community safety, waste management and recycling to name but a few. Organisations that hosted meetings included amongst others BBC Asian Network, Biffa, Confederation of Indian Organisations, Great Central Railway and Severn Trent Water.

Ideas developed by colleagues from India as a result of this scheme included Rajkot Municipal Corporation elected members and senior officers meeting in public session including a discussion on how problems could be resolved within the community. The CLGF project also funded water-monitoring equipment to assist in this process.

The role of women in management and leadership positions was a second theme of the CLGF scheme. At the time of the CLGF project, the first women Municipal Commissioner for Rajkot was appointed as well as the promotion of the CLGF contact to become the City's Chief Engineer. The success of the Phase II project has led to the planning of a further one under Phase III between Rajkot and Leicester called 'Local authority facilitated sustainable development with poor communities'. The project is anticipated to run from November 2008 to June 2010.

GLOBAL LINKS – LOCAL IMPACT

Using town-twinning links to deliver Local Government agendas

This paper uses the work of the Leicester Masaya Link Group to illustrate how international links can be used as an important vehicle for delivering educational and community cohesion objectives in relation to both local government agendas and national initiatives and strategies.

Context

The Leicester Masaya Link Group was established in 1987. As a town twinning association, the overall aim of the LMLG is to foster friendship and mutual understanding between the people of Leicester and Masaya in Nicaragua. This is the recognised focus of traditional town twinning but the LMLG's link with the global south involves two additional areas of responsibility:

- As a charitable organisation we contribute to poverty alleviation on the ground in Nicaragua by working in partnership with the people of Masaya to facilitate sustainable development projects.
- As a Development Education Centre (DEC), we run a programme of awareness-raising and educational activities, which is informed by our link with Nicaragua and the projects undertaken there.

Development education (DE), also known as Global Education or Education for Global Citizenship, is an approach to learning that leads to greater understanding of global inequalities, why they exist and what can be done about them. It explores issues such as trade justice, sustainable development and human rights, using active learning methods to foster critical thinking, confidence and communication skills. DE challenges and supports everyone to explore the relationship between local and global issues and promotes the idea that we are all part of an interdependent global society and that we have a responsibility to contribute to the creation of a fairer, safer, healthier and more cohesive world.

LMLG'S CURRENT ROLE AS A DEVELOPMENT EDUCATION CENTRE (DEC)

Throughout its 20-year history, the LMLG has run development education and awareness raising projects in different contexts including, public talks, projects in schools and work with youth and community groups across Leicester.

As the only town-twinning group with DEC status in England, the LMLG provides:

- a. A live link that offers opportunities to establish dialogue between and friendship with people in another country as well as direct contact with the issues that impact on their lives.
- b. First-hand experience and involvement in development work which generates case studies to help us explore particular issues relating to global inequality and explain the challenges that developing countries face.
- c. A rich source of materials (written and physical) that link to the National Curriculum which enables us to provide support for teachers and educators who are interested in broadening the understanding of global perspectives in their school and/or community.

1. LMLG Development Education projects

Genuine examples based on our development work in Masaya help to make the issues we deal with more accessible, enabling us to develop an educational programme which focuses on the global link as a means of understanding interdependence between and the local implications for people in different parts of the world.

We use active learning methodology to bring the issues to life in participatory projects delivered in schools and community settings, supported by displays, handling boxes and teacher training events.

Food for Thought, the LMLG's flagship project, delivers an interactive approach to global citizenship using case studies from Nicaragua and the facilities at the University of Leicester Botanic Garden to explore how plants are grown and used in Nicaragua's tropical climate. Pupils make a range of plant based products which they sell in a recreation of a Nicaraguan market where they experience how a local economy works and find out how the produce we buy in the shops goes from the farmer's field to the market place. The impact of international trade and fair trade in particular are examined in follow-up activities in school.

Other projects look at cultural diversity, fair trade, sustainable development and human rights.

2. East Midlands Network for Global Perspectives in Schools – EMNGPS

Much of our DE work is delivered (and funded) through the East Midlands Network for Global Perspectives in Schools, which exists to provide support for schools to embed the global dimension into the curriculum. EMNGPS is one of 12 regional strategies funded by the Department for International Development and brings together a range of organisations working to place schools in a stronger position to engage with and respond to the challenges of globalisation, sustainable development and active citizenship. EMNGPS aims to 'encourage and support schools and other educational establishments in the East Midlands, to recognise, value and enact global perspectives as a core element of the educational entitlement of young people throughout the curriculum'.

EMNGPS uses participatory methodology with reference to 8 key concepts which are fundamental to the understanding of the global context: human rights, sustainable development, interdependence, diversity, social justice, values and perceptions, conflict resolution, and global citizenship.

a. The LMLG convenes the Leicester City/Shire Locality Group of EMNGPS

There are 6 Locality Groups across 9 Local Authorities which have an operational remit, acting as the forum for key local stakeholders to come together to plan and deliver teacher training, resource development, projects in schools, in addition to providing guidance and support.

- The focus on partnership working means that the LMLG collaborates with a number of local organisations including Skillshare International, the University of Leicester School of Education, the University of Leicester Botanic Garden, the Schools Development Support Agency, the Leicester Council of Faiths and others.
- We also work closely with Leicestershire County Council's International Links Co-ordinator who is specifically responsible for facilitating school linking projects with other countries (including France, Spain, India, China and Thailand). Currently, there is no equivalent of this post within Leicester City Council.

3. UN Regional Centre for Expertise in Education (RCE) for Sustainable Development

The East Midlands is one of 35 RCEs globally and is the first area to hold this prestigious award in the United Kingdom. Members and their organisations are committed to taking action to support the UN Decade of Education for Sustainable Development (2005-2014).

The RCE East Midlands Group has been set up to research and promote education for sustainable development and global citizenship in schools, colleges, universities as well as in youth, community and business education.

- a. The LMLG plays an active role on the schools working group and will assume the Chair from Feb 2008. The group, which comprises more than 30 organisations across the region has a vested interest in linking strategies in schools with other local government agendas to ensure a holistic approach to sustainable development.
 - For example, working with the 'Building Schools for the Future' scheme, which is of particular interest as Leicester was the first city in the UK to pilot the scheme.
- b. Sustainable development cannot be achieved without reference to the global context and the twinning link with Nicaragua helps to reinforce the notion that local actions have global repercussions and that global issues and events have local implications.

4. Public awareness raising across the community

Twinning links, like ours, give a local relevance and provide a useful vehicle for understanding the social, political, environmental, economic and cultural issues that face other parts of the world.

- a. Public events that stimulate discussion and debate on major international issues from the WTO to Eco tourism in Nicaragua are a regular feature of the LMLG's work.

HOW THE LMLG IS RESPONDING TO NATIONAL GOVERNMENT INITIATIVES AND EUROPEAN AGENDAS

In its function as a DEC and as a facilitator of international development projects, the work of the LMLG is continually influenced by strategic policies. The success of our work, and the level of funding we can access, depends on how well we are able to respond to the range of different initiatives and it is our responsibility to evaluate our work against the criteria contained therein.

1. Department for Children, Schools and Families – DCSF

All our DE work is set in context of the full range of National educational strategies, including statutory requirements and optional schemes in which there is a clear global strand.

a. *Every Child Matters*

There are 5 outcomes within this statutory strategy, all of which can be addressed using the international dimension and global awareness.

- LMLG projects are designed to include reference to all 5 outcomes and 2 in particular ('Enjoy and Achieve' and 'Making a Positive Contribution').

b. *OFSTED – Evaluating internationalism in schools (Nov 2006)*

This document describes the value that schools place on their international work, and how in turn, this is reflected in their Ofsted reports. Many of the comments highlight the fact that an international focus gives students a wider perspective of community and that students' knowledge of other cultures is supported extremely well through a school's international links.

- The LMLG has found that introducing the link with Nicaragua to schools in Leicester has provided a mechanism with local relevance for looking at wider global issues.

c. Putting the world into World Class Education

This international strategy for education, skills and Children's Services focuses on equipping children and young people for life in a global society and work in a global economy. The aspiration is for all schools to have established an international link or partnership by 2012.

- The LMLG approach combines both international linking with global perspectives, as illustrated in our work with a number of schools in Leicester, including Whitehall Primary and Judgemeadow Community College.

d. International School Award (ISA) – British Council

This award is administered by the British Council and is recommended in 'Putting the World into World Class Education'.

- Schools that have worked with the LMLG can use the link with Nicaragua to be accredited for Intermediate level of the ISA

e. Guidance on the Duty to Promote Community Cohesion (July 2007)

Since September 2007 all schools have had a statutory requirement to promote community cohesion.

- Equal opportunities, rights and responsibilities, valuing diversity and promoting tolerance are all tenets, which are fundamental to the work of the LMLG both in Nicaragua and in our development education work in the UK.
- The LMLG is involved in the East Midlands Network for Global Perspectives in Schools working group to develop a strategy to support community cohesion in an educational context.

f. Eco Schools

The global dimension is a cross-cutting theme within all the Eco School topics (water, energy, healthy living, schools grounds and biodiversity)

- The LMLG has used Nicaragua as a case study and the Food for Thought methodology to contribute to the development of regional resources for the Eco Schools Green Flag Award.

g. Sustainable Schools

This is a recently launched framework for schools, which aims to empower young people to lead more sustainable lives by becoming models of good practice for their communities. Sustainable development is a global issue with serious implications for the way we all live and work.

- The Food for Thought project is featuring as a case study on the new regional Sustainable Schools website.
- The LMLG is chairing the regional Sustainable Schools working group.

2. Department for International Development – DFID

There are a number of initiatives within DfID, which are specific to our work as an international development agency in conjunction with our responsibility to raise development awareness at all levels.

a. *Eliminating Global Poverty – White Paper on International Development and the Millennium Development Goals*¹³

The LMLG's remit to contribute to poverty alleviation is implemented through our development projects on the ground in Nicaragua. The positive impact these projects have on the lives of the beneficiaries is highlighted by the multiple and long-term benefits that are being achieved.

- The projects show how sustainable development works in practice as part of the poverty reduction agenda enshrined in the UN Millennium Development Goals

b. *Development Awareness Grants*

Alongside project implementation, DfID also provide support for educational projects to raise awareness of development issues.

- In 2005, the LMLG successfully applied for £28,500 to deliver the Food for thought project over 3 years. The project uses the link with Nicaragua to explore aspects of development and global interdependence.

c. *Global School Partnerships – The World Classroom*

Like the International School Award, this programme is also administered through the British Council but has an emphasis on links with developing countries, including Latin America, to support learning exchanges on a mutual basis.

- There are currently no links with Nicaragua but the British Council has expressed an interest in working with the LMLG to establish these.

d. *Enabling Effective Support (EES)*

The EES initiative was launched in 2002 to develop regional strategies for supporting teachers and schools to incorporate the global dimension into their teaching. The East Midlands Network for Global Perspectives in Schools was set up in 2003.

- The LMLG co-authored the first EMNGPS strategy document (with Skillshare International), continues to be an active member of the network and now co-ordinates the Leicester City/Leicestershire Locality Group (see 1.4 above)

3. European Agendas

The LMLG's work sits firmly in context of the European agenda on both International Development and Development Education.

a. European Strategy Framework for Increased and Improved Global Education to the Year 2015 (Maastricht Declaration)

Europe-wide Global Education Congress, which brought together governments, parliamentarians, civil society organisations and local and regional authorities from the 45 countries of the Council of Europe agreed the Maastricht Declaration.

¹³ Eliminating World Poverty: Making globalization work for the Poor. White Paper on International Development <http://www.dfid.gov.uk/pubs/files/whitepaper2000.pdf>

b. European Consensus on Development: the contribution of Development Education & Awareness Raising – Development Education Exchange in Europe Project (Nov 2007)¹⁴

This document provides the first strategy framework on European development education and awareness raising at local, regional, national and European levels. It is a joint statement, drawn up by representatives from a wide range of EU institutions, governmental, intergovernmental and civil society organisations and is intended to complement the European Consensus on Development (2005)¹⁵. A number of recommendations are made in relation to Local Authority programmes and budgets:

“To provide policy, financial and organisational support for the integration of Development Education and Awareness Raising in formal and informal education systems, curricula and programmes... and on opportunities that enable authorities, agencies and institutions to play their part in responding to the challenges of poverty eradication and sustainable development. Policy, funding and organisational commitments should enable perceptible change to be made towards reaching the aim of Development Education and Awareness Raising.”

c. CONCORD Statement on Development Education and Awareness Raising, November 2004¹⁶

Development education is an active learning process, founded on values of solidarity, equality, inclusion and co-operation. It enables people to move from basic awareness of international development priorities and sustainable human development, through understanding of the causes and effects of global issues, to personal involvement and informed actions of European citizens and public institutions. The concept of development education is a complex and multidisciplinary, taking different forms across the EU, including awareness raising, formal, non formal and informal education, lifelong learning, campaigning, advocacy, training and learning. It involves a diverse range of players, predominantly non-governmental organisations (NGOs), civil society organisations (CSOs), trade unions, educators, the media and public institutions.

HOW THE LMLG IS ACTIVELY RESPONDING TO LEICESTER CITY COUNCIL AGENDAS AND LOCAL AREA AGREEMENT PRIORITIES

1. LCC International Development Strategy

Leicester City Council's commitment to north/south linking was set out in its International Development Strategy (2003), which aimed to “work with Leicester's international links to

¹⁴ The European Consensus on Development: the contribution of Development Education & Awareness Raising http://www.deeep.org/english/europe/strategy/Consensus_DEAR.pdf

¹⁵ The European Consensus on Development - Council of the European Union <http://www.dfid.gov.uk/eupresidency2005/eu-consensus-development.pdf>

¹⁶ CONCORD Statement on Development Education and Awareness Raising, November 2004 <http://www.deeep.org/english/europe/concord/statement/index.php>

support sustainable development, cultural diversity and social justice for both Leicester and Leicester’s international partners.”

- a. The council consulted the LMLG as a successful example of partnership working, both in Leicester and Masaya, with local communities and council departments as well as for its expertise in development education.
- b. Whilst the broader implications of international work are highlighted in the strategy: “The local authority’s links can be used as a learning tool in understanding the social, political, environmental and economic issues that face other parts of the world”, this approach has not been incorporated into Council Policy at a strategic level (and certainly not within the Overseas Links Working Party).
- c. The strategy acknowledges that international co-operation “can bring about important benefits in increasing understanding of the world and help to combat insularity, racism and prejudice” and it is committed to ‘the importance of raising public awareness of global issues to promote tolerance’. Although this is one of the tenets of the LMLG’s work, it is not reflected in the terms of reference of the town twinning groups.
- d. The recommendation is that ‘Leicester will revitalise its existing twinning arrangements to meet the objectives of this Strategy’.

2. Education – Children’s Services

The importance of international links as a vehicle for delivering global education is well documented in a number of strategic reports and publications produced by the Department for Children, Schools and Families, the British Council and the Department for International Development.

- a. In context of the City Council’s ‘Transforming Leicester’s Learning’ plan, which seeks to address under achievement in Leicester schools, there is a role for education for Global Citizenship and development education methodology to contribute towards raising standards of attainment.
- b. Similarly, within Leicester City Council’s Local Area Agreement, there is a priority for the Children and Young People lead delivery group to ensure ‘Young people’s participation in positive activities’ (indicator NI110). This approach is inherent in development education.
- c. In “Putting the World into World Class Education – an International Strategy for Education, Skills and Children’s Services”, (published by the DCSF – formerly the DfES) the message is that, if the UK is to remain a stable society, our children will need to know about other cultures, systems and practices and will require the skills to acknowledge similarities and differences.

The LMLG contributes to this process in a number of different educational contexts:

- A visit by 2 Masayan mural painters involved a range of artist-in-residence projects for a number of city schools and contributed to the International School Award accreditation for one secondary school.
- In 2001 we collaborated with the Woodcraft Folk on a youth exchange which involved teenagers from Leicester and Masaya in an international camp and a learning programme focused on sustainability. This led to the establishment of a school link.

- For 3 consecutive years we worked with The Contact Project on the St Matthews Estate, looking at local to global links through poetry and sculpture. In the 3rd year the project was delivered as part of the Everybody's Reading event in collaboration with Leicester City Libraries.
- From 2002, the LMLG has contributed annually to the Botanica project at the University of Leicester Botanic Garden, working alongside a number of other local organisations to simulate the prospects and challenges of living in a developing country. The project has been delivered to over 2000 secondary students.
- Food for Thought, a project for primary and secondary students, which uses the collection at the Botanic Garden and the Masaya link to explore how plants are grown, used and traded in Nicaragua, has just completed its fourth year. To date, more than 1300 pupils, 60 teachers and 18 schools have participated.
- Most importantly, our work with the East Midlands Network for Global Perspectives in Schools is providing us with an opportunity to engage with Children's Services in a more strategic way.

3. Community Cohesion

Twinning as a mechanism for increasing cultural understanding, social inclusion and community cohesion is well recognized. The belief that we can reach out to people of all backgrounds, in other parts of the world and in our own locality to understand what makes us all different, as well as what unites us is paramount in a twinning link. This goes beyond 'international activities' per se to include issues, which are about challenging perceptions and misconceptions within our own communities as well as the wider world.

- a. There are multiple opportunities for the twinning groups to contribute to Leicester City Council's Local Area Agreement priority target for Community Cohesion, which is to increase the percentage of 'people who believe people from different backgrounds get on well together in their local area' (NI 1).
- b. Many of the recommendations made in Leicester City's Community Cohesion Agenda resonate with the fundamental principles of development education and the LMLG has experience of responding to a number of specific themes within the agenda including:
 - 'fostering inter-cultural contact between young people in schools and colleges'
 - Many of the young people who met the young Nicaraguans who visited in 2001 are still in touch with each other.
 - 'supporting cultural festivals and celebrations which open up contacts across communities' and 'establishing inter-cultural activities and events valuing shared and distinct cultures.'
 - We work closely with other community groups across the city and regularly take part in a range of events such as the Caribbean Carnival, Leicester & Me, the Beltane Spring Fair where there are opportunities for cross-cultural sharing,
 - 'supporting inter-faith activities'

- We are currently working with the Equality officer for Leicester Council of Faiths on a project relating to the Tree of Life
- ‘spreading the Community Cohesion message across the city’ - This is achieved mainly through our work with the East Midlands Network for Global Perspectives in Schools.
- ‘addressing perceptions of unfairness’ - this is fundamental to all our work and is one of the key concepts in global education.
- c. In a recent presentation about the new duty to promote community cohesion in schools, Professor Ted Cattle and Sir Keith Ajegbo put forward the case for school linking to support intercultural dialogue as a means of opening a gateway to stronger communities.
- d. The importance of international work has been reinforced by the duty on schools to promote community cohesion. This is spelled out in the Self Evaluation Form which is the basis of school Ofsted inspections. There are questions under Leadership, of which one is “How do you effectively contribute to the cohesiveness of the wider community, through developing learners’ understanding of other communities both in Europe and globally”. Schools will not be graded outstanding unless they achieve outstanding for cohesion. The cross curriculum dimension of Global Development and identity & Diversity also supports this work.

Learning Services Community Cohesion Strategy refers to the opportunities presented for school-to-school links by Comenius 1 projects and Comenius Regio partnerships. Staff development is an important aspect of all links and TPD and Study Visits for Educational Specialists (previously the Arion Programme) specifically focus on this and also facilitate school-school links.

The creation of community cohesion networks around the One Leicester Learning Project (first phase 2009 of the national School Linking Network) and The Community Cohesion Network being set up in Leicester by iCoCo will help disseminate outcomes and maximize the impact of links, including international, for all schools.

- e. Community Cohesion is a key theme within the next 5-year strategy of the East Midlands Network for Global Perspectives in Schools. We will be consulting with Community Cohesion teams in different Local Authorities across the region to ensure our approach reflects council policies.
- f. There are potential opportunities for working with the Institute of Community Cohesion (iCoCo), which was established in 2005 to provide a new approach to race, diversity and multiculturalism. The institute represents a unique partnership of academic, statutory and non-governmental bodies, including De Montfort and Leicester universities and practitioners from a range of diverse backgrounds and professions. Their work focuses on building positive and harmonious community relations and there are several case studies of educational projects in Leicester involving the Schools Development Support Agency and other local partners which the LMLG is establishing links with.
- g. Community Cohesion is a key theme within the next 5-year strategy of the East Midlands Network for Global Perspectives in Schools. We will be consulting with

Community Cohesion teams in different Local Authorities across the region to ensure our approach reflects council policies.

- h. There are potential opportunities for working with the Institute of Community Cohesion (iCoCo), which was established in 2005 to provide a new approach to race, diversity and multiculturalism. The institute represents a unique partnership of academic, statutory and non-governmental bodies, including De Montfort and Leicester universities and practitioners from a range of diverse backgrounds and professions. Their work focuses on building positive and harmonious community relations and there are several case studies of educational projects in Leicester involving the Schools Development Support Agency and other local partners which the LMLG is establishing links with.

4. Environment and Energy

Leicester is proud of being Britain's first 'Environment City' and has a strong commitment to sustainable development. The LMLG is well placed to contribute to discussions about the global context as well as participating in local actions.

- a. The range and depth of work on Education for Sustainable Development that the LMLG does within the context of the UN Regional Centre of Expertise on Sustainable Development resonates clearly with the local measures for Economic Development and Environment, specifically around climate change mitigation & adaptation.
- b. The LMLG worked closely with Leicester City Council's Environment Team and other local organisations in the run up to the World Summit on Sustainable Development to bring global issues into the local context. This partnership was instrumental in securing Fair Trade City status for Leicester and we continue to collaborate on projects and developing a 'corporate' policy for the council.
- c. Discussions between the Leicester Environment Partnership and Leicester Advocating Fair Trade, under the banner of The Big Idea, are seeking to exploit the link with Nicaragua to strengthen the council's commitment to fair trade.
- d. The LMLG is currently involved in a 2-year EU funded project which is researching the non-technical barriers to implementing renewable energy in Nicaragua and Central America with the aim of establishing networks to strengthen municipal support for alternative technologies. The LMLG has liaised closely with the Energy Efficiency Agency and there has been a two-way sharing of information with our Nicaraguan partners, much of which resonates with Leicester's Climate Change Strategy.

5. Culture & Regeneration – Libraries and Museums

Since the early days of the link, the LMLG has worked closely with the relevant council departments to ensure that Nicaragua's culture is enjoyed in Leicester as part of the city's rich and diverse heritage.

- a. The City Gallery has hosted a number of exhibitions and workshops at different times when artists from Masaya have visited Leicester.
- b. The LMLG is frequently invited to put up displays and presentations in Libraries across the city to raise awareness of the link in context of global themes such as cultural diversity or fair trade.

- c. We played a key role in one aspect of the 'Leicester and Me' project, working alongside the other twin town groups and the community outreach team at the Museum Services to explore Leicester's global connections and celebrate its vibrant cultural diversity.

6. One Leicester

This document sets out a vision for Leicester to become Britain's most sustainable city.

- a. Within the recognised challenges facing the city, the LMLG is already linked to a number of key opportunities referred to in the vision – promoting good community cohesion, Building Schools for the Future, EMAS in schools – which will 'contribute to the achievement of sustainable development locally, regionally, nationally and globally'.
- b. All the twinning links can and should continue to be part of this process.

CONCLUSION

The range and breadth of the LMLG's work across the city illustrates how town-twinning provides valuable experiences to increase understanding of our place in a globalising world

Through its development education work, the LMLG is helping young people and adults in Leicester to and build the skills, values and dispositions which enable them to be supportive of sustainable development, democratic values and human rights, as individuals in their local environment and collectively as global citizens.

Supporting Information

International, national and strategic documents and websites

- Eliminating World Poverty: Making globalization work for the Poor. White Paper on International Development
<http://www.dfid.gov.uk/pubs/files/whitepaper2000.pdf>
- The European Consensus on Development: the contribution of Development Education & Awareness Raising
http://www.deeep.org/fileadmin/user_upload/downloads/Consensus_on_DE/DE_Consensus-EN.pdf
- The European Consensus on Development - Council of the European Union
<http://www.dfid.gov.uk/eupresidency2005/eu-consensus-development.pdf>
- Linking Toolkit – produced by UKOWLA
www.ukowla.org.uk
- Putting the World into World Class Education – DfES (now DCSF)
<http://www.globalgateway.org.uk/pdf/International-Strategy.pdf>
- Developing the Global Dimension in the School Curriculum – DfID and British Council
<http://www.dfid.gov.uk/pubs/files/dev-global-dim.pdf>
- The Global Dimension in Action – QCA (Qualifications and Curriculum Authority)
http://www.qca.org.uk/qca_15333.aspx

- Sustainable Schools for Pupils, Communities and the Environment – DfES (now DCSF)
<http://publications.teachernet.gov.uk/eOrderingDownload/Sustainable%20Schools%20A4%20leaflet.PDF>
- Global School Partnerships
<http://www.britishcouncil.org/globalschools-about.htm>
- Institute of Community Cohesion
<http://www.coventry.ac.uk/researchnet/icoco>
- The DCSF guidelines on duty to promote Community Cohesion
<http://publications.teachernet.gov.uk/eOrderingDownload/DCSF-00598-2007.pdf>
- The Ted Cante Report 2001
http://www.coventry.ac.uk/researchnet/external/content/1/c4/25/58/v1186483609/user/CommunityCohesionAReportoftheIndependentReviewTeam_id1502709.pdf
- The Ajegbo Report 2007
<http://www.coventry.ac.uk/researchnet/external/content/1/c4/25/58/v1186483609/user/Ajegbo%20Diversity&Citizenship.pdf>

Local Publications

- Leicester City Council Education and Learning – Transforming Leicester’s Learning
<http://www.leicester.gov.uk/your-council—services/education—lifelong-learning/about-us/policy-documents/transforming-leicesters-learning>
- Leicester City Council Community Cohesion Strategy
<http://www.leicester.gov.uk/index.asp?pgid=7293>
- Leicester’s Climate Change Strategy
<http://www.leicester.gov.uk/your-council—services/ep/the-environment/climate-change/climate-change-strategy>
- Integrating Global and Anti-Racist Perspectives into the Primary Curriculum
<http://www.nottinghamschools.co.uk/eduweb/schools/schools-template.aspx?id=1327>
- Get-in (Gender, Ethnicity – Integration Through International School Projects)
www.get-in.info

Claire Plumb, Development Worker for the Leicester Masaya Link Group – 04/2008

EXAMPLES OF GOOD PRACTICE ON THE GLOBAL DIMENSION AND INTERNATIONAL LINKS IN LOCAL AUTHORITIES IN THE EAST MIDLANDS

There is a range of different models of good practice across the region, which illustrate how development education can be supported within a local authority in a number of ways.

1. Leicestershire County Council – International Links Co-ordinator

This post sits within the Chief Executive's Department and the incumbent (Helen Trilling) has a specific remit for working with schools to support international linking. This includes the International School Award and Global School Partnerships, the latter of which involves travelling with head teachers to establish links in other countries under the Teacher's International Professional Development scheme, as well as coordinating the British Council's Regional Network for International Links (RNIL) and representing the County Council on the East Midlands Network for Global Perspectives in Schools.

At the time of writing this report, Leicestershire schools have active links with France, Germany, Italy, India, Thailand and China.

2. Nottingham City – International Dimension Consultant (IDC)

The role of the International Dimension Consultant is multi-faceted and encompasses a range of duties including supporting "schools to bring a global dimension to the school curriculum in accordance with national guidelines." This work is complemented by a specific role to provide resources for the delivery of the global dimension to Citizenship and Modern Foreign Languages. Like the above post, there is also a remit to develop international links and to facilitate opportunities for international professional development through the RNIL, in addition to being an adjudicator for the Comenius scheme.

A recent evaluation report (April 1007) conducted on behalf of EMNGPS, showed that of the 119 schools in Nottingham City, 55 were running some form of international project and following a questionnaire, almost all of the schools with international links said that the IDC "was involved in setting up or coordinating the projects" and that the role was "considered vital to the success of international projects".

The report lists 8 points where the IDC post has had an impact including "attracting funding opportunities for the local authority for projects relating to the international and global dimension" and in summary, 2 recommends that every local authority has an IDC... particularly with a view to achieving government initiatives relating to incorporating international linking and global issues in all schools."

3. A Tale of Two Local authorities – Case Studies of the East Midlands Network for Global Perspectives in Schools work with two Local authorities

This report (draft) sets out how two Local Authorities which did not have access to a Development Education Centre (DEC), have used the input of funds from the East Midlands Network for Global Perspectives in Schools to build capacity for the global dimension.

a. *Lincolnshire Local Authority*

The responsibility for work on the global dimension and international lies within the School Improvement Service and a £20,000 grant from EMNGPS was match funded to provide 2 part time posts as Global Dimension Co-ordinators.

These were short-term posts and though the achievements were substantial, there was insufficient time to make the work sustainable.

b. Northamptonshire Local Authority

In 2005, the authority drew up a 'Global dimension in the Curriculum' strategy document which sets out the Northamptonshire County Council School Service Strategy for meeting the challenges of the DFES vision and strategy for the global dimension in the curriculum. One of the goals is to 'develop and engage in links with international partners in order to achieve their goals and ours' by actively encouraging 'further development of existing links between schools in areas which are twinned in Germany, France, Italy and the USA.'

With pump-priming from EMNGPS, the Council agreed to fund the appointment of 2 part-time Global Dimension Curriculum Practitioners, but from the outset, it was understood the post would become self-financing.

A large part of their work is to offer training and resources for teachers and it was felt that this required a dedicated venue, a DEC, which is based at Grendon Hall (Northamptonshire's residential Outdoor and Environmental Studies Centre). The Northamptonshire DEC is known as the Ignatius Sanchos Centre.

4. Global Education Derby (GED)

Global Education Derby is a very active DEC, the largest in the East Midlands. Following successful negotiations with Derby City Council last year, GED has now been given a 3 year Service Level Agreement to provide support for the global dimension within Children and Young People's Services. Specifically, they have been contracted to assist schools in applying for and attaining the International Schools Award (ISA). In conjunction with this, the City Council has also appointed an International Links Coordinator to work alongside GED to promote and administrate school linking activities.

Claire Plumb, Development Worker for the Leicester Masaya Link Group – 04/2008

SYNOPSIS TABLE: LINKING THE INTERNATIONAL DEVELOPMENT STRATEGY TO ONE LEICESTER

	CONFIDENT PEOPLE	GREATER PROSPERITY	A BEAUTIFUL PLACE
1. Invest in and learn from international partnerships to support economic development, inward investment, enhance skills and improve performance	By developing practitioner to practitioner exchanges with other countries to share learning, support staff development and training, we will help to create a confident workforce	European funding provides a major opportunity to help create a wealthier and fairer city. By encouraging opportunities for local businesses to develop trading links beyond the UK, we will maximise business competitiveness.	International cooperation, through activities such as the International Council for Local Environment Initiatives (ICLEs) Cities for Climate Change Programme, will ensure the city is outward looking and is able to maximise opportunities to create a greener place
2. Embrace Leicester's diverse communities to build social cohesion and celebrate local identity alongside the city's links with the wider world	By working with partners in other countries to share experience and expertise on well-being and social cohesion, we will help to create a place where people have confidence in themselves, where they live and work	By developing innovative approaches and building capacity to promote positive and harmonious community relations, we will help to create an environment where everyone can fulfil their potential	By working with relevant City Council departments, we will ensure that the cultures contained within Leicester and those of its twin towns are enjoyed as part of the city's rich and diverse heritage, thus helping to create a vibrant city
3. Increase international understanding and global learning to improve educational standards, broaden experiences and promote active citizenship	By implementing the global education agenda and international school linking, we will help increase the practical skills of our people and enable them to compete successfully in the workplace	By identifying the role for global citizenship and developing education methodology within the City Council's 'Transforming Leicester's Learning Plan', our people will be able to acquire that skills that will help them thrive within the global economy	By exploring issues of global significance such as climate change, we will encourage a sense of purpose among our people and encourage them to take action and work towards creating a more sustainable world
4. Respond to a shared agenda for environmental sustainability, carbon footprint reduction and increasing support for sustainable development to benefit future generations	By raising awareness of the global relevance of sustainability issues, we will help create environments in which people feel engaged and believe in themselves	Understanding the global context of issues such as climate change will enable us to find local solutions to ensure a sustainable future for the city's residents and businesses	By making our contribution towards reducing negative impacts on the environment and ensuring sustainable development, we will help to improve the quality of life within the city
5. Liaise with and work alongside development economies to meet social justice objectives and challenge global inequalities	By promoting social justice both in Leicester and in Leicester's links around the world, we will help to build confident and caring communities	By developing a common understanding of local and global inequalities, we will help create more cohesive communities and help to alleviate global poverty	By raising awareness of the issues behind global inequality and tackling the root causes, we will help create a better place
6. Develop and implement a coherent approach to Leicester's town twinning links to maximise the impact of these relationships at local and international level	By helping people build the skills and values that will enable them to become global citizens, we will help to create more confident people	By supporting language skills in a range of ways in schools and through student placements and exchanges, we will help people realise their potential to compete in a global market	By providing opportunities for the twin town groups to work in partnership with relevant personnel within the City Council, we will add value to existing work and help create a vibrant city

SUMMARY - INTERNATIONAL DEVELOPMENT STRATEGY
MEETING THE OBJECTIVES OF THE STRATEGY - Action and Impact

The City Council's International Development Strategy has been developed primarily for and on behalf of the corporate International Development Committee to support Leicester's sustainable community strategy as set out in **One Leicester** and ensure that the opportunities and benefits of international engagement are maximised in all areas of the Council.

The Strategy has been developed within the context of Leicester's 25-year vision 'One Leicester, Britain's Sustainable City: Confident people, new prosperity, a beautiful place'¹⁷ and reflects key recommendations and policy directions of international institutions (such as the UN and the EU), UK government departments and civil society organisations.

1. *Invest in and learn from international partnerships to support economic development, inward investment, enhance skills and improve performance*

How will this objective be taken forward?

- a. Developing practitioner-to-practitioner exchanges with other countries to share learning and support staff development and training.
- b. Encouraging opportunities for local businesses to develop trading links beyond the UK.
- c. Raise the profile of Leicester as a tourist destination for visitors from overseas.
- d. Keeping abreast of European agendas to ensure the city is outward looking.
- e. Maximising opportunities to make collaborative funding bids from the European Union, the Department for International Development and other streams.

2. *Embrace Leicester's diverse communities to build social cohesion and celebrate local identity alongside the city's links with the wider world*

How will this objective be taken forward?

- a. Liaising with local authority partners in other countries to share experience and expertise on well-being and social cohesion.
- b. Working with relevant Leicester City Council departments such as Libraries and Museums, to ensure that the cultures of Leicester and those of its twin towns are enjoyed as part of the city's rich and diverse heritage.
- c. Identifying opportunities for international partnerships and the town-twinning groups to contribute to Leicester City Council's Local Area Agreement priority target for Community Cohesion (NI 1).
- d. Working with other local agencies (Schools Development Support Agency, the East Midlands Network for Global Perspectives in Schools, Leicester Council of Faiths and Diversity Hub) to support schools in their duty to promote community cohesion
- e. Developing innovative approaches and building capacity to promote positive and harmonious community relations with the support of the Institute of Community Cohesion and its local partners, the University of Leicester and de Montfort University.

3. *Increase international understanding and global learning to improve educational standards, broaden experiences and promote active citizenship*

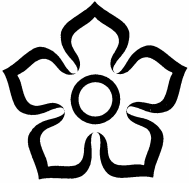
How will this objective be taken forward?

- a. Explore ways in which Leicester City Council Children and Young People's Services can make best use of the twin town groups, and particularly the LMLG to:
 - implement the global education agenda

¹⁷ www.oneleicester.com

- encourage international school linking (in response to “Putting the World into World Class Education”)
 - fulfil the duty to promote community cohesion as outlined in “Guidance on the Duty to Promote Community Cohesion”
- b. Liaise with Leicester City Council Children and Young People’s Services to seek support for a dedicated post to support international school linking.
- c. Identify the role for education, for global citizenship and development education methodology within Leicester City Council’s “Transforming Leicester’s Learning” plan.
- d. Respond to Leicester City Council’s Local Area Agreement (indicator NI110) to ensure ‘young people’s participation in positive activities’.
- 4. *Respond to a shared agenda for environmental sustainability, carbon footprint reduction and increasing support for sustainable development to benefit future generations***
How will this objective be taken forward?
- a. Work with Leicester City Council’s Environment and Energy Teams to raise awareness of the global relevance of sustainability issues within the local context.
- b. Embed sustainable development and energy efficiency measures in international projects.
- c. Maintain a presence within the UN Regional Centre of Expertise on Education for Sustainable Development.
- 5. *Liaise with and work alongside developing economies to meet social justice objectives and challenge global inequalities***
How will this objective be taken forward?
- a. Promote social justice both in Leicester and in Leicester’s links around the world
- b. Develop a common understanding of local and global inequality
- c. Increase local support for international aid
- d. Continued support of Leicester’s fair trade city status
- e. Enhanced PCT role
- 6. *Develop and implement a coherent approach to Leicester’s town-twinning links to maximize the impact of these relationships at local and international level***
How will this objective be taken forward?
- a. Create a more coherent Development Education and awareness raising strategy for all the twin town groups
- Deliver awareness raising events and disseminate information about the work of the twin-town groups more widely
 - Improve the range of educational material relating to the twin-town groups and provide a dedicated space to store and make resources accessible to teachers and schools
 - Provide opportunities for the twin town groups to engage in dialogue with relevant personnel within the Council to promote partnership working.

Appendix H



Leicester
City Council

WARDS AFFECTED
All

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:
Cabinet

30th March 2009

Capital Programme 08/09 & 09/10: Community Centres

Report of the Service Director Safer and Stronger Communities

1. Purpose of Report

- 1.1 This report describes the proposed use of the provisional capital allocation to Community Services in each of the 2008/09 and 2009/10 budgets, earmarked at £100,000 per year, plus an additional £57,000 (2008/09) for essential refurbishment works at Belgrave Neighbourhood Centre.
- 1.2 This report seeks Cabinet approval to release this allocation of funds.

2. Summary

- 2.1 Community Service currently manages 40 community centres across the city. The centres vary in physical structure from new build (most recent 2004) to several in a very poor state of repair (listed buildings).
- 2.2 Community Centres also vary in utilisation across the city, and have recorded significant year on year increases of customer usage. As a result the Community Services Section is preparing celebrations at various centres across the city to acknowledge the achievement of welcoming over 1 Million customers to the Council's centres since April 2008.
- 2.3 The maintenance and physical appearance of centres are key factors in creating a fit-for-purpose, safe, comfortable and welcoming environment, in addition to meeting health and safety requirements.
- 2.3 Some centres are generally in an acceptable condition, while the majority require essential maintenance and upkeep to ensure customers continue to receive a quality service from the City Council. A range of work has been identified as necessary and essential works for both this financial year (2008/09) and the next (2009/10)
- 2.4 The Modernisation of Community Services programme is looking at the investment, improvement and enhancement of community centres. This report only focuses on the essential works required to sustain buildings over 2008/09 and 2009/10. The service

recognises the impact of the current economic climate on the capital programme and has developed a programme that is mindful of these pressures.

3. Recommendations (or OPTIONS)

Cabinet is recommended to:

- 3.1 Note the contents of this report and the importance of maintaining community centres for the benefit of inhabitants of Leicester City.
- 3.2 Agree the Capital allocations for centres in 2008/09 (**£100,000**) and 2009/10 (**£100,000**) as detailed in appendix 1 and 2
- 3.3 Agree the additional Capital allocation for the essential refurbishment works for Belgrave Neighbourhood Centre in 2008/09 (**£57,000**) as detailed in appendix 1.

4. Report

- 4.1 The community centres have been assessed through the Modernisation of Community Service programme, with the support of Departmental and Corporate Property Teams, the works required to maintain the centres to an acceptable standard, and ensure that they conform to health and safety requirements.
- 4.2 The location centres and outline of works is set out in appendix 1 and 2
- 4.3 The assessment used within the Modernisation programme to analyse centres consisted of:
 - Health & Safety – Does the property require essential health and safety works
 - Location - Is the property in the right location for your customers?
 - Environment - What is the quality of internal spaces in terms of temperature, ventilation and lighting?
 - Customer Facilities - Does the property adequately satisfy the needs of customers/service users, are centres clean, pleasant and hygienic
 - Staff Facilities - Does the property satisfy the needs of staff? (Within the broadest terms form both a staff welfare perspective, e.g. kitchen facilities, toilets, changing rooms etc., and service delivery e.g. computer access
 - Internal Layout - Is the internal layout of the property suitable for current service delivery?
 - Flexibility - Is the property flexible for any future service delivery?
 - Security - does the property provide a safe and secure environment for staff and service users?
 - Image - Does the property give an appropriate image for the service to the customers, staff, and general public?
- 4.4 Given the rising expectation of customers, and the increased utilisation of centres, the need for further extensive capital works is likely in order to keep centres sustainable, fit for purpose and respond to consumer needs.

4.5 The detail of works in Appendix 1 includes information regarding the additional £57,000 capital allocation for works at the Belgrave Neighbourhood Centre, specifically the toilets and the associated area.

5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1. Financial Implications

This Report is wholly concerned with Finance and seeks cabinet approval for the release of funds for capital expenditure detailed within this report.

Ravi Lakhani – Accountancy, Adults & Housing

5.2 Legal Implications

Full legal advice will be needed regarding implementation of any of the proposals in this report

Peter Nicholls – Service Director Legal Services

6. Report Author

Chris Minter
Service Director (Safer and Stronger Communities)
0116 252 7915
Chris.minter@leicester.gov.uk

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

APPENDIX 1

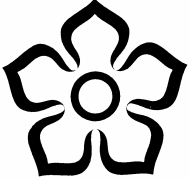
Allocation of Capital for 2008/09		
Ward	Centre Name / Works	Capital Expenditure £
All	Boiler Replacement – There is a requirement to replace condemned boilers which are not covered under the Landlord obligations. Replacement boilers and associated works are required to conform to health and safety regulations not covered within the corporate capital maintenance fund (landlord)	20,000
All	Fire Risk Assessments – Works to address key issues as of result of Fire risk assessments. Works to ensure centres maintain suitable fire exit and egress.	25,000
Spinney Hills	St Matthews Community Centre - The existing changing facilities are in a very poor condition and are in need of refurbishment. There is also Health and Safety issues with the Reception. Current accommodation is small and difficult for the clerk to work effectively. Toilets are In need for refurbishment.	35,000
Freeman	Linwood Centre – Works required in the Kitchen area to comply with current legislation and to replace essential equipment, no longer in a suitable state for repair. The kitchen is used by various user groups particularly Day care services, lunch clubs, early years/child care services and private functions. Improvements are essential to ensure these areas conform to H&S regulations as well as standard set forth by national inspectorate (i.e Ofsted)	20,000
	Total	100,000

Allocation of Capital for 2008/09		
Latimer	Belgrave Neighbourhood Centre – The toilets and associated area are in a very poor condition require urgent attention and pose significant health and safety issues which need to be addressed.	57,000
	* Additional Capital allocation	

APPENDIX 2

Allocation of Capital for 2009/10		
Ward	Centre Name / Works	Capital Expenditure
Westcotes	West End Neighbourhood Centre Remove existing shower facilities and renovate the area. Upgrade kitchen facilities to meet current legislation. The kitchen is used by various user groups particularly Day care services, lunch clubs, early years/child care services and private functions. Improvements are essential to ensure these areas conform to H&S regulations as well as standard set forth by national inspectorate (i.e Ofsted)	40,000
Beaumont Leys	Home Farm Community Centre Upgrade toilets and associated area and undertake essential maintenance works within the building and particularly the bar area.	25,000
Braunstone Park & Rowley Fields	Cort Crescent Community Centre Carry out essential works and refurbishment of the toilets and associated area.	20,000
Spinney Hills	African Caribbean Centre The entrance requires improvement and reconfiguration in order to attract users and make the building more accessible, maintenance works within the toilet and associated areas are also required. The financing of a lift is still to be resolved at the Centre. However there were insufficient resources available in this allocation to support the provision of a lift.	15,000
	Total	100,000

Appendix I



Leicester
City Council

WARDS AFFECTED
ALL

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:

Cabinet

30th March 2009

Section 75 Agreement Substance Misuse Pooled Treatment Budget

1. Purpose of Report

- 1.1 This report outlines the changes in the hosting arrangements of the Pooled Treatment Budget (PTB) which is administered by the Department of Health and makes recommendations for the future management of this funding stream. In 2009-2010 the PTB allocation for Leicester City is £3,079,769 for adults services and £182,038 for young people.

2. Summary

- 2.1 Adopting the National Health Service Act (2006) flexibilities under Section 75 it is proposed that Leicester City Council shall exercise a lead commissioning role on behalf of the wider partnership. Therefore, with effect from April 2009 Leicester City Council shall become the accountable body for the PTB. This arrangement will need to be sanctioned by Cabinet and communicated to the NHS Regional Office as part of the notification process.

3. Recommendations (or OPTIONS)

- 3.1 That the agreement of Cabinet be sought for the adoption of the lead commissioning responsibility by Leicester City Council.

4. Report

Background

- 4.1 The Drug and Alcohol Action Team is a local partnership that combines representation from Leicester City Council Adults and Housing, NHS Leicester Primary Care Trust, Probation, Prisons Service and the provider sector in order to deliver the aims of the National Drugs Strategy. There is a joint responsibility on the council and the PCT to deliver on the successful implementation of the PSA 25 target, National Indicator 40, in terms of the proportion of individuals in effective treatment, which is part of the LCC's Local Area Agreement and the PCTs Vital Signs framework.

- 4.2 The DAAT is formally accountable to central government and has a responsibility to produce Adults and Young Persons Treatment Plans annually. These plans must support the aim of the National Drug Strategy to reduce the harm that drugs cause to communities, individuals and their families and contain the planned investment of the PTB.
- 4.3 Since the inception of Leicester DAAT in 2001 the PTB has been banked on its behalf by the Melton Rutland Harborough and then the Leicestershire County and Rutland Primary Care Trust as part of a sub regional partnership arrangement with Leicestershire and Rutland DAATs designed to pool their respective contributions into one pot to maximise commissioning power.
- 4.4 The Crime and Disorder Act, 1998 placed a statutory duty on the council, police authorities, fire authorities and primary care trust to develop and implement strategies to tackle crime and disorder and the misuse of drugs in their area. These strategies are expected to align with national plans, including the National Drug Strategy. The Home Office issued advice to DAATs working within Unitary Authorities to integrate with their Crime and Disorder Partnership to galvanise local response.
- 4.5 With the separation of Leicester City DAAT from the sub regional partnership in October 2008 there is now an opportunity for the city council to work more closely with NHS Leicester PCT to ensure that the health and social care needs of this client group are comprehensively met.

Pooled Treatment Budget

- 4.6 The Comprehensive Spending Review 2000 identified additional funding for the expansion of drug treatment services. These funds are disbursed to Primary Care Trusts on behalf of drug action teams in the form of a PTB. This pooled budget can only be used with the full agreement of the DAAT and towards the purchase of specialist drug treatment services, including advice and information, needle exchange, community based prescribing, structured psycho social interventions, structured day programmes and inpatient detoxification. Other agencies represented on the DAAT will have existing investments in drug treatment from budgets that sit outside the pooled budget arrangements and are carefully monitored by the National Treatment Agency.
- 4.7 Up to now the primary care trust has been the accountable body for banking and responsible for overseeing the manner in which the PTB is utilised. With effect from 1st April 2009 this responsibility will transfer to Leicester City Council and for that to happen there needs to be a Section 75 Agreement in place.

Section 75 Agreement

- 4.8 The National Health Service Act (2006) set out the basis on which local authorities and primary care trusts could collaborate for a common purpose. Section 75 of this act enables both bodies to pool budgets in order to promote a coherent and unified approach to joint commissioning. By this agreement the budgets for each service area will be managed by a single lead commissioner identified by the partners, in this case the DAAT Commissioning Manager, who shall use the funds to commission services in line with agreed objectives and account for expenditure on behalf of both partners.

- 4.9 If approved, this Agreement does not alter any of the statutory powers or responsibilities of either partner or limit or remove their ability to operate them. It will be vital however for the council and the PCT to put in place a rigorous and all encompassing communication, consultation and governance structure. Comprehensive monitoring and performance management arrangements shall be put in place that assure partners that their shared aims are being fulfilled.
- 4.10 An initial meeting has already taken place between the Chief Finance Officer of LCC and the Director of Finance at NHS Leicester PCT where agreement was secured to establish this approach to joint commissioning.

5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1. Financial Implications

The governance arrangements within the Section 75 Agreement will set out the respective contributions of each partner and mechanisms for managing the impact of potential reductions in future settlements. The new hosting arrangements have no effect on Leicester City Council’s Base Budget.

5.2 Legal Implications

The NHS Bodies and Local Authorities Partnership Arrangements Regulations 2000 have been made in relation to the establishment of pooled budget arrangements. The regulations specify what respective functions of the PCT and the Local Authority can be subject to such arrangements and set out certain matters that must be complied with. In particular there must be an agreement in writing covering prescribed matters. In particular this will include the financial management of the fund and the contributions of the parties. The Council will be responsible for accounts and for arranging the audit of the pooled fund The Council will be required to accept delegation arrangement from the PCT as to the management of the pool.

Joanna Bunting x 29 6450

6. Consultations

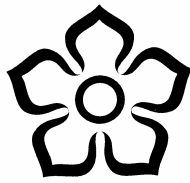
- 6.1 This approach has been agreed in consultation with the Chief Finance Officer of LCC and the Director of Finance at NHS Leicester PCT.

7. Report Author

Ashok Chotalia
 Commissioning Manager
 Leicester Drug and Alcohol Action Team
 Ext 29 6670

Key Decision	No
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Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)



CABINET

30 MARCH 2009

CREATION OF THE 2009/2010 PROCUREMENT PLAN

Report of the Corporate Director of Resources

1 PURPOSE OF THE REPORT

- 1.1 This Report seeks Cabinet's approval to the procurement plan for 2009/2010.
- 1.2 The plan serves 2 purposes:
 - (a) To inform the market of future procurement activity, to enable them to prepare.
 - (b) To provide members with greater overview of procurement activity, something recommended by the District Auditor in his report on housing contracts.
- 1.3 This Report grouped into Cabinet Portfolios, listing all probable procurement exercises above the EU thresholds (currently, £139,893 for supplies and services and £3,497,313 for works) is the second such report.

2 REPORT

- 2.1 In consultation with departments, the Corporate Procurement Team has produced the attached Schedule (at Appendix 1) listing all known potential procurement activity for the 2009/2010 financial year above the EU threshold.
- 2.2 The National Procurement Strategy, published in 2003, recommended the publication of a forward looking procurement plan – to be available for the market to have an early indication of what we may offer to the market. Whilst this has been done for many years, this is only the second year we have been able to provide a comprehensive overview.
- 2.3 The Auditors recommended that Members should have a more active oversight of the procurement process, approving the annual procurement plan. The attached Appendix lists all these contracts above EU threshold that the Council intends to expose to the market during the year for Members to approve, sub-divided by portfolio.
- 2.4 During the year, it is very likely that additional procurement activities will need to be tendered. This may be, for example, if third party funding is agreed during the year. It is envisaged that the procurement plan will be a rolling document, approved periodically.

- 2.5 This consolidated report is designed to provide Cabinet with sufficient overview and control and provides the added benefit of enhancing corporate management oversight and control of compliance with EU Public Procurement requirements.
- 2.6 Where programmes are still under development and it is not yet possible to describe individual contracts, these are listed at the end of that Portfolio's entries. Further reporting on the detailed activities will be made to future Cabinet Meetings

3 RECOMMENDATIONS

Cabinet is recommended:

- 3.1 Approve the forward plan of procurement activities attached as Appendix 1.
- 3.2 Note that the plan will be reviewed from time to time.
- 3.3 Note that actual procurement activity will be monitored against the plan by the Select Committee.
- 3.4 Note that on 21 April 2008, the Cabinet reserved to itself the decision to let contracts in excess of the EU thresholds.
- 3.5 Delegate the letting of contracts within this Plan to Service Directors, subject to consultation in each case with Cabinet Leads and periodic reporting to Cabinet of contracts let.
- 3.6 In respect of decisions to spend area based grant, delegate approval to the Chief Executive to enter into contracts, in consultation with the Chair of the Leicester Partnership Executive Board, subject to subsequent reporting to Cabinet of contracts let.

4 CONSULTATION

- 4.1 This report has been discussed at Directors' Board.

5 FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1 Financial Implications

All the procurement activities in Appendix 1, already feature in either revenue or capital budgets and associated strategies.

*Steve Charlesworth, Head of Financial Strategy & Development
Resources Department Extn 29 7495*

5.2 Legal Implications

As all the procurement activities are above the EU Public Procurement Thresholds, they will, once exposed to the market, comply with the EU Public Procurement Directives.

*Beena Adatia,, Senior Solicitor/Team Leader
Resources Department Extn 29 6378*

5.3 Other Implications

Other Implications	Yes/No	Paragraph References within this Report
Equal Opportunities	See comment	None specifically from this Report but the individual tendering exercises will follow the corporate standards.
Policy	See comment	
Sustainable and Environmental	See comment	
Crime and Disorder	See comment	
Human Rights Act	See comment	
Elderly Persons/People on Low Incomes	See comment	

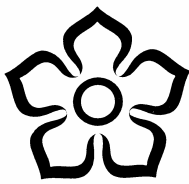
6 REPORT AUTHOR

6.1 Geoff Organ
Head of Corporate Procurement, Support & Income
Financial Services Division

Extn 29 6014

4 March 2009

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)



Leicester
City Council

**LEICESTER CITY COUNCIL PROCUREMENT PLAN 2009/2010
FINANCIAL YEAR APRIL 2009 TO MARCH 2010**

PORTFOLIO – HOUSING

1

Division: Housing Design
Section: Technical Services
Name of Contract: **Framework Contract CCTV: Maintenance, Repair and New Installations**
Description of Contract: Ongoing expansion & development of monitoring & surveillance in the vicinity of council housing stock. Full Procurement process to start February 2010.
Expiry Date of existing Contract: 29/11/2010
Anticipated start of new Contract: 30/11/2010
Duration of new Contract: 3 + 1 years
Value of new Contract: £700,000 Entire Contract
Lead Officer: Malcolm Teere

2

Division: Technical Services
Section: Design Services
Name of Contract: **Supply Waste Vegetable Oil (WVO)**
Description of Contract: For use as a fuel for our District heating boiler located at St Andrews Boiler House. This contract will allow us to secure deliveries and stop us using gas or mineral oils in the future. This will also help reduce our carbon footprint.
Expiry Date of existing Contract: New contract
Anticipated start of new Contract: 01/10/2009
Duration of new Contract: 3 Years, with an option to extend for +1, +1 years
Value of new Contract: £250,000 Entire Contract
Lead Officer: Tony Haselip

3

Division: Technical Services
 Section: Design Services
 Name of Contract: **Supply and Fit UPVC Doors and Windows**
 Description of Contract: To complement the in-house facility to meet the decent homes standard citywide.
 Expiry Date of existing Contract: New Contract
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 Years, with an option to extend for +1, +1 years
 Value of new Contract: £750,000 Entire Contract
 Lead Officer: Simon Nicholls

4

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Supply & installation of Loft Insulation**
 Description of Contract: Loft Insulation for LCC domestic properties with grant aid- TBA.
 Expiry Date of existing Contract: New contact.
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 Years, with an option to extend for +1, +1 years
 Value of new Contract: £1,000,000 Entire contract
 Lead Officer: Tony Haselip

5

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Electromechanical & Water Plant (maintenance of plant and equipment)**
 Description of Contract: Maintain essential boiler house ancillary equipment to community heating systems for 3000 dwellings. 2 yr programme with a possible additional year based on a call off contract.
 Expiry Date of existing Contract: New Contract (2 years with an option to extend for +1 year)
 Anticipated start of new Contract: 01/09/2009
 Duration of new Contract: 2 years, with an option to extend for +1 year
 Value of new Contract: £1,000,000 Entire contract
 Lead Officer: Brian Knifton

6

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Emergency Lighting & fire Alarms (maintenance) to sheltered accommodations to properties citywide Citywide**
 Description of Contract: Maintain, inspect & possible new install to sheltered accommodations to properties citywide. 3 yr programme with possible additional years based on a call off contract.
 Expiry Date of existing Contract: New Contract
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 years with an option to extend for +1 +1 year
 Value of new Contract: £400,000 Entire contract
 Lead Officer: Brian Knifton

7

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Replacement of cold water mains - St. Mathews**
 Description of Contract: It has been identified by Severn Trent Water that there are numerous underground mains burst/leaks on coldwater mains. Therefore a scheme being developed to programme the repairs in phases. This will be a SOR contract over 24 months. Estimate number of properties that could be affected is 1328.
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 2 years with an option to extend for +1 year
 Value of new Contract: £500,000 New contact Entire contract
 Lead Officer: Brian Knifton

8

Division: Housing Design
 Section: Technical Services`
 Name of Contract: **Legionella water +aircon+ inspection**
 Description of Contract: To maintain & test water cleanliness of existing installations and service on an annual basis on communal water systems & air-conditioning units and possible system upgrades. 3 yr contract on schedule of rates with possible additional 2 yrs
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 years with an option to extend for +1 +1 year
 Value of new Contract: £600,000 Entire contract
 Lead Officer: Brian Knifton

9

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Gas Servicing**
 Description of Contract: Contract for servicing gas installations to all LCC domestic dwellings. Annual gas safety inspections- legal requirement under landlord obligations SOR contract.
 Expiry Date of existing Contract: New contact
 Anticipated start of new Contract: 01/09/2009
 Duration of new Contract: 3 years with an option to extend for +1 +1 year
 Value of new Contract: £500,000 Entire contract
 Lead Officer: Dave Clarke

10

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Void Properties- Repair & Maintenance.**
 Description of Contract: To complement the DSO in repairing & maintaining void properties in time for new tenants to move in
 Expiry Date of existing Contract: New contact
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 years with an option to extend for +1 +1 year
 Value of new Contract: £1,000,000 Entire contract
 Lead Officer: Simon Nicholls

11

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Electrical repairs to domestic & non-domestic dwellings.**
 Description of Contract: General repairs and periodic installations to domestic & non-domestic dwellings.
 Expiry Date of existing Contract: New contact
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 3 years with an option to extend for +1 +1 year
 Value of new Contract: £1,000,000 Entire contract
 Lead Officer: John Ruane

12

Division: Technical Services
 Section: Design Services
 Name of Contract: **Kitchen Refurbishment.**
 Description of Contract: To fit new kitchens to council dwellings.
 Expiry Date of existing Contract: 30/03/09, Extension for +1, +1
 Anticipated start of new Contract: First year of extension period to start 01/04/09
 Duration of new Contract: N/A
 Value of new Contract: £5,000,000 Entire contract
 Lead Officer: Nick Smith

13

Division: Technical Services
 Section: Design Services
 Name of Contract: **Bathroom Refurbishment**
 Description of Contract: To fit new bathrooms to council dwellings
 Expiry Date of existing Contract: 30/03/2010, Extension for +1, +1
 Anticipated start of new Contract: First year of extension period to start 01/04/09
 Duration of new Contract: N/A
 Value of new Contract: £7,500,000 Entire contract
 Lead Officer: Nick Smith

14

Division: Technical Services
 Section: Design Services
 Name of Contract: **Kitchen units supply only**
 Description of Contract: To supply new kitchen units for the kitchen refurbishment contract.
 Expiry Date of existing Contract: 30/06/2009, Extension for +1, +1
 Anticipated start of new Contract: First year of extension period to start 01/07/09
 Duration of new Contract: N/A
 Value of new Contract: £9,000,000 Entire contract
 Lead Officer: Nick Smith

15

Division:	Housing Design
Section:	Technical Services
Name of Contract:	Wood Pellet Boiler for District Heating
Description of Contract:	To supply wood pellets to a new proposed 1Mw Biomass boiler at St Matthews Boiler House- dedicated to supplying the new Taylor Road Primary School. Leicester City Council's planning policy requires that more than 10% of the energy of new developments will be met from renewable sources. One option is the use of renewable biomass, which, in effect recycles the carbon dioxide unlocked by the combustion of fuel. Climate change is an issue which affects us all, it is therefore crucial that society reduces the carbon footprint of its energy usage.
Expiry Date of existing Contract:	New Contract
Anticipated start of new Contract:	01/10/2009
Duration of new Contract:	3 years with an option to extend for +1, +1 years
Value of new Contract:	£923,850.00 Entire Contract
Lead Officer:	Mike Brown

16

Division:	Technical Services
Section:	Design Services
Name of Contract:	BEMs- Building Energy Management Systems
Description of Contract:	Maintain essential systems for the community heating systems for 3000 dwellings & offices based on a SOR contract
Expiry Date of existing Contract:	New contract
Anticipated start of new Contract:	01/10/2009
Duration of new Contract:	2 years with an option to extend for +1 year
Value of new Contract:	£240,000 entire contract
Lead Officer:	Tony Haselip

17

Division: Housing Design
 Section: Technical Services
 Name of Contract: **Mobile Working- Advance Scheduling**
 Description of Contract: Full programme solution: Provide a complete mobile-enabled technology & real time scheduling to gain efficiency savings and service improvements to the Improvement & Repairs Service divisions. Contract will be for Approx. number of operatives 1000.
 Expiry Date of existing Contract: New Contract
 Anticipated start of new Contract: 01/12/2009
 Duration of new Contract: 15 yrs- based on a 3yr rolling option programme.
 Value of new Contract: £2,230,000 Entire contract
 Lead Officer: Amrik Singh

18

Division: Adults and Housing
 Section: Various Housing Sections
 Name of Contract: **Additional purchases for maintenance support and development of Integrated Housing System**
 Description of Contract:
 Expiry Date of existing Contract: 17/08/2014
 Anticipated start of new Contract:
 Duration of new Contract:
 Value of new Contract: Up to a maximum total spend of £2,700,000. Technical exemption published in OJEU on 2nd September 2008. Technical derogation to continue to use IBS for all work associated with the Integrated Housing System. Negotiated procedure without a call for further competition. This is a previous EU contract – need to continue to buy against this.
 Lead Officer: Alistair Reid

19

Division: A&H Contract
 Section: Planning and Commissioning (Housing Related)
 Name of Contract: **Extra Care Provision Housing Related Support**
 Description of Contract: As above
 Expiry Date of existing Contract: New Contract
 Anticipated start of new Contract: September 2009
 Duration of new Contract: 4 years
 Value of new Contract: £50, 000. Per Annum (Life of contract: £200,000)
 Lead Officer: Anita King

20

Division: A&H Contract
 Section: Planning and Commissioning (Housing Related)
 Name of Contract: **Home Improvement Agency**
 Description of Contract: Support to older, disabled & vulnerable homeowners or private tenants to repair, improve, maintain or adapt their homes.
 Expiry Date of existing Contract: 31/03/10
 Anticipated start of new Contract: 01/04/10
 Duration of new Contract: 4 years
 Value of new Contract: £100,000. Per Annum (Life of contract: £400,000)
 Lead Officer: Steve Wright

21

Division: A&H Contract
 Section: Planning and Commissioning (Housing Related)
 Name of Contract: **Provision of Homeless Advice and Drop in Service**
 Description of Contract: As above
 Expiry Date of existing Contract: 31/09/2009
 Anticipated start of new Contract: 2010/11 (services part of a strategic review, currently seeking a waiver to further extend beyond September so unable to give approx start dates)
 Duration of new Contract: 4 years
 Value of new Contract: £115,000. Per Annum. Life of contract will be £460,000
 Lead Officer: Lee Keeling

22

Division: Housing Accommodation and Tenancy Support
 Section: Revenues and Benefits
 Name of Contract: **Off site telephone support. Additional call taking capacity during peak periods such as billing periods**
 Description of Contract: Offsite telephony support to assist with the answering of revenues and benefit related enquiries during peak periods. Full procurement process to start in March 2009.
 Expiry Date of existing Contract: No current contract
 Anticipated start of new Contract: 1st August 2009
 Duration of new Contract: 4 years (Framework)
 Value of new Contract: £130,000 p.a. (Could be £10,000 first year or £130,000 depending on how much use we need to make of the offsite support each year.
 Lead Officer: Ashok Thakrar

HOUSING PROGRAMMES**23**

Division: A&H Contract
 Section: Planning and Commissioning (Housing Related)
 Name of Contract: **Provision of Housing Related Support Services in a variety of settings including peoples own homes, specialist supported housing, and hostels for services to homeless people and Gateway Supplier for access to homeless services**
 Description of Contract: As above
 Expiry Date of existing Contract: 31/09/2009
 Anticipated start of new Contract: 2010/11 (services part of a strategic review, currently seeking a waiver to further extend beyond September so unable to give approx start dates)
 Duration of new Contract: 4 years
 Value of new Contract: £4,051,697. Per Annum (Life of contracts: £16,206,788)
 Lead Officer: Jo Clinton

PORTFOLIO – ADULTS AND OLDER PEOPLE

1

Division: Housing Design
 Section: Technical Services & Leicester Care.
 Name of Contract: **Assistive technology & Telecare Services**
 Description of Contract: Looking to build upon the Community Alarm Services integrating Assistive Technology/ Telecare service for approximately 450 flats in our sheltered schemes citywide including maintenance.
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: 15/07/2009
 Duration of new Contract: 2 yrs, + 5 yrs maintenance programme
 Value of new Contract: £540,000 Entire contract
 Lead Officer: Steve Lamb

2

Division: A&H Contract
 Section: Information Systems
 Name of Contract: **Care First Software**
 Description of Contract: Review of existing contract arrangements to ensure continued compliance with EC public contract regulations
 Expiry Date of existing Contract: Contract is for perpetual licences for computer software
 Anticipated start of new Contract: Dependent on the outcome of the review
 Duration of new Contract:
 Value of new Contract: Original contract for £378,104 annual maintenance figure £143,000
 Lead Officer: Bob Drake

3

Division: Adults and Housing
 Section: Business Support
 Name of Contract: **Assistive Technology and Telecare Systems (Electronic Care Monitoring System)**
 Description of Contract: Equipment to service users to enable them to maintain independence in the home.
 Expiry Date of existing Contract:
 Anticipated start of new Contract: Call off from the NHS PASA contract.
 Duration of new Contract:
 Value of new Contract: £200,000
 Lead Officer: Barbara Archer

4

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities. Contract to be extended to 04/09/2010. Full Procurement Process to start January 2010.
 Expiry Date of existing Contract: 04/09/2009
 Anticipated start of new Contract: 05/09/2010
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £1,950,000 l.o.c
 Lead Officer: Yatish Shah

5

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities (Spot Contract)**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities (Spot Contract). Contract to be extended to expire on 03/12/2011. Full Procurement Process to start January 2011.
 Expiry Date of existing Contract: 03/12/2009
 Anticipated start of new Contract: 04/12/2011
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £140,000 l.o.c.
 Lead Officer: Yatish Shah

6

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities (Spot Contract)**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities (Spot Contract). Contract to be extended to expire on 03/12/2011. Full Procurement Process to start January 2011.
 Expiry Date of existing Contract: 03/12/2009
 Anticipated start of new Contract: 04/12/2011
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £145,600 l.o.c.
 Lead Officer: Yatish Shah

7

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities (Major Minimum Hours Contract)**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities (Major Minimum Hours Contract). Contract to be extended to expire on 10/12/2011. Full Procurement Process to start January 2011.
 Expiry Date of existing Contract: 10/12/2009
 Anticipated start of new Contract: 11/12/2011
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £8,541,000 I.o.c.
 Lead Officer: Yatish Shah

8

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities (Major Minimum Hours Contract)**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities (Major Minimum Hours Contract). Contract to be extended to expire on 31/01/2012. Full Procurement Process to start January 2011.
 Expiry Date of existing Contract: 31/01/2010
 Anticipated start of new Contract: 01/02/2012
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £4,875,000 I.o.c.
 Lead Officer: Yatish Shah

9

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Mental Health Difficulties – Orchard House**
 Description of Contract: Provision of Supported Living Services for Adults with Mental Health Difficulties at Orchard House. Contract to be extended to 31/03/2010. Full Procurement Process to start July 2009.
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £417,000 I.o.c.
 Lead Officer: Yatish Shah

10

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for an Adult with Aspergers Syndrome**
 Description of Contract: Provision of Supported Living Services for an Adult with Aspergers Syndrome. Full Procurement Process to start March 2009.
 Expiry Date of existing Contract: 30/08/2009
 Anticipated start of new Contract: 01/09/2009
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £807,300 I.o.c .
 Lead Officer: Yatish Shah

11

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Mental Health Difficulties**
 Description of Contract: Provision of Supported Living Services for Adults with Mental Health Difficulties. Full Procurement Process to start July 2009
 Expiry Date of existing Contract: No contract currently in place.
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £450,000 I.o.c.
 Lead Officer: Yatish Shah

12

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Supported Living Services for Adults with Learning Disabilities**
 Description of Contract: Provision of Supported Living Services for Adults with Learning Disabilities. Full Procurement Process to start January 2010.
 Expiry Date of existing Contract: 30/11/2010
 Anticipated start of new Contract: 01/12/2010
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £335,400 I.o.c
 Lead Officer: Yatish Shah

13

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Provision of Enablement Services for Adults with Autism including Asperger Syndrome**
 Description of Contract: Provision of Enablement Services for Adults with Autism including Asperger Syndrome. Full Procurement Process to commence January 2010.
 Expiry Date of existing Contract: 30/11/2010
 Anticipated start of new Contract: 01/12/2010
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £858,000 I.o.c.
 Lead Officer: Yatish Shah

14

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Semi Independent Living and Domiciliary Care Services (Personal Care) to Adults with Learning Disabilities**
 Description of Contract: Provision of Semi Independent Living and Domiciliary Care Services (Personal Care) to Adults with Learning Disabilities.
 Expiry Date of existing Contract: 31/08/2009 (1 year individual spot contracts + 1 year extension option)
 Anticipated start of new Contract: 01/09/2009
 Duration of new Contract: 1 + 1 years
 Value of new Contract: £208,000 I.o.c.
 Lead Officer: Yatish Shah

15

Division: Strategy, Commissioning, Performance & Business Support
 Section: Service Contracting & Procurement Unit
 Name of Contract: **Services for Deaf & Hard of Hearing People**
 Description of Contract: To provide a range of health and social care community support services to enable deaf and hard of hearing people to continue to live independently in the community.
 Expiry Date of existing Contract: 30/09/2009
 Anticipated start of new Contract: October 2009
 Duration of new Contract: 1+2
 Value of new Contract: £452,769 I.o.c (SCPU contract with Action Deafness for 08/09, £150,923)
 Lead Officer: Sue Talton

16
 Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Day Services for Older people**
 Description of Contract: City wide day care and lunch club for older, frail and disabled people.
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 1/04/09
 Duration of new Contract: 2+2
 Value of new Contract: £4,040,000 approx (contract 2 year plus 2 year extension option)
 Lead Officer: Sue Talton

17
 Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Learning Disability Advocacy Service**
 Description of Contract: To provide advocacy support to people with a learning disability at decision making time of their lives regarding health and social care arrangements.
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 01/04/09
 Duration of new Contract: 2+2
 Value of new Contract: £496,568 approx (2 year contract plus 2 year extension option)
 Lead Officer: Sue Talton

18
 Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Volunteering & Employment Opportunities with Adults with Learning Disabilities**
 Description of Contract: To provide support and coaching for adults with a learning disability in preparation for voluntary work or employment opportunities.
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 01/04/09
 Duration of new Contract: 2+2
 Value of new Contract: £366,400 approx (2 year contract with 2 year extension) option
 Lead Officer: Sue Talton

19

Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Extra Care Danbury Gardens**
 Description of Contract: Extra Care Housing – Danbury Gardens. Provision of person centred domiciliary care to the residents of Danbury Gardens Extra Care Housing Scheme.
 Expiry Date of existing Contract: New contract, anticipated start 2010
 Anticipated start of new Contract: October 2009
 Duration of new Contract: 2 Years with option of further 2 years extension
 Value of new Contract: £304,000 p.a
 Lead Officer: Nilesh Shukla

20

Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **DOLS agreement**
 Description of Contract: Agreement between (1) NHS Leicestershire and Rutland (2) NHS Leicester City (3) Leicester City Council (4) Rutland County Council and (5) Leicestershire County Council to provide partnering arrangements for Deprivation of Liberty Safeguards in Leicester Leicestershire and Rutland, led by a County Council team providing advice assessments and reviews on individual cases.
 Expiry Date of existing Contract: -
 Anticipated start of new Contract: 2.4.09
 Duration of new Contract: 2 Years
 Value of new Contract: £220,000
 Lead Officer: Nilesh Shukla

21

Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Domiciliary Services – Essential Domestic Tasks**
 Description of Contract: Provision of essential domestic tasks
 Expiry Date of existing Contract: September 2009 – with an option to extend further for a period of two years
 Anticipated start of new Contract: Renewal September 2009 to Sept. 2011
 Duration of new Contract: 2 years
 Value of new Contract: £257,920
 Lead Officer: Nilesh Shukla

PORTFOLIO – HEALTH AND COMMUNITY SAFETY

1

Division: Safer and Stronger Communities
 Section: Leicester Drug & Alcohol Action Team
 Name of Contract: **Provision of Open Access, Harm Reduction, Day Services and Other Structured Interventions to Individuals with Drug and Alcohol Problems**
 Description of Contract: In line with the city councils proposed lead commissioning role there will be a whole systems review of the health and social care support for individuals with substance misuse problems which will inform the tendering exercise due to start in April 2009.
 Expiry Date of existing Contract: 31/03/09 – contract to be extended to 31/03/10
 Anticipated start of new Contract: 01/04/10
 Duration of new Contract: 2 years
 Value of new Contract: £304,391p.a
 Lead Officer: Ashok Chotalia

2

Division: Safer and Stronger Communities
 Section: Leicester Drug & Alcohol Action Team
 Name of Contract: **Provision of Substitute Prescribing, Harm Reduction and Other Structured Interventions to Individuals with Drug and Alcohol Problems within Criminal Justice settings.**
 Description of Contract: In line with the city councils proposed lead commissioning role there will be a whole systems review of the health and social care support for individuals with substance misuse problems which will inform the tendering exercise due to start in April 2009.
 Expiry Date of existing Contract: 31/03/09 – contract to be extended to 31/03/10
 Anticipated start of new Contract: 01/04/10
 Duration of new Contract: 2 years
 Value of new Contract: £1,022,512 p.a
 Lead Officer: Ashok Chotalia

3

Division:	Safer and Stronger Communities
Section:	Leicester Drug & Alcohol Action Team
Name of Contract:	Provision of Substitute Prescribing, Harm Reduction and Other Structured Interventions to Individuals with Drug and Alcohol Problems within Criminal Justice settings.
Description of Contract:	In line with the city councils proposed lead commissioning role there will be a whole systems review of the health and social care support for individuals with substance misuse problems which will inform the tendering exercise due to start in April 2009.
Expiry Date of existing Contract:	31/03/09 – contract to be extended to 31/03/10
Anticipated start of new Contract:	01/04/10
Duration of new Contract:	2 years
Value of new Contract:	£601,733 p.a
Lead Officer:	Ashok Chotalia

4

Division:	Safer and Stronger Communities
Section:	Leicester Drug & Alcohol Action Team
Name of Contract:	Drug Intervention program
Description of Contract:	In line with the city councils proposed lead commissioning role there will be a whole systems review of the health and social care support for individuals with substance misuse problems which will inform the tendering exercise due to start in April 2009.
Expiry Date of existing Contract:	31/03/09 – contract to be extended to 31/03/10
Anticipated start of new Contract:	01/04/10
Duration of new Contract:	2 years
Value of new Contract:	£1,028,915
Lead Officer:	Bernadette Wharton

5

Division:	Safer and Stronger Communities
Section:	Leicester Drug & Alcohol Action Team
Name of Contract:	Provision of Specialist Substance Misuse Treatment services to Young People (Under 18)
Expiry Date of existing Contract:	31/03/09 – contract to be extended to 31/03/10
Description of Contract:	There is a need to reconfigure specialist structured treatment services to young people (under 18) with drug and alcohol problems. This will include psychosocial interventions, substitute prescribing and harm reduction interventions.
Anticipated start of new Contract:	31/03/09 – contract to be extended to 31/03/10
Duration of new Contract:	2 years
Value of new Contract:	£182,038 p.a
Lead Officer:	Mark Aspey

PORTFOLIO – ENVIRONMENT

1

Division:	Housing Renewal, Options & Development
Section:	Energy Services
Name of Contract:	Extending District Heating & CHP in Central Leicester
Description of Contract:	Expansion of the existing district heating schemes to create a district heating network in Leicester using combined heat & power.
Expiry Date of existing Contract:	New
Anticipated start of new Contract:	01/04/2010
Duration of new Contract:	20 – 30 years
Value of new Contract:	£10,000,000 - £15,000,000 (approximate)
Lead Officer:	Ann Branson

2

Division:	H&T
Section:	Environmental Sustainability
Name of Contract:	Clean Tech and Renewable Initiatives
Description of Contract:	There are three aspects to this project to create higher understanding of environmental technology: encourage innovation with the residents of Leicester, provide technology assistance/advice to companies; and attract environmental businesses to Leicester.
Expiry Date of existing Contract:	NEW
Anticipated start of new Contract:	April 2009
Duration of new Contract:	2 years
Value of new Contract:	£250,000 over two years
Lead Officer:	Neville Stork

3

Division:	Environmental Services
Section:	Cleansing Services
Name of Contract:	Weed spraying services (Pavements)
Description of Contract:	Contract of weeds on pavements by spray application of chemicals.
Expiry Date of existing Contract:	31/01/2010
Anticipated start of new Contract:	01/02/2010
Duration of new Contract:	4 years
Value of new Contract:	£350,000 loc
Lead Officer:	Lin Smith

4

Division: Environmental Services
 Section: Parks & Green Spaces
 Name of Contract: **Hire of Plant without Operator**
 Description of Contract: Hire of machinery and equipment for use by own staff.
 Expiry Date of existing Contract: 31/07/2009 with an option to extend for a further year.
 Anticipated start of new Contract: 01/08/2009
 Duration of new Contract: Ability to extend the existing contract for a further period of twelve months.
 Value of new Contract: £300,000 pa approx
 Lead Officer: Alan D'Albe

ENVIRONMENT PROGRAMME**5**

Division: Environmental Services
 Section: Parks and Green Spaces
 Name of Contract: **Leicester City Council Environmental SLA**
 Description of Contract: Provision of a raft of environmental based services – EcoHouse, EMAS for Schools, Allotments for All, Maintenance of Local Nature Reserves
 Expiry Date of existing Contract: 31 March 2010
 Anticipated start of new Contract: 1 April 2010
 Duration of new Contract: 3 years
 Value of new Contract: £390,000
 Lead Officer: Bob Mullins

PORTFOLIO – CHILDREN AND SCHOOLS

1

Division: SCP&BS
 Section: Service Contracting & Procurement
 Name of Contract: **Support for Families with Children Under 5**
 Description of Contract: Home and group support for families with children under 5 requiring additional parenting support
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 01/04/2009
 Duration of new Contract: 2+2
 Value of new Contract: £413,600 approx (contract 2 year plus 2 year extension option)
 Lead Officer: Sue Talton

2

Division: AIP
 Section: Early Prevention
 Name of Contract: **Family Support & Childcare**
 Description of Contract: Provision of centre based childcare and home based family support services to children under five in a children centre.
 Expiry Date of existing Contract: 31st March 2009 - arrangements post-April 2009 are being discussed
 Anticipated start of new Contract: September 2009, if the services continue to be procured externally
 Duration of new Contract: TBC
 Value of new Contract: TBC subject to specification and funding – would be above EU procurement levels
 Lead Officer: Kay Jaques

3

Division: AIP
 Section: Early Prevention
 Name of Contract: **Management of Children's Centres**
 Description of Contract: The management of nine Children's Centres is to be subjected to external procurement. They will not all necessarily be awarded to the same organisation
 Anticipated start of new Contract: TBC – late 2009
 Duration of new Contract: 3 years
 Value of new Contract: £7m over the three years
 Expiry Date of existing Contract: September 2008 (interim arrangements are in place where management is currently contracted)
 Lead Officer: Mel Meggs

4

Division: Social Care and Safeguarding
 Section: Specialist Family Support
 Name of Contract: **Family Support Services**
 Description of Contract: Provision of services for support to families in their homes to maintain children within their families.
 Expiry Date of existing Contract: Existing contract is anticipated to be subject to waiver to enable continuation for 2009/2010.
 Anticipated start of new Contract: April 2010
 Duration of new Contract: 3 years
 Value of new Contract: £230,000 over 3 years
 Lead Officer: Lorraine White

5

Division: AIP
 Section: Promoting Inclusion
 Name of Contract: **Parent Partnership**
 Description of Contract: The scheme supports parents and carers of children with special needs in school or pre-school settings.
 Expiry Date of existing Contract: September 2009
 Anticipated start of new Contract: October 2009
 Duration of new Contract: 3 years
 Value of new Contract: £300k over 3 years (+1 year extension)
 Lead Officer: Janis Warren / Andy Cox

6

Division: Learning Services
 Section: Transforming Learning - 0 to 19
 Name of Contract: **BECTA Framework Contract Fronter (UK) Ltd**
 Description of Contract: Contract renewal option to continue the supply of Fronter's Virtual Learning Environment for all Local Authority Schools
 Anticipated start of new Contract: 1/09/09
 Duration of new Contract: 12 months
 Value of new Contract: £200,000 l.o.c
 Expiry Date of existing Contract: 31/08/2009. Contract renewal option to be taken up to extend the contract until 31st August 2010.
 Lead Officer: Helen Wright /Christine Springett

7

Division: Learning Services
 Section: Transforming Learning - 0 to 19
 Name of Contract: **Home Access to Technology for Targeted Groups**
 Description of Contract: To supply computers and filtered internet connections to Looked After Children in order to provide them with Home Access to Technology
 Expiry Date of existing Contract: New funding to be spent by August 31st 2009
 Anticipated start of new Contract: Sourced through BECTA framework mini competition for local authorities.
 Duration of new Contract: 3 years for the support element of the contract
 Value of new Contract: £207,000 – 1 year
 Lead Officer: Helen Wright/Christine Springett

8

Division: Learning Services
 Section: Transforming Learning - 0 to 19
 Name of Contract: **BECTA framework contract for the Provision of Learning Platform Services (new procurement for above project)**
 Description of Contract: New contract to supply a Virtual Learning Environment for all Local Authority Schools
 Expiry Date of existing Contract: 31/08/10
 Anticipated start of new Contract: 1/06/10 if a new supplier is awarded the contract (to allow for transition of existing services); 1/9/10 if the existing supplier is awarded the contract
 Duration of new Contract: 3 +1+1 years
 Value of new Contract: £400,000
 Lead Officer: Helen Wright/Christine Springett

9

Division:	Transforming the Learning Environment
Section:	Planning and Property
Name of Contract:	CYPS Management System for Property and Pupil Place Planning
Description of Contract:	Purchase a database system that can capture, manage and analyse our property and pupil places information. This will allow the section to identify and prioritise work for the capital programme, enable us to carry out work such as identify surplus places for Section 106 Agreements and disaster recovery situations and identify suitability and sufficiency issues within the CYPS property portfolio. The system will need to provide the ability to integrate with a wide range of existing and future corporate LCC applications. The system will also provide schools with the ability to view their property information via the Extranet to engage them further into good practice methods of managing their properties.
Expiry Date of existing Contract:	Expect to award 2009 and to expire 2014
Anticipated start of new Contract:	1 st October 2009
Duration of new Contract:	3 years plus 1 plus 1
Value of new Contract:	£192,000 over 5 years
Lead Officer:	Rob Thomas

10

Division:	AIP/Strategic Planning Commissioning and Performance
Section:	Information Management and E Services
Name of Contract:	Information Management System for Children's Centres
Description of Contract:	A Management Information System for administering and tracking service delivery by children's centre.
Expiry Date of existing Contract:	31/07/09 with the Primary Care Trust for EMIS but note that this is only being used in some centres
Anticipated start of new Contract:	01/08/09
Duration of new Contract:	3 years plus options to extend for two further 1 year options
Value of new Contract:	£350,000 over 3 years
Lead Officer:	Mariam Forrester/Kay Jacques

11

Division:	Strategic Planning Commissioning and Performance
Section:	Information and E Services
Name of Contract:	EDDIS Capita Simms Contract
Description of Contract:	Management Information System (MIS) for Schools linked to the Central MIS – Capita One System
Expiry Date of existing Contract:	The contract has not expired but needs to be reviewed to ensure continued compliance with EC Procurement Regulations.
Anticipated start of new Contract:	Will be reviewed during the summer term 09
Duration of new Contract:	Not Known
Value of new Contract:	£170,000 per annum plus lesson monitor £21,900 per year
Lead Officer:	David Harris

12

Division:	Access, Inclusion and Participation
Section:	Early Prevention
Name of Contract:	Holiday Playschemes
Description of Contract:	Provision of playschemes for children during school holidays – may be separate contracts for particular schemes or groups of schemes.
Expiry Date:	Current arrangements to continue into 2009
Anticipated start of new Contract:	April 2010
Duration of new Contract:	Up to 3 years (subject to funding)
Value of new Contract:	Up to £350k per year (subject to funding)
Lead Officer:	Val McCarthy

13

Division:	Property Services
Section:	Projects – Building Maintenance
Name of Contract:	Mobile Buildings including Classrooms
Description of Contract:	Framework Contract to procure temporary and semi permanent modular buildings for schools and other sites.
Expiry Date of existing Contract:	N/A
Anticipated start of new Contract:	01 Jan 2010
Duration of new Contract:	3 + 1 years
Value of new Contract:	£4 million
Lead Officer:	Robin Matthewman

14

Division: Property Services on behalf of CYPS
 Section: Projects – Project Management
 Name of Contract: **Mellor Primary School**
 Description of Contract: New build primary school to replace existing, as a part of the CYPS Primary Capital Strategy.
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: (On site) November 2009
 Duration of new Contract: 15 months
 Value of new Contract: £6.5m
 Lead Officer: Jim Bowditch / John Edwards

15

Division: Property Services on behalf of CYPS
 Section: Projects – Project Management
 Name of Contract: **City Centre Hub, Haymarket**
 Description of Contract: New Centre for Youth Activity in Leicester City Centre involving information, leisure, art, sport and performance. Major refurbishment, modifications and re-development of existing building (s). Project subject to “Big Lottery” funding bid. Awaiting bid outcome.
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: (On site) June 2010
 Duration of new Contract: 3 years
 Value of new Contract: £6.5m
 Lead Officer: Paul Vaughan / John Edwards

16

Division: Property Services on behalf of CYPS
 Section: Projects – Project Management
 Name of Contract: **Final Year Extension to Classroom Replacement Programme Framework with Mansell Ltd (Extension granted December 2008)**
 Description of Contract: This is the final year extension to the existing CRP Framework set up to deliver classroom extension projects at various schools for CYPS as a replacement for existing mobile classrooms.
 Expiry Date of existing Contract: December 2008
 Anticipated start of new Contract: December 2008
 Duration of new Contract: 1 year
 Value of new Contract: £24m (£4m x 5 years + 20% agreed OJEU over-run)
 Lead Officer: John Edwards

CHILDREN AND SCHOOLS PROGRAMMES**17**

Division: AIP
 Section: Early Prevention
 Name of Contract: Parenting Support Programmes
 Description of Contract: Programmes to support effective parenting by parents of children in the City.
 Expiry Date of existing Contract: New provision
 Anticipated start of new Contract: Late 2009
 Duration of new Contract: 3 years
 Value of new Contract: To be determined, dependent on funding and scoping of the programme.
 Lead Officer: Ann Carter

18

Division: AIP
 Section: Early Prevention
 Name of Contract: Provision of Extended Services
 Description of Contract: To provide extended services for children and families before and after the school day.
 Expiry Date of existing Contract: No contract in place at present
 Anticipated start of new Contract: Late 2009
 Duration of new Contract: TBC, likely 3 years subject to continuation of funding via the Area Based Grant
 Value of new Contract: TBC, dependent on scope of services and funding available
 Lead Officer: Mel Meggs

19

Division: Strategic Planning, Commissioning and Performance
 Section: Commissioning
 Name of Contract: Children's Fund
 Description of Contract: Services to support vulnerable children that fell within the scope of the former Children's Fund, now part of the Area Based Grant. Future services may be commissioned separately or in a number of packages.
 Expiry Date of existing Contract: March 2010 (as all current contracts with individual providers are being extended)
 Anticipated start of new Contract: April 2010
 Duration of new Contract: 2-3 years
 Value of new Contract: £1.5m approx p.a.
 Lead Officer: Denise Steadman

PORTFOLIO – REGENERATION AND TRANSPORT

1

Division: H&T
 Section: Transport Systems
 Name of Contract: **Autocad Software**
 Description of Contract: Provision of a software based design/drawing package(s).
 Expiry Date of existing Contract: 31/07/09
 Anticipated start of new Contract: 01/08/2009
 Duration of new Contract: 12 months
 Value of new Contract: £40,000 per year
 Lead Officer: Satish Shah

2

Division: H&T
 Section: H M
 Name of Contract: **Maintenance & Minor Installations Contract**
 Description of Contract: Maintenance of Street Lighting, Signs, Street Furniture & Festive Decorations,
 Expiry Date of existing Contract: 31/03/2010
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: Up to 4 years
 Value of new Contract: £1,500,000 p.a
 Lead Officer: Alan Adcock, Head of Highway Management

3

Division: H&T
 Section: Traffic Management
 Name of Contract: **Enderby and Meynell's Gorse Park & Ride Security Services**
 Description of Contract: Patrol service for new park and ride terminus
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: 5 years
 Value of new Contract: £85,000 p.a.
 Lead Officer: Nigel Clarke

4

Division: H&T
 Section: Traffic Management
 Name of Contract: **Bailiff Services for pursuit of unpaid Penalty Charge Notices (PCNs)**
 Description of Contract: Collection of unpaid penalty charges
 Expiry Date of existing Contract: 31/12/2009
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: Up to 4 years
 Value of new Contract: £150,000 p.a
 Lead Officer: Nigel Clarke

5

Division: H&T
 Section: Transport Systems
 Name of Contract: **CCTV - provision of monitoring services (City Centre Security)**
 Description of Contract: Review of existing contract arrangements
 Expiry Date of existing Contract: Expired
 Anticipated start of new Contract: 2009/2010
 Duration of new Contract: 5 years
 Value of new Contract: £100k pa
 Lead Officer: Andrew Thomas

6

Division: R&C
 Section: Environmental Services
 Name of Contract: **Supply and support of Uniform Gateway Software (review of existing contract arrangements)**
 Description of Contract: Uniform is the database used by most services in Environmental Services to manage information about service requests and premises inspections and the resulting visits and actions.
 Expiry Date of existing Contract: 31/03/09
 Anticipated start of new Contract: 01/04/09
 Duration of new Contract: 12 months
 Value of new Contract: £ 38,000 per year
 Lead Officer: Roman Leszczyszyn

7

Division: R H & T
 Section: Transport Systems Section
 Name of Contract: **All services and support for Urban Traffic Control System and Traffic Signals installations (possibly multiple contracts)**
 Description of Contract: Multiple contracts defined on a functional basis.
 Expiry Date of existing Contract: Summer 2009
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: Up to 5 years
 Value of new Contract: UTCS - £100K p.a., Traffic Signals - £360k p.a.
 Lead Officer: Satish Shah, Head of Transport Systems

8

Division: Planning & Policy
 Section: Transport
 Name of Contract: **Central Vehicle Pool Replacement Programme 2008/2009 to 2009/2010**
 Description of Contract: Replacement of 100 vehicles for a range of council services across departments. Tendering for each vehicle.
 Expiry Date of existing Contract:
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: 2 years
 Value of new Contract: £1,797,500
 Lead Officer: David Ison

9

Division: H&T
 Section: City Highways
 Name of Contract: **Roadstone and Concrete Aggregates**
 Description of Contract: Supply of materials for highway construction and repair.
 Expiry Date of existing Contract: 31/3/2010
 Anticipated start of new Contract: 1 April 2010
 Duration of new Contract: 2 years
 Value of new Contract: £300,000 pa approx
 Lead Officer: Martin Fletcher

10

Division: H&T
 Section: City Highways
 Name of Contract: **Coated materials**
 Description of Contract: Supply of bitumen covered road materials
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: 2 years
 Value of new Contract: £300,000 pa approx
 Lead Officer: Martin Fletcher

REGENERATION & TRANSPORT PROGRAMME**11**

Division: Regeneration, Highways & Transportation
 Section: Transport Strategy
 Name of Contract: **Term Maintenance Contract for Highways Works – 2009/2014**
 Description of Contract: The Council is obliged by S.41 of the Highways Act 1980 to maintain its public highways. This Contract is our delivery mechanism for the routine repairs. Its scope also covers highway improvement schemes valued up to £250,000 per site, in accordance with the Contract Procedure Rules, November 2008.
 Expiry Date of existing Contract: 31st March 2009, extended to 30th June 2009 for continuity with replacement Contract
 Anticipated start of new Contract: 1st July 2009
 Duration of new Contract: Initially to 31st March 2014. The Council will reserve options of up to two extensions of one year each.
 Value of new Contract:

Element of Contract	Service Deliverer	Est Value (over 5 yrs at 08/9 rates spend)
Schedule A: General Civil Engineering	City Highways (Make or Buy)	£12,000,000
Schedule B: Non-HRA Repairs	City Highways (Make or Buy)	£5,000,000
Schedule C: HRA Repairs	City Highways (Make or Buy)	£1,000,000
Schedule D: Road Markings and Studs	Specialist Contractor	£1,250,000
Schedule E: Domestic Footway Crossings	City Highways (Make or Buy)	£ 750,000
Schedule F: Coloured and Anti-Skid Surfacing	Specialist Contractor	£1,250,000
Schedule G: Highway Maintenance by Transport Systems Section	Specialist Contractor	£1,375,000

Lead Officer: Mark Wills, Head of Transport Strategy

PORTFOLIO – CULTURE AND LEISURE

1

Division: Environmental Services
 Section: Parks and Green Spaces
 Name of Contract: **Spinney Hill Park Restoration Project, Main Contractor and Consultancy Services**
 Description of Contract: The project is Heritage Lottery Fund funded restoration of Spinney Hill Park. The contract is for consultancy services to lead on the final design for the project and the procurement of the main landscape contractor (as per the Heritage Lottery Fund funding condition).

 Expiry Date of existing Contract: NEW
 Anticipated start of new Contract: October 2009
 Duration of new Contract: 2.5 years
 Value of new Contract: £2,100,000
 Lead Officer: Bob Mullins

2

Division: Culture
 Section: Sports Services
 Name of Contract: **Sports MRM 2 Software**
 Description of Contract: Sports EPOS management system - installed throughout all leisure centres.
 Expiry Date of existing Contract: 14/07/2009
 Anticipated start of new Contract: 15/07/2009
 Duration of new Contract: 12 months
 Value of new Contract: £ 40,000 per year
 Lead Officer: Karen Hextall

3

Division: Culture
 Section: Sports Services (Culture Division)
 Name of Contract: **Sports Facilities Development on Beaumont Park**
 Description of Contract: Provision and development of Goals Soccer Centre, Speedway track, BMX track and closed cycle circuit situated on Beaumont Park

 Expiry Date of existing Contract:
 Anticipated start of new Contract: February 2010
 Duration of new Contract:
 Value of new Contract: £70,000 per annum
 Lead Officer: Paul Edwards

4

Division: Culture
Section: Arts & Museums
Name of Contract: **Replacement City Gallery**
Description of Contract: Building works to refurbish the new City Gallery Walk
Expiry Date of existing Contract: New contract
Anticipated start of new Contract: February 2010
Duration of new Contract: 1 year
Value of new Contract: £1,200,000 (Total value of project - tender for building works will be less than this)
Lead Officer: Nick Gordon

5

Division: Culture
Section: Arts & Museums
Name of Contract: **Prehistorica Display Cases**
Description of Contract: Supply of exhibition display cases for new Dinosaur gallery
Expiry Date of existing Contract: New contract
Anticipated start of new Contract: June 2009
Duration of new Contract: 4 months
Value of new Contract: £120,000
Lead Officer: Nick Gordon

6

Division: Culture
Section: Libraries
Name of Contract: **Galaxy Library Management System (review of existing contract arrangements)**
Description of Contract: Review of existing contract arrangements to ensure continued compliance with EC Public Contract Regulations.
Expiry Date of existing Contract: 31/12/2012
Anticipated start of new Contract: 01/01/2013
Duration of new Contract: To be determined
Value of new Contract: £270,000
Lead Officer: Lee Warner

7

Division:	Culture
Section:	Libraries
Name of Contract:	New Parks Library & Community Learning Centre, Capital Build Project
Description of Contract:	Construction of two storey Library and Community Learning Centre on Aikman Avenue. Big Lottery grant funded with a contribution from LCC Libraries. To include a modern library, small community cafe, training kitchen and two flexible community rooms to deliver an informal adult learning. Construction contract through Nottingham CC framework agreement. Contractor already selected.
Expiry Date of existing Contract:	New contract
Anticipated start of new Contract:	Memorandum of agreement to be signed April 2009
Duration of new Contract:	18 months max
Value of new Contract:	£1,440,000
Lead Officer:	Lee Warner

8

Division:	R&C Contract
Section:	Culture
Name of Contract:	De Montfort Hall Box Office
Description of Contract:	Replacement of Box Office system
Expiry Date of existing Contract:	New Procurement –
Anticipated start of new Contract:	August 2009
Duration of new Contract:	Supply and maintenance
Value of new Contract:	£200,000
Lead Officer:	David Pepworth

9

Division:	Planning & Policy
Section:	Policy
Name of Contract:	Concession for the sale of ice cream
Description of Contract:	Concessions contract to permit the sale of ice creams on council owned land.
Expiry Date of existing Contract:	31/07/2009
Anticipated start of new Contract:	01/08/2009
Duration of new Contract:	2 years
Value of new Contract:	Concessions benefits unknown
Lead Officer:	Simon Sadler

10

Division: Culture
 Section: Libraries
 Name of Contract: **Library stock – Adults, Children’s and AV material**
 Description of Contract: Supply of reading and AV material for libraries
 Expiry Date of existing Contract: 31/03/2009
 Anticipated start of new Contract: 01/04/2009
 Duration of new Contract: UP to 4 years
 Value of new Contract: £2,280,000
 Lead Officer: Adrian Wills

CULTURE & LEISURE PROGRAMME**11**

Division: Culture
 Section: Sports Services
 Name of Contract: **Design, procure and build football facilities at various sites across the city**
 Description of Contract: As above to consult, design, procure and build football facilities at 11 sites across the city. As part of the Football Investment Strategy.
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: Expected to be June/July 2010
 Duration of new Contract: Up to 5 years
 Value of new Contract: £10,200,000
 Lead Officer: Shaun Miles

PORTFOLIO – STRATEGY, FINANCE, PROPERTY AND COMMUNICATIONS

1

Division: Culture (project reports to Chief Operations Officer)
 Section: Marketing
 Name of Contract: **Development of One Leicester Infrastructure within the City**
 Description of Contract: Branding programme for One Leicester including opportunities eg additional benches, lamp posts and other marketing opportunities.
 Expiry Date of existing Contract: 31/03/2010
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: 1 year
 Value of new Contract: £302,000
 Lead Officer: Tess Booth

2

Division: Planning & Policy
 Section: Regeneration Policy and Programmes
 Name of Contract: **Supply Chain Mapping**
 Description of Contract: Mapping the impact of procurement supply chains on the sub-region.
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: TBA
 Value of new Contract: £196,000
 Lead Officer: Jo Ives

3

Division: Planning & Policy
 Section: Regeneration Policy and Programmes
 Name of Contract: **Market Engagement**
 Description of Contract: Supporting the business change process for buyers and suppliers
 Expiry Date of existing Contract: New contract
 Anticipated start of new Contract: Summer 2009
 Duration of new Contract: TBA
 Value of new Contract: £300,689
 Lead Officer: Jo Ives

4

Division: Property Services
 Section: Projects – Building Maintenance
 Name of Contract: **Reactive Works / Improvements up to £50k (NSR Replacements)**
 Description of Contract: Framework Contracts (for all building work, drainage, plumbing, glazing, electrical, mechanical and finishings) to undertake reactive and planned maintenance and small improvement schemes.
 Expiry Date of existing Contract: 30/04/2010
 Anticipated start of new Contract: 01/05/2010
 Duration of new Contract: 3 +1 years
 Value of new Contract: £12m
 Lead Officer: Robin Matthewman

5

Division: Property Services
 Section: Projects – Building Maintenance
 Name of Contract: **Fire Risk Assessments**
 Description of Contract: Framework Contract to undertake Fire Risk assessments to all City Councils non-domestic properties to meet the LCC Statutory requirements under the Regulatory Reform Act 2006.
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: August 2009
 Duration of new Contract: 1 year
 Value of new Contract: £260,000
 Lead Officer: Robin Matthewman

6

Division: Property Services
 Section: Projects – Engineering Services
 Name of Contract: **Annual Engineering Service Contract – Fire Alarms**
 Description of Contract: Annual preventative maintenance of fire alarm installations in various buildings.
 Expiry Date of existing Contract: July 2009
 Anticipated start of new Contract: July 2009
 Duration of new Contract: 3 + 1 years
 Value of new Contract: £1.32m (£275k x 4 years + 20% agreed OJEU over-run)
 Lead Officer: Paul Sarson

7

Division: Property Services
 Section: Projects – Engineering Services
 Name of Contract: **Annual Engineering Service Contract – Intruder Alarms and Associated Monitoring**
 Description of Contract: Annual preventative maintenance of intruder alarms in various buildings and provision of off site remote monitoring.
 Anticipated start of new Contract: July 2010
 Duration of new Contract: 3 + 1 years
 Value of new Contract: £1.44m (£300k x 4 years + 20% agreed OJEU over-run)
 Expiry Date of existing Contract: 31/03/09
 Lead Officer: Paul Sarson

8

Division: Property Services
 Section: Projects – Engineering Services
 Name of Contract: **Annual Engineering Service Contract – Cremators**
 Description of Contract: Comprehensive remedial and preventative maintenance contract for cremators at Gilroes Cemetery
 Expiry Date of existing Contract: 31/03/09
 Anticipated start of new Contract: August 2009
 Duration of new Contract: 3 years
 Value of new Contract: £230k (£48k x 4 years + 20% agreed OJEU over-run)
 Lead Officer: Paul Sarson

9

Division: Property Services
 Section: Projects – Engineering Services
 Name of Contract: **Electricity at Work Fixed Equipment Testing**
 Description of Contract: Electrical Inspection and testing of fixed installation and report on condition of all buildings owned or managed by LCC to conform to recommendations of BS7671
 Expiry Date of existing Contract: January 2009 (extended to 31/03/09); new Contract to September 2012 (plus 1 plus 1)
 Anticipated start of new Contract: September 2009
 Duration of new Contract: 3 + 1 + 1 years
 Value of new Contract: £960k (£160k pa x 5 years plus 20% agreed OJEU over-run)
 Lead Officer: Paul Sarson

10

Division: Property Services
 Section: Property Systems
 Name of Contract: **Replacement for PAMIS**
 Description of Contract: Replacement of existing Property Asset Management System. Requirement to be sourced by means of EC tender (procurement subject to available funding).
 Expiry Date of existing Contract: 31/12/2009 (existing contract under perpetual licence, maintenance of system annually renewable)
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: 3 years
 Value of new Contract: £400,000 (3 year contract)
 Lead Officer: Bill Wilson

11

Division: Corporate Procurement, Support and Income Services
 Section: Financial Services
 Name of Contract: **Corporate Window Cleaning Services**
 Description of Contract: Window cleaning service to Admin and other buildings
 Expiry Date of existing Contract: 31/03/2010 Financial Services
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: 3 +1 years
 Value of new Contract: £164,955.15 l.o.c.
 Lead Officer: Sue Oliver

12

Division: Corporate Procurement, Support and Income Services
 Section: Financial Services
 Name of Contract: **Cash Collection services**
 Description of Contract: Collection and delivery of cash from outlying sites
 Expiry Date of existing Contract: 10/09/2009 with an option to extend for up to 24 months.
 Anticipated start of new Contract: Extension of current contract in 3 months blocks from September 2009.
 Duration of new Contract:
 Value of new Contract: Existing contract
 Lead Officer: Heather Sansby

13

Division:	Democratic Services
Section:	Creativity Works
Name of Contract:	Printing Services
Description of Contract:	Framework contracts for the procurement of printed matter ranging from basic stationery through to high quality full colour publications. Frameworks contracts will utilise mini competitions for each item of print procured, with contracts grouped into different types of print. Will also include non-sheet fed Litho print which is not included in the existing contract.
Expiry Date of existing Contract:	30 September 2009
Anticipated start of new Contract:	1 October 2009
Duration of new Contract:	3 + 1 years
Value of new Contract:	£750k per annum
Lead Officer:	Chris Saville

14

Division:	Democratic Services
Section:	Creativity Works
Name of Contract:	Distribution of Leicester Link and ad-hoc leaflets
Description of Contract:	The door to door distribution of the Leicester Link and other non addressed Leicester City Council publications to households within the city boundary of Leicester. The procurement process to start in April 2009 once budgets for the Leicester Link have been approved.
Expiry Date of existing Contract:	Contract has been terminated early by Legal due to contractor going into administration.
Anticipated start of new Contract:	TBC
Duration of new Contract:	3 years
Value of new Contract:	£100 - £120k per annum
Lead Officer:	Chris Saville

15

Division:	Democratic Services
Section:	Creativity Works
Name of Contract:	Digital Bulk Copying/Printing Equipment
Description of Contract:	The supply of Digital Bulk Copying/Printing Equipment for use within the Reprographics section of Creativity Works to undertake the bulk copying of LCC documents not undertaken on site photocopiers. To also undertake colour digital printing of council printed matter and artwork proofing.
Expiry Date of existing Contract:	31 August 2010
Anticipated start of new Contract:	1 September 2010
Duration of new Contract:	3 years
Value of new Contract:	£250 - £300k per annum
Lead Officer:	Chris Saville

16

Division:	Legal Services
Section:	Legal Trader
Name of Contract:	Provision of Legal Services
Description of Contract:	Preferred/Approved supplier list for the provision of Legal Services in a number of defined areas
Expiry Date of existing Contract:	1/02/2010
Anticipated start of new Contract:	2/02/2010
Duration of new Contract:	1 + 4 years
Value of new Contract:	£320.000 per year
Lead Officer:	Paul Akroyd

17

Division:	Legal Services
Section:	Legal Trader
Name of Contract:	Library Facility
Description of Contract:	Provision of a library facility, largely on-line, for Legal Services
Expiry Date of existing Contract:	No contract currently in place
Anticipated start of new Contract:	01/10/2009
Duration of new Contract:	1 + 1 year
Value of new Contract:	£50 - £100k
Lead Officer:	Paul Akroyd

PORTFOLIO – FRONTLINE SERVICES

1

Division: Information Services
 Section: Technology Services
 Name of Contract: **Lease of two corporate Sun Fire F6800 Machines**
 Description of Contract: Provision for the continued use of Sun Fire F6800 machines or equivalent for corporate software applications and provision of business continuity
 Expiry Date of existing Contract: 31/12/2010 - Procurement to potentially commence in next financial year
 Anticipated start of new Contract: 1/1/2011
 Duration of new Contract: 4+1 years
 Value of new Contract: £578,000 over 5 years
 Lead Officer: Andy Sharpe

2

Division: Information Services
 Section: Technology Services
 Name of Contract: **WAN Maintenance**
 Description of Contract: Provision of continued rental and maintenance of the Council's Wide Area Network, currently supported by NTL
 Expiry Date of existing Contract: 31/03/2009 - Contract extension option until 31/03/2010
 Anticipated start of new Contract: 1/4/2009
 Duration of new Contract: 12 months
 Value of new Contract: £320,000 per year
 Lead Officer: Peter Kay

3

Division: Information Services
 Section: Technology Services
 Name of Contract: **Corporate Voice and Data Network contract (New procurement) to include:**
Broadband (WAN Maintenance), Telephony, Centrex .
Mobile phones optional. (New procurement)
 Description of Contract: Technical review of existing requirements for the Council's telecoms infrastructure and technical refresh.
 Expiry Date of existing Contract: 31/3/2010
 Anticipated start of new Contract: 31/3/2010
 Duration of new Contract: 3+1+1 years
 Value of new Contract: £1.4 million per year
 Lead Officer: Peter Kay

4

Division: Information Services
 Section: Technology Services
 Name of Contract: **Data Comms Maintenance (New procurement)**
 Description of Contract: Maintenance and support of the Council's existing datacoms infrastructure
 Expiry Date of existing Contract: 31/03/2010
 Anticipated start of new Contract: 01/04/2010
 Duration of new Contract: 2 years +1 +1
 Value of new Contract: £70,000 per year
 Lead Officer: Peter Kay

5

Division: Information Services
 Section: Technology Services
 Name of Contract: **Corporate ISP Line (New Procurement)**
 Description of Contract: Corporate ISP Line for New Walk Centre
 Expiry Date of existing Contract: 30/04/2009
 Anticipated start of new Contract: 01/05/2009
 Duration of new Contract: 2 years
 Value of new Contract: £35,000 per year
 Lead Officer: Ian Abell

6

Division: Information Services
 Section: Technology Services
 Name of Contract: **Identity Management**
 Description of Contract: Hardware & software to enable single sign-on to multiple applications, role-based provisioning and improved security management (new procurement)
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: 3 years + 1
 Value of new Contract: £325,000 over 3 years (plus option to extend for a further year)
 Lead Officer: Ian Abell

7

Division: Information Services
 Section: Technology Services
 Name of Contract: **Firewall and Network Management Tools (new procurement)**
 Description of Contract: Refresh hardware and software of corporate firewalls and additional software to enable automatic monitoring of services.
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: 3 years + 1
 Value of new Contract: £162,000 over 3 years (plus option to extend for a further year)
 Lead Officer: Ian Abell

8

Division: Information Services
 Section: Technology Services
 Name of Contract: **E Mail Filtering**
 Description of Contract: Software counter measures to automatically identify and remove e-mail spam and e-mail borne viruses (new procurement)
 Expiry Date of existing Contract: N/A
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: 3 years +1
 Value of new Contract: £ 70,000 per year (3 years plus 1 year option)
 Lead Officer: Ian Abell

9

Division: Information Services
 Section: Technology Services
 Name of Contract: **ZAM/ZCM – Remote PC Management Tools**
 Description of Contract: Improved software to enable remote management of PCs
 Expiry Date of existing Contract: Perpetual licence for product – Council not taking annual maintenance on this
 Anticipated start of new Contract: 01/01/2010
 Duration of new Contract: 3 years +1
 Value of new Contract: £195,000 (3 year contract)
 Lead Officer: Ian Abell

10

Division:	Information Services
Section:	Information Management
Name of Contract:	Data Matching Software
Description of Contract:	To provide consistent, accurate, single view of key data used by the Council. Requires master data management strategy and implementation plan.
Expiry Date of existing Contract:	N/A
Anticipated start of new Contract:	01/09/2009
Duration of new Contract:	2 years
Value of new Contract:	£125,000 (2 year contract)
Lead Officer	Marlo Valente

11

Division:	Information Services
Section:	Information Management
Name of Contract:	Customer Data Integration
Description of Contract:	Requirement for customer data integration across systems. Mapping customer journeys across services can reduce costs and duplication of effort across key line of business applications.
Expiry Date of existing Contract:	N/A
Anticipated start of new Contract:	01/06/2009
Duration of new Contract:	3 years +1
Value of new Contract:	£500,000 total (3 years plus 1)
Lead Officer	Marlo Valente

12

Division:	Information Services
Section:	Information Management
Name of Contract:	Scanning requirements for EDRMS
Description of Contract:	Digitisation of physical records to populate line of business on e-records systems. Reduce storage and increase business knowledge base within e-records system.
Expiry Date of existing Contract:	N/A
Anticipated start of new Contract:	01/09/2009
Duration of new contract	2 years
Value of new Contract:	£300,000 approx (2 year contract)
Lead Officer	Marlo Valente

13

Division: Information Services
 Section: Information Management
 Name of Contract: **Business Objects Software**
 Description of Contract: Review of existing purchasing arrangement for Business Objects software to ensure full compliance with EC public contract regulations.
 Expiry Date of existing Contract: Various purchases with different expiry dates during the next financial year
 Anticipated start of new Contract: 01/10/2009
 Duration of new Contract: 2 years + 1
 Value of new Contract: £35,000 per year (3 year contract)
 Lead Officer: Marlo Valente

14

Division: Information Services
 Section: Information Security
 Name of Contract: **ICT disposal contract (new procurement)**
 Description of Contract: Disposal of redundant ICT equipment and media (new procurement)
 Expiry Date of existing Contract: 31/08/09
 Anticipated start of new Contract: 01/09/2009
 Duration of new Contract: 2 years + 1
 Value of new Contract: £150,000 loc
 Lead Officer: John Doyle

15

Division: Information Services
 Section: Business Services
 Name of Contract: **ESPO Contract 936 – Software Support (Mini competition against new ESPO framework)**
 Description of Contract: Rationalisation of existing fragmented software maintenance support arrangements, with the objective being to have one overall contract to provide software maintenance support to the Council under this agreement. This is to be achieved by undertaking a mini-competition tender exercise between all of the suppliers providing services against ESPO contract 936.
 Expiry Date of existing Contract: Current ESPO contract 936 expires 28/2/09
 Anticipated start of new Contract: new ESPO contract to commence 1/3/09 Council mini-competition tender exercise to follow upon award of new ESPO contract 936.
 Duration of new Contract: 1 year + 1
 Value of new Contract: £250,000 per year (1 year contract)
 Lead Officer: Paul Masters

16

Division: Information Services
Section: Customer Services
Name of Contract: **Maintenance of Corporate Automatic Call Distribution System**
Description of Contract: Maintenance of Council's existing automatic call distribution system within Customer Services. Review of existing maintenance arrangements to ensure compliance with EC public contract regulations.
Expiry Date of existing Contract: 30/04/2009
Anticipated start of new Contract: 01/05/2009
Duration of new Contract: 2 years + 1
Value of new Contract: £40,000 per year (4 year contract)
Lead Officer: Pat Jones

PORTFOLIO –COMMUNITY COHESION AND HUMAN RESOURCES

1

Division:	Information Services
Section:	Information Management
Name of Contract:	EDRMS for HR Service Centre
Description of Contract:	Introduction of e-records technologies to support transformation of HR services. Includes workflow digitisation phase and scanning of physical records to release capacity and reduce costs
Expiry Date of existing Contract:	N/A
Anticipated start of new Contract:	01/10/2009
Duration of new Contract:	2 years
Value of new Contract:	£205,000 (2 year contract)
Lead Officer:	Marlo Valente

2

Division:	Human Resources
Section:	Pay & Workforce Strategy
Name of Contract:	Musculoskeletal Rehabilitation Services
Description of Contract:	An early intervention programme to assist in the recovery from musculoskeletal injuries/ conditions.
Expiry Date of existing Contract:	Original contract expires 31/03/2010. Contract to run from 01/04/2010 (3 + 1 + 1 yr)
Anticipated start of new Contract:	01/04/210
Duration of new Contract:	3 year contract with +1 +1 options to extend.
Value of new Contract:	£392,000
Lead Officer:	James Royston

3

Division:	Human Resources
Section:	Pay & Workforce Strategy
Name of Contract:	Occupational Health
Description of Contract:	Provision of a comprehensive range of occupational health services.
Expiry Date of existing Contract:	23 March 2010 with option to extend for two years
Anticipated start of new Contract:	24/03/2010 – If option to extend not progressed after evaluation and consideration.
Duration of new Contract:	3yrs (+1 +1 years) *if option to extend not progressed.
Value of new Contract:	£480,000
Lead Officer:	James Royston

